



Warrumbungle Shire Council

Council meeting

Thursday, 17 March 2016

**to be held at the Council Chambers,
John Street, Coonabarabran**

commencing at 10.00 am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Murray Coe

COUNCILLORS

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Victor Schmidt

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Steve Loane (General Manager)

Stefan Murru (Director Corporate & Community
Services)

Kevin Tighe (Director Technical Services)

Leeanne Ryan (Director Development Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 March 2016

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 17 March 2016 at the Council Chambers, John Street, Coonabarabran commencing at 10.00am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest

 Pecuniary Interest

 Non Pecuniary Conflict of Interest

Mayoral Minute

Reports

Matters of Concern

Reports to be considered in Closed Council

 Item 1C Service NSW Agency Coonabarabran

 Item 2C Coonabarabran Youth Club

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Matters to be dealt with “in committee”

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The items relate to commercial information and are classified CONFIDENTIAL under Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

FURTHER that Council resolve:

- (a) that Council go into closed committee to consider business relating to commercial information
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2) (c) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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WARRUMBUNGLE SHIRE COUNCIL

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Item 1 Minutes of Ordinary Council Meeting – 18 February 2016

Division:	Executive Services
Management Area:	Governance
Author:	Acting Manager Administration & Executive Assistant to the General Manager – Tracy Cain and Human Resources Officer - Leigh Ernest (minutes)
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2.1 Give communities of the shire opportunities to be informed about and involved in Council's activities and decision making.

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate & Community Services (Stefan Murru), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan)

In attendance: Acting Manager Administration and Executive Assistant to the General Manager – Tracy Cain (minutes) and Human Resources Officer - Leigh Ernest (minutes)

APOLOGIES: Councillor Fred Clancy

181/1516 RESOLVED that the apologies of Councillor Fred Clancy be accepted.

Todd / C Sullivan
The motion was put and carried

10.01am

The Mayor made the following comments and called for a minute's silence to honour former Councillor, Ms Carol Dawson.

Carol was a former Councillor for Coonabarabran Shire Council and later Warrumbungle Shire Council. Carol served on Coonabarabran Shire Council from 1987 to 1999 and again in 2004, where she was elected Deputy Mayor. She was elected into the Warrumbungle Shire Council in 2005 and served until August 2008. She was passionate about main street beautification in Coonabarabran and most of what is seen there reflects some of Carol's ideas.

PRESENTATION

10.03am

Representatives of the Geographical Names Board, Susan Feitz and Rhet Humphreys made a presentation to Council regarding the Comprehensive Property Addressing System (CPAS) Program.

FORUM

10.23am

Quinton Hutchinson addressed Council regarding the removal and re-installation of the Local FM Community Radio Tower.

The General Manager and Cr C Sullivan advised Mr Hutchinson that the issue had been resolved at the Warrumbungle Cobbora Transition Fund 355 Committee meeting.

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10.30am

Carol Richard of Coolah Youth Affairs and Community addressed Council regarding youth affairs within the Shire and in particular fundraising and the increasing costs of public liability and building insurances.

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest

The Director Development Services declared a non pecuniary interest in the matter Item 31 Road Closure and Opening Requests in Rocky Glen.

10.34am

REPORTS

Item 1 Minutes of Ordinary Council Meeting – 17 December 2015

182/1516 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 17 December 2015 be endorsed.

R Sullivan / Todd
The motion was put and carried

Item 2 Minutes of Warrumbungle Cobbora Transition Fund Committee Meeting – 15 December 2015

183/1516 RESOLVED

1. That Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held on 15 December 2015 at Dunedoo.
2. That the Warrumbungle Cobbora Transition Fund 355 committee be dissolved at the completion of projects for:
 - RNSW295 Dunedoo District Infrastructure Revitalisation Fund,
 - RNSW333 Recreational and Sporting and Cultural Facilities Improvement Project,
 - RNSW300 Mendooran Multipurpose Centre, and
 - RNSW324 Three Rivers Recreation Ground Upgrade Project,with a function at Jubilee Hall in March/April 2016.

Capel / C Sullivan
The motion was put and carried

Item 3 Minutes of Warrumbungle Cobbora Transition Fund Committee – 2 February 2016

184/1516 RESOLVED that Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held at Dunedoo Old Bank Building on 2 February 2016 and **FURTHERMORE** accept the following recommendations;

1. The Dunedoo MPC to be renamed and re-sign posted "Old Bank Building".
2. Dinner to be held 2nd April 2016 at the Jubilee Hall – being a Supper Dance and this will be the formal conclusion of the Warrumbungle Cobbora Transition Fund 355 Committee.

Capel / C Sullivan
The motion was put and carried

Item 4 Minutes of the Finance and Projects Committee Meeting – 9 February 2016

185/1516 RESOLVED that Council accepts the Minutes of the Finance and Projects Committee Meeting held on 9 February 2016 at Coolah.

Schmidt / Capel
The motion was put and carried

Item 5 Minutes of Baradine Community Consultation Meeting – 23 November 2015

186/1516 RESOLVED that Council accept the minutes from the Baradine Town Committee meeting held on 23 November 2015 at Baradine.

Todd / Capel
The motion was put and carried

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Item 6 Minutes of Binnaway Community Consultation Meeting – 24 November 2015

187/1516 RESOLVED that Council accept the minutes from the Binnaway Town Committee meeting held on 24 November 2015 at Binnaway.

Andrews / R Sullivan
The motion was put and carried

Item 7 Minutes of Coolah Community Consultation Meeting – 25 November 2015

188/1516 RESOLVED that Council accept the minutes from the Coolah Town Committee meeting held on 25 November 2015 at Coolah.

Capel / C Sullivan
The motion was put and carried

Item 8 Minutes of Coonabarabran Community Consultation Meeting – 23 November 2015

189/1516 RESOLVED that Council accept the minutes from the Coonabarabran Town Committee meeting held on 23 November 2015 at Coonabarabran.

R Sullivan / Capel
The motion was put and carried

Item 9 Minutes of Dunedoo Community Consultation Meeting – 25 November 2015

190/1516 RESOLVED that Council accept the minutes from the Dunedoo Town Committee meeting held on 25 November 2015 at Dunedoo.

Todd / Capel
The motion was put and carried

Item 10 Minutes of Mendooran Community Consultation Meeting – 24 November 2015

191/1516 RESOLVED that Council accept the minutes from the Mendooran Town Committee meeting held on 24 November 2015 at Mendooran.

C Sullivan / Andrews
The motion was put and carried

Item 11 Council Resolutions Report February 2016

Received.

Item 12 Delegations of Authority to the General Manager

RECOMMENDATION

That Council delegate to the General Manager the new Act and policy as follows:

1. New Act – Surveillance Devices Act 2007
2. Council Policy – Use of council Corporate Credit Card to a maximum limit of \$15,000 Pursuant to Operational Policy 2.14 Corporate Credit/Purchase Card Policy- Version
3. Enter into a short term lease (under 5 years) or licence on behalf of Council, with the Council as lessee or licensee, of land not owned by Council required for operational purposes.
4. Grant a lease or licence of operational land for a period of less than 10 years.

Schmidt / R Sullivan
The motion was abandoned

192/1516 A Motion was moved by Cr Coe, seconded by Cr Capel that Item 12 Delegations of Authority to the General Manager be held over, and a report on the full Delegations of Authority to the General Manager be brought back to the next meeting of Council.

The motion was put and carried

Item 13 Brick Bats and Bouquets

Received.

Item 14 Resettlement of Refugees

Received.

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Item 15 Warrumbungle Cobbora Transition Fund Committee

Received.

Item 16 Dissolution of Warrumbungle Cobbora Transition Fund Committee

193/1516 RESOLVED

1. That Council endorse that the Section 355 Three Rivers Regional Retirement Community Advisory Committee be formed, with nominations from community members to be advertised;
2. That Council dissolve the current Warrumbungle Cobbora Transition Fund Committee on the date of formation of the Three Rivers Regional Retirement Community Advisory Committee.

Schmidt / C Sullivan

The motion was put and carried

Item 17 Council Seal

194/1516 RESOLVED that the use of the Council seal on agreements of five (5) years and under with a value of less than \$149,999 be determined by the General Manager providing that a Council resolution is sought for use of the seal before it is applied to any agreement or document **FURTHERMORE** that the seal be kept by the General Manager in a secure place.

Schmidt / R Sullivan

The motion was put and carried

195/1516 A motion was moved by Cr Todd, seconded by Cr Capel to bring forward Item 19 First Quarter Excellence in Achievement Award to allow the presentation to be made before the suspension of standing orders for morning tea.

Todd / Capel

The motion was put and carried

Item 19 First Quarter Excellence in Achievement Award

196/1516 RESOLVED that Council approve MANEX's nomination of Tyson Galvin as the winner of the 1st Quarterly Staff Achievement Award and Yuluwirri Kids as winners of the 1st Quarterly Team Excellence Award, to be presented at this meeting.

Capel / Schmidt

The motion was put and carried

11.20am

Presentation made of the First Quarterly Employee Excellence in Achievement Award to Tyson Galvin.

Presentation of the First Quarterly Team Excellence in Achievement Award to Yuluwirri Kids to be made on site.

11.25am

197/1516 RESOLVED that standing orders be suspended to break for morning tea.

C Sullivan / Capel

The motion was put and carried

11.55am

198/1516 RESOLVED that standing orders be resumed.

C Sullivan / R Sullivan

The motion was put and carried

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Item 18 Financial Assistance Donation Requests 2015/16 (Round Two)

199/1516 RESOLVED that Council approves those applications received that have been determined as listed below totalling \$3,000 plus the amount of \$1,000 to Rock'n at the Racecourse.

Ref.	Applicant	Amount Provided
2	Mendooran Touch Football Inc. and Mendooran Cricket Club	\$500
6	Steve Wallace (Reptile Rescue)	\$500
8	Bowen Oval Development Committee	\$500
10	Baradine Golf Club	\$500
21	Belar Creek Community	\$500
26	Dunedoo Sports Club	\$500
Total		\$3,000

Coe / Schmidt
The motion was put and carried

Item 20 Monthly Report from Human Resources – February 2016

Received.

Item 21 Bank Reconciliation for the Month Ending 31 December 2015

200/1516 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 31 December 2015.

Schmidt / R Sullivan
The motion was put and carried

Item 22 Bank Reconciliation for the Month Ending 31 January 2016

201/1516 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 31 January 2016.

R Sullivan / Schmidt
The motion was put and carried

Item 23 Investments and Term Deposits for Month ending 31 December 2015

202/1516 RESOLVED that Council accept the Investments Report for the month ending 31 December 2015.

Capel / Schmidt
The motion was put and carried

Item 24 Investments and Term Deposits for Month ending 31 January 2016

203/1516 RESOLVED that Council accept the Investments Report for the month ending 31 January 2016.

Schmidt / Capel
The motion was put and carried

Item 25 Rates Report for Month Ending 31 December 2015

Received.

Item 26 Rates Report for Month Ending 31 January 2016

Received.

Item 27 Quarterly Budget Review Statement for the Quarter Ending 31 December 2015

204/1516 RESOLVED that Council accept the Quarterly Budget Review Statement for the quarter ending 31 December 2015, and approve the requested supplementary votes for a net value of \$426k.

Schmidt / Coe
The motion was put and carried

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Item 28 Public Art Policy

205/1516 RESOLVED that Council adopt the Draft Public Art Policy as presented.

1. Purpose

This policy outlines Warrumbungle Shire Council's commitment to ensuring that the vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being.

2. Objectives of the Policy

To outline Council's commitment to work with local communities to develop and expand local arts and cultural activities, programs and events.

3. Policy Scope

This policy should be read and interpreted in conjunction with:

- WSC Community Strategic Plan 2012 – 2032
- WSC Operational Plan and Delivery Program 2015-16 – 2017/18

4. Background

Warrumbungle Shire Council has expressed a commitment to ensuring that the vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being.

Item CC3 in the Warrumbungle Shire Community Strategic Plan states:

	Long Term Outcome		Strategies to Achieve these Outcomes
CC3	Our Shire is home to a vibrant arts and cultural life which is promoted and supported as an essential aspect of community wellbeing. [Edited]	CC3.1	Work with local communities to develop and expand local arts and cultural activities, programs and events.

Warrumbungle Shire Community Strategic Plan states that indicators of progress are:

- The Shire hosts a range of high profile and well-patronised community, cultural and arts events.

Source: Warrumbungle Shire Community Strategic Plan (reviewed) 2012 – 2032, p. 12-13.

5. Definitions

5.1 Public Art

Public art is art in any media that has been planned and executed with the intention of being staged in the physical public domain, usually outside and accessible to all. Public art is significant within the art world, amongst curators, commissioning bodies and practitioners of public art, to whom it signifies a working practice of site specificity, community involvement and collaboration. Public art may include any art which is exhibited in a public space including publicly accessible buildings, but often it is not that simple. Rather, the relationship between the content and audience, what the art is saying and to whom, is just as important if not more important than its physical location (*Knight, Cher Krause (2008). Public Art: theory, practice and populism. Oxford: Blackwell Publishing*).

Public Art refers to works designed and created by artists located in a public space or facility, in both the built and natural environments. Public Art is conceived by an artist, individually, in collaboration, or with community. It is generally site-related and place-responsive.

Public Art can be permanent or temporary and functional or non-functional. It can be any art form, including performance, sound, or light. Public Art is in parks, streets, foreshores, community centres, libraries and shopping centres – any publicly accessible space. It can also be the artistic elements within built forms for example doors, windows, handles, rugs or lighting. Public Art is not the same as community art. But a community art project can produce Public Art.

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Public Art often involves the practice of ‘place making’ - a holistic approach to designing public environments - combining cultural, economic, social, indigenous, historic and environmental considerations and actively fostering collaboration between community, government, business, artists and design professionals.

Public Art is generally not:

- commercial promotions in any form;
- directional elements, signage;
- mass produced ‘art objects’ such as statutory or playground equipment;
- most art reproductions;
- historical markers;
- landscaping or generic hard scaping elements which would normally be associated with the project, and
- services or utilities necessary to operate or maintain artworks.

(East Gippsland Shire Council (2009). *Public Art Policy*, East Gippsland Shire Council, 2009, p. 2-3)

6. Policy Statement

Warrumbungle Shire Council is committed to ensuring that the vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being.

Warrumbungle Shire Council is committed to working with local communities to develop and expand local arts and cultural activities, programs and events.

7. Responsibilities

The General Manger, along with relevant Directors, Managers and Staff, are responsible for working with local communities to develop and expand local arts and cultural activities, programs and events to ensure that the vibrant arts and cultural life of the Shire is promoted and supported as an essential aspect of community well-being.

8. Associated Documents

- WSC Communication and Engagement Strategy
- WSC Community Strategic Plan 2012 – 2032
- WSC Operational Plan and Delivery Program 2015-16 – 2017/18

9. Getting Help

Manager Children’s and Community Services
Director Corporate and Community Services

10. Version Control

Review Date:

Staff Member Responsible for Review: *Manager Children’s and Community Services*

Policy Name
Public Art Policy

Approved
[To be approved]

Date
[Date]

Schmidt / C Sullivan

The motion was put and carried

Item 29 Request to Extend Water Main in Cypress Street Baradine.

206/1516 RESOLVED

1. That a water main is installed in Cypress Street and Namoi Street, between Barwon Street and Worrigal Street, Baradine subject to the following conditions:
 - a. A contribution of \$3,500 is made by the owner of Lots 9 & 10, Section 16, DP758051, Baradine prior to commencement of the project.
2. The project to install a water main in Cypress Street and Namoi Street Baradine is funded through the following:

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- a. A supplementary budget expenditure allocation of \$32,000 is made for the project.
- b. A reduction in the 2015/16 budget allocation for the clarifier project at the Baradine water treatment plant.
- c. A supplementary budget income allocation of \$3,500 is made.

Schmidt / Todd
The motion was put and carried

Item 30 Request for Sewer Main Extension in Walker Street Coolah

207/1516 RESOLVED

1. That Council undertake to install sewer to Lot 8, DP754966, Walker Street subject to the following conditions:
 - a. A contribution of \$14,000 is made by the owner of Lot 8, DP754966, Coolah prior to commencement of the project.
2. That the following budget adjustments are made to enable installation of sewer to Lot 8, DP 754966 Walker Street Coolah:
 - a. Supplementary expenditure budget allocation of \$14,000 for the project.
 - b. Reduction in budget allocation for sewer relining by \$14,000.
 - c. Supplementary income allocation of \$14,000.

R Sullivan / Capel
The motion was put and carried

12.43pm

Director Development Services. Leeanne Ryan left the room.

Item 31 Road Closure and Opening Requests in Rocky Glen

208/1516 RESOLVED

1. That application by the Department of Primary Industries, Lands Business Centre and the owner of Lot 38, DP46193 to close a section of unused road reserve is refused due to uncertainty about future access requirements and **FURTHERMORE**, the owner of Lot 38, DP46193 is offered access to the road reserve through a five (5) year lease agreement.
2. That application by the Department of Primary Industries, Lands Business Centre to transfer the Crown Road section of Borah Creek Road to Council is approved and furthermore, Council pursue a lease agreement with the adjoining property owner for use of the road reserve that has been fenced out.

R Sullivan / Schmidt
The motion was put and carried

12.47pm

Director Development Services, Leeanne Ryan joined the room.

Item 32 Warrumbungle Bike Plan Advisory Committee

209/1516 RESOLVED

1. That a Bike Plan Advisory Committee is established by Council with a charter as set out in attachment 1.0.
2. That a Councillor, and alternative Councillor, is nominated to Chair the Committee.
3. Those nominations are invited to fill each of the positions, up to a maximum of six, of community representative with a report to Council to determine representatives.

FURTHERMORE that Cr Clancy be elected to the Chair position of the Warrumbungle Bike Plan Advisory Committee with Cr Capel and Cr Andrews nominated as the alternative Chairpersons.

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Attachment 1.0 – Committee Charter

BIKE PLAN ADVISORY COMMITTEE

PURPOSE

Provide advice to Council through recommendation of planning and construction priorities for Council's Bike Plan.

REPORTS TO

Report to Warrumbungle Shire Council by written submission.

TERM

The Warrumbungle Bike Plan Advisory Committee shall dissolve at the General Election of Warrumbungle Shire Council. Council may dissolve the Committee at any time.

MEMBERSHIP

One Councillor or Alternative (whom shall be Chairperson).
Manager Urban Services, Warrumbungle Shire Council or nominee.
Up to a maximum of six community representatives.
Council staff as required (non-voting and Committee secretary).
The committee can second other interested parties as required.

COMMITTEE CLERK

The General Manager will provide a Committee secretary. The secretary will conduct the administration of the committee.

QUORUM

Quorum will be 3 community members and Councillor. No business is to be transacted by the committee unless a quorum is present and if, within half an hour of the time appointed for the meeting, a quorum is not present, the meeting is to stand adjourned to the same place and at the same hour of the same day in the following week.

MEETING DATES AND TIMES

Bi-monthly or as determined by the committee and at locations determined by the committee. Council's committee secretary will send meeting reminder and agenda to members and provide a copy of minutes.

VOTING

Each member of the Committee is entitled to one vote only. In the equality of votes, the matter is to be referred to Council for determination.

REPORTS AND RECORDING

Matters to be considered by the Committee must be included in the agenda for the meeting, and must be provided in writing at least 10 days before the meeting. Formal minutes of meetings of the Committee will be produced by Council. The Committee will make recommendations directly to Council. Council may adopt, amend or decline any recommendation.

VACANCIES

Vacancies may arise during the term of the Committee. If a vacancy does occur, the Committee may invite an individual to join the Committee, or seek expressions of interest to fill the vacancy.

Schmidt / Capel

The motion was put and carried

Item 33 Proposal to Name the Kenebri Bridge, Mow Creek Bridge and the Baradine Creek Bridge

210/1516 RESOLVED that the following bridge name proposals are advertised and a report is prepared for Council consideration at the close of the submission period:

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- The bridge over Mow Creek on the Binnaway Road is named the 'Kerr Brothers Bridge'.
- The bridge over Baradine Creek on Wangmans Road is named the 'Wilbur Wangman Bridge'.
- The bridge over Baradine Creek on Worrigal Street Baradine is named the 'Baradine 150 Year Bridge'.

Schmidt / Capel
The motion was put and carried

Item 34 Strategy for Improvements to Coonabarabran Sporting Complex.

211/1516 RESOLVED

1. That the hard surface netball/basketball courts be relocated to a site within the complex that has a more suitable foundation.
2. That a Coonabarabran Sporting Complex Advisory Committee is established to advise Council on current and future development requirements in accordance with the Charter outlined in attachment 2.0.

Attachment 2.0 – Draft Charter for a Coonabarabran Sporting Complex Advisory Committee

PURPOSE OF THE COMMITTEE

Assess the condition and usefulness of the existing amenities buildings and sporting facilities at Coonabarabran Sporting Complex and develop a strategy for these facilities based on existing and future sport and recreation demands.

DUTIES

- Determine current and potential sport and recreation users of the complex facilities including volume and frequency of use.
- Develop a long term strategy for the Sporting Complex in the form of a Master Plan including cost estimates and priorities of improvements.
- Investigate and obtain external sources of funding.
- Make recommendations to Council on any matter related to improvements of the Sporting Complex.

COMMITTEE STRUCTURE

- Membership – Two Councillors, Director Technical Services, Manager Urban Services, Manager Property and Risk, Four (4) members of the community.

Council will determine community membership on the Committee following a public call for expressions of interest for membership of the committee.

- Secretariat – Manager Urban Services.
- Meeting Frequency – Every two months or as determined by the Committee or Council.

Schmidt / Capel
The motion was put and carried

212/1516 A Motion was moved by Cr Schmidt, seconded by Cr Capel that Cr Clancy and Cr Shinton be nominated as the two Councillor Representatives to the Coonabarabran Sporting Complex Advisory Committee and that the community representatives be appointed by the user groups.

Schmidt / Capel
The motion was put and carried

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Item 35 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

Item 36 Castlereagh Macquarie County Council – Annual Report

Received.

Item 37 Container Deposit Scheme

213/1516 RESOLVED that Council lodges a submission to the Container Deposit Scheme (CDS) Discussion Paper in support of Option 1: Refund CDS Model:

Option 1: Refund CDS Model based on a financial incentive of 10 cents, similar to SA and NT schemes. Under this model, a consumer would pay additional on the price of a drink and receive it back if and when the empty container is returned to a designated collection point.

Capel / Schmidt

The motion was put and carried

Item 38 Development Applications – December 2015

214/1516 RESOLVED that Council note the Applications and Certificates Approved during December 2015 under Delegated Authority.

R Sullivan / Schmidt

The motion was put and carried

Item 39 Development Applications – January 2016

215/1516 RESOLVED that Council note the Applications and Certificates Approved during January 2016 under Delegated Authority.

Schmidt / Capel

The motion was put and carried

Matters of Concern

Cr R Sullivan

Nil

Cr Schmidt

Nil

Cr Clancy

Nil

Cr Coe

Nil

Cr C Sullivan

Nil

Cr Andrews

- Questioned the status of roadworks in Railway Street, Binnaway. The Director of Technical Services advised that a grader is to be there next week followed by a patching truck the week after.

Cr Capel

- Speed signs on highway at Dunedoo are still in place. Director Technical Services advised that the road shoulder needs to be finished first.
- Issue with signs falling over in inclement weather.

WARRUMBUNGLE SHIRE COUNCIL

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Cr Todd

- Did we get all the money back following the Wambelong Fire? General Manager advised that Council was still in discussions with the State Government.

Cr Shinton

Nil

1.20pm

216/1516 RESOLVED that:

- (a) Council go into closed committee to consider business relating to commercial information
- (b) pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

R Sullivan / Todd

The motion was put and carried

1.26pm

217/1516 RESOLVED that Council move out of closed Committee.

R Sullivan / Shinton

The motion was put and carried

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager.

Item 1C Tenders for Hire of Various Plant Items on a Casual Basis - 2016

218/1516 RESOLVED

1. That tendered rates for Casual Plant Hire for the period 1 March 2016 to 28 February 2017 under the Hourly Rate Schedule be accepted as follows, with clarification that the traffic lights hire rates in Schedule 1.0 – 'Plant Rate Schedule' are \$136.00 per day rather than \$136.00 per hour.

Schedule 1.0 – Plant Rate Schedule

Contractor	Plant Type	Tendered Plant Rate (incl GST)		
		"A" Rate \$/hr	"A1" Rate \$/hr	"C" Rate \$/hr
Batterline Earthmoving	Scraper 660D - Cat 623F	330.00	360.00	0.00
Batterline Earthmoving	Scraper 660D - Cat 623F	330.00	360.00	0.00
Batterline Earthmoving	Grader 110I - Cat 140M	160.00	190.00	0.00
Batterline Earthmoving	Grader 110I - Cat 140H	160.00	190.00	0.00
Batterline Earthmoving	Loader 190I - Komatsu WA380	130.00	160.00	0.00
Batterline Earthmoving	Excavator 95J -Doosan S255	120.00	150.00	0.00
Batterline Earthmoving *	Excavator 95M -Hitachi - Z X330	155.00	185.00	0.00
Batterline Earthmoving	Backhoe BL1 - Case 580	120.00	150.00	0.00
Batterline Earthmoving	Bulldozer 795L - Komatsu 375-1	400.00	430.00	0.00
Batterline Earthmoving	Roller Hamm - Padfoot 3414	110.00	140.00	0.00
Batterline Earthmoving	Roller 486M - Hamm Padfoot 3530	110.00	140.00	0.00

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Batterline Earthmoving	Roller 466M - Dynapac Smooth Drum	120.00	150.00	0.00
Batterline Earthmoving	Roller 4100 - Bomag Multyre BW24R	110.00	140.00	0.00
DC & KM Canham	Excavator	130.00	150.00	0.00
EMS Group Pty Ltd	Roller - Bomag BW211D4	115.00	115.00	40.00
EMS Group Pty Ltd	Loader WL7 - Caterpillar 924H	130.00	130.00	45.00
EMS Group Pty Ltd	Loader WL8 - Caterpillar 930H	130.00	130.00	45.00
EMS Group Pty Ltd	Loader WL9 - Caterpillar 962G	145.00	145.00	50.00
EMS Group Pty Ltd	Loader - Volvo L120F	145.00	145.00	50.00
EMS Group Pty Ltd	Excavator - Caterpillar 3135C	130.00	130.00	40.00
EMS Group Pty Ltd	Excavator - Caterpillar 320DL	145.00	145.00	50.00
EMS Group Pty Ltd	Excavator - Caterpillar 320DL	145.00	145.00	50.00
EMS Group Pty Ltd	Excavator - Caterpillar 336DL	160.00	160.00	70.00
EMS Group Pty Ltd	Tractor - Case	100.00	100.00	30.00
Hollis Agricultural Welding	Bull Dozer DTH	242.00	242.00	0.00
Hollis Agricultural Welding	Bull Dozer D9H	385.00	385.00	0.00
Hollis Agricultural Welding	Bull Dozer D6D	187.00	187.00	0.00
Jacks Hire	Cherry Picker - Genie TZ234/20	0.00	283.00	283.00
Jacks Hire	Kanga Loader DA625	0.00	340.00	340.00
Jacks Hire	Traffic Lights A1 Road Lines OOTRLR	0.00	136.00	136.00
Jacks Hire	Traffic Lights A1 Road Lines OOTRLR	0.00	136.00	136.00
Jacks Hire	Traffic Lights A1 Road Lines TRAF98A	0.00	136.00	136.00
Jacks Hire	Traffic Lights A1 Road Lines TRAF98A	0.00	136.00	136.00
Jacks Hire	Excavator - Bobcat 224	0.00	356.00	356.00
Jacks Hire	VSM Boards - A1 Road Line 12/2012	0.00	120.00	120.00
Jacks Hire	VSM Boards - A1 Road Line 12/2012	0.00	120.00	120.00
McEvoy Earthmoving & Haul	Wheel Loader - Victory VL470	165.00	0.00	0.00

Notes on Rates

A Rate – Wet hire rate applicable for operating weekdays.

A1 Rate – Wet hire rate applicable for operating weekends.

B Rate – Rate applicable for traveling.

C Rate – Dry hire rate.

WARRUMBUNGLE SHIRE COUNCIL

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RESOLUTION Continued

2. That Council advises Contractors that the following rates for supply of trucks under the hourly rate and distance schedule will be accepted for the period 1 March 2016 to 28 February 2017.

Schedule 2.0 – Hourly Rate and Distance Truck Schedule.

Truck Type	GVM (tonnes)	"A" & "A1" Rate (incl GST)			"B" Rate (incl GST)	
		"A"	"A1"	Distance	"B"	Distance
Truck only	21 to 27	\$100.00/hr	\$105.00/hr	\$1.90 / km	\$80.00/hr	\$1.20 / km
Truck & trailer	42 to 53	\$160.00/hr	\$160.00/hr	\$1.00 / km	\$90.00/hr	\$1.00 / km

Truck Type	Capacity (litres)	"A" & "A1" Rate (incl GST)			"B" Rate (incl GST)	
		"A"	"A1"	Distance	"B"	Distance
Water Carts	12,000 – 15,000	\$110/hr	\$125/hr	\$0/km	\$80/hr	\$0/km

Notes on Rates

A Rate – Wet hire rate applicable for operating weekdays.

A1 Rate – Wet hire rate applicable for operating weekends.

B Rate – Rate applicable for traveling.

C Rate – Dry hire rate.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 March 2016

RESOLUTION Continued

3. Council advises Contractors that the following rates for supply of trucks under the float hourly rate and distance schedule will be accepted for the period 1 March 2016 to 28 February 2017.

SCHEDULE 3.0

Contractor	Make	Model	GVM (tonnes)	Rate Tendered		
				"A" Rate (\$/hr) incl GST	"A1" Rate (\$/hr) incl GST	Distance (\$/km) incl GST
Earth Plant Hire	Western S	4900A	24.5	140.00	140.00	0.00
EMS Group Pty Ltd	Kenworth	T908 & drop deck	26.50	181.50	0.00	0.00
EMS Group Pty Ltd	Kenworth	T908 & quad	26.50	242.00	0.00	0.00
EMS Group Pty Ltd	Kenworth	T908 & quad & dolly	26.50	302.50	0.00	0.00
McEvoy Earth & Haulage	Northern	3 Axle	26.00	165.00	165.00	5.50
Newbold Bulk Haulage Pty Ltd	Western S	Hbusch Float 2013	44.00	165.00	190.00	5.50
River Road Transport *	Volvo	1997 FH12	23.50	200.00	200.00	3.60
Russell's Earthmoving Pty Ltd	Volvo	FH16	68.00	165.00	198.00	0.00

Notes

* **River Road Transport Wet Prime Mover Only Hire \$132.00 Min Charge \$300.00**

Notes on Rates

A Rate – Wet hire rate applicable for operating weekdays.

A1 Rate – Wet hire rate applicable for operating weekends.

WARRUMBUNGLE SHIRE COUNCIL

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RESOLUTION Continued

4. Council advises Contractors that the following rates for supply of trucks under the quantity and distance schedule for the period 1 March 2016 to 28 February 2017 will be accepted:

SCHEDULE 4.0 – Truck Quantity and Distance Schedule

Haul Length (km)	Rate \$/tonne (incl GST)	Haul Length (km)	Rate \$/tonne (incl GST)
0.5	1.99	19.5	9.14
1.0	2.16	20.0	9.29
1.5	2.32	20.5	9.55
2.0	2.52	21.0	9.73
2.5	2.67	21.5	9.92
3.0	2.85	22.0	10.13
3.5	3.00	22.5	10.33
4.0	3.22	23.0	10.46
4.5	3.40	23.5	10.67
5.0	3.60	24.0	10.86
5.5	3.76	24.5	11.06
6.0	3.95	25.0	11.29
6.5	4.16	25.5	11.46
7.0	4.41	26.0	11.68
7.5	4.52	26.5	11.88
8.0	4.72	27.0	12.09
8.5	4.92	27.5	12.29
9.0	5.10	28.0	12.50
9.5	5.30	28.5	12.70
10.0	5.50	29.0	12.91
10.5	5.68	29.5	13.13
11.0	5.86	30.0	13.30
11.5	6.06	30 - 35	13.90
12.0	6.16	35 - 40	14.50
12.5	6.34	40 - 45	15.10
13.0	6.54	45 - 50	15.70
13.5	6.74	50 - 55	16.30
14.0	6.93	55 - 60	16.90
14.5	7.16	60 - 65	17.50
15.0	7.33	65 - 70	18.10
15.5	7.60	70 - 75	18.70
16.0	7.68	75 - 80	19.30
16.5	7.92	80 - 85	19.90
17.0	8.12	85 - 90	20.50
17.5	8.33	90 - 95	21.10
18.0	8.52	95 - 100	21.70
18.5	8.73	100 - 110	22.70
19.0	8.93	110 - 120	23.70
		120 - 130	24.70

Coe / R Sullivan
The motion was put and carried

WARRUMBUNGLE SHIRE COUNCIL

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Item 2C Tender – Construction of a Category C Rural Fire Service Fire Control Centre and Five Bay Storage Shed

219/1516 RESOLVED that Council authorise the General Manager and Mayor to duly sign and attach the Council Seal to the Castlereagh Fire Control Centre New South Wales Government GC21 (Edition 2) General Conditions of Contract between Maas Constructions (Dubbo) Pty Ltd and Warrumbungle Shire Council.

Todd / Capel
The motion was put and carried

There being no further business the meeting closed at 1.26pm.

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CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 18 February 2016 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 March 2016

Item 2 Minutes of Traffic Advisory Committee Meeting – 25 February 2016

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Acting PA to Director Technical Services – Trudy Draper
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

PRESENT: Cr Peter Shinton (Chair), Mr Kevin Tighe (Director Technical Services) and Mr Bikram Joshi (Manager Asset & Design), Ms Sharon Grierson (RMS), Cheyenne O'Brien, Inspector David Maher, (NSW Police Force)

APOLOGIES: Ms Chantelle Elsley (RMS), Senior Constable Steven Chaplin (NSW Police Force), Colin Harper (Community)

IN ATTENDANCE: Mrs Trudy Draper (Minute Taker).

CONFIRMATION OF MINUTES

30/1516 RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on Thursday, 26 November 2015 be confirmed.

Shinton/Tighe

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- o Proposed Extension of Median at the Intersection of Binnia Street and Campbell Street, Coolah
- o Further investigations and site visit to be undertaken of sight distance concerns at the intersection of Digilah Street and Wallaroo Street.
- o Council to investigate the preparation of a Rural Bus Stop Policy.
- o Alternative treatments to be investigated for discouraging trucks travelling via Binnia Street, Coolah. Traffic counters to be placed at Cunningham and Binnia Streets.
- o Black Stump Way – Council request to NHVR that any road in the Warrumbungle Shire that is a 25 metre B Double Route be converted to a 26 metre B Double Route.
- o Naming of laneways north and south of Brains Ford, Coonabarabran.
- o Baradine Preschool – Request for Installation of 'Slow Down' Signs in Barwon Street, Baradine
- o Mendooran Preschool – Request for Installation of 'School Bus Zone' Signage at the Front of the Preschool. It was noted that Council has a School Bus Policy for Preschools which will be referred to the Mendooran Preschool.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 March 2016

AGENDA ITEMS

- a) Coonabarabran Chamber of Commerce – Review of 2016 Easter Bunny Bazaar Event – 26 March 2016

31/1516 RECOMMENDED to approve the Road Closure as submitted and that a Heavy Vehicle Detour sign is to be erected at the Gardener Street detour, so as not to deter light vehicles from the north, coming through town (using Essex Street exit to avoid road closure in John Street.) The Traffic Control plan needs to be corrected to show manned positions at various detour intersection points **FURTHER**, a copy of this plan to be forwarded to Luke Hodges, Traffic Operations, Western Region (RMS)

Maher/Grierson

- b) Proposed Road Closure for 2016 ANZAC Day Ceremonies in Each Town of the Shire – 25 April 2016

32/1516 RECOMMENDED that approval be given to close the following roads on Monday, 25 April 2016 for the purpose of conducting an ANZAC Day March and Ceremony, subject to compliance with guidelines and Road Closure Policy:

- Coolah RSL Sub Branch - Binnia Street between Booyamurra Street and Campbell Street between 10.00 am and 12.30 pm.
- Coonabarabran RSL Sub Branch – John Street between Edwards Street and Essex Street between 10.00 am and 1.00 pm.
- Dunedoo/Leadville RSL Sub Branch – Bolaro Street between Wargundy Street and Merrygoen Street between 10.00 am and 12 noon.
- Mendooran RSL Sub Branch – Bandulla Street between Pampoo Street and Napier Street between 9.00 am and 12 noon.
- Binnaway RSL Sub Branch – Renshaw Street between Bullindah Street and Yarran Street between 9.30 am and 12 noon.
- Baradine RSL Sub Branch – Wellington Street and Narran Street between 10.00 am and 12.30 pm.

FURTHER, a copy of each Traffic Control plan to be forwarded to Luke Hodges, Traffic Operations, Western Region (RMS)

Grierson/Maher

- c) Coonabarabran RSL – Proposed Closure of John Street for ANZAC Day Dawn Service – 25 April 2016

33/1516 RECOMMENDED to approve the proposed road closure in John Street at the intersection of Dalgarno Street and John Street on 25 April 2016 from 5.57 am to 6.20 am for the ANZAC Dawn Service, subject to compliance with RMS Guidelines and Council's Road Closure Policy **FURTHER** a copy of the Traffic Control plan be forwarded to Luke Hodges, Traffic Operations, Western Region (RMS).

Grierson/Maher

- d) Coonabarabran LALC – Proposed Closure of John Street for National Sorry Day Memorial Walk – 26 May 2016

34/1516 RECOMMENDED that the request by the Coonabarabran Local Aboriginal Lands Council to close John Street between the Tennis Club entrance and the Town Hall on Thursday, 26 May 2016 for 15 minutes between 10.30 am and 10.45 am be approved subject to preparation of a Traffic Control Management Plan that involves the NSW Police Force implementing a 'rolling road closure' on the south bound lane between the bridge and the Town Hall and also submission of public liability insurance coverage for the event **FURTHER** that RMS be advised of the proposed road closure event.

Maher/Grierson

WARRUMBUNGLE SHIRE COUNCIL

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- e) North West Equestrian Expo – Request for Closure of Reservoir Street for Cross Country Event – 4-5 June 2016

35/1516 RECOMMENDED that the request by North West Equestrian Expo to close Reservoir Street, Coonabarabran on Saturday, 4 June 2016 and Sunday, 5 June 2016 between 9.00 am and 2.30 pm to conduct the Annual Cross Country Event be approved subject to compliance with Council's Road Closure Policy.

Maher/Grierson

- f) Timor Road School Bus Stops – Review

36/1516 RECOMMENDED that the report on Timor Road School Bus Stops be noted and be used for input into the development of the Shire's Draft Bus Stop Policy **FURTHER**, that when the draft is completed, it be brought to this meeting prior to the community consultation process **FURTHER** that Council look at future strategic planning for Timor Road bus stops.

Grierson/Maher

- g) Concerns by National Parks & Wildlife Service about the condition and safety of No 1 Break Road

37/1516 RECOMMENDED that the National Parks and Wildlife Service erect warning signs on No 1 Break Road and that the other issues in their letter be referred, by Council, to the RMS.

Grierson/Maher

- h) Philip Johnston - River Road B Double Route - Objection to conditions imposed in Council's Resolution 29/1516

38/1516 RECOMMENDED to further investigate this issue and a report be presented at the next meeting.

Grierson/Maher

- i) Application for access to Lot 22 DP753399 from Crown Road, off Timor Road, Coonabarabran

Noted. Application to be referred to Council.

Maher/Grierson

- j) St Michael's Primary School, Dunedoo – concerns regarding new library entrance and youths skating in the area

39/1516 RECOMMENDED that members of the Police and Council's Road Safety Officer undertake an education campaign with the students of Dunedoo Schools, regarding the issues contained in the letter from St Michael's Primary School.

Grierson/Maher

- k) Binnaway Rail Heritage and Preservation Group and Binnaway Progress Association – re erection of new signs (budget accommodation) and replacement of existing signs, on entry to Binnaway township.

40/1516 RECOMMENDED to write to Binnaway Rail Heritage and Preservation Group and Binnaway Progress Association asking for clarification of the location and type of the subject signs, as well as a location map and photographs, if possible.

Maher/Grierson

- l) RSO Monthly Report for February 2016 - noted

GENERAL BUSINESS

Vehicles Stopping at Namoi Street Weir

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Concerns were raised regarding vehicles stopping to fill up with river water at the Namoi Street, Coonabarabran weir. It was thought that this could become a safety issue, especially in times of high use by emergency vehicles (eg, bushfires).

41/1516 RECOMMENDED that 'No Stopping' signs be erected at both ends of the Namoi Street weir entrances.

Maher/Grierson

There being no further business the meeting closed at 12.40 pm.

The next meeting is to be held on Thursday, 24 March 2016 in the Gallery Meeting Room, Coonabarabran commencing 10.00 am.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held on 25 February 2016 at Coonabarabran.
2. To approve the Road Closure as submitted and that a Heavy Vehicle Detour sign is to be erected at the Gardener Street detour, so as not to deter light vehicles from the north, coming through town (using Essex Street exit to avoid road closure in John Street.) The Traffic Control plan needs to be corrected to show manned positions at various detour intersection points **FURTHER**, a copy of this plan to be forwarded to Luke Hodges, Traffic Operations, Western Region (RMS).
3. That approval be given to close the following roads on Monday, 25 April 2016 for the purpose of conducting an ANZAC Day March and Ceremony, subject to compliance with guidelines and Road Closure Policy:
 - Coolah RSL Sub Branch - Binnia Street between Booyamurra Street and Campbell Street between 10.00 am and 12.30 pm.
 - Coonabarabran RSL Sub Branch – John Street between Edwards Street and Essex Street between 10.00 am and 1.00 pm.
 - Dunedoo/Leadville RSL Sub Branch – Bolaro Street between Wargundy Street and Merrygoen Street between 10.00 am and 12 noon.
 - Mendooran RSL Sub Branch – Bandulla Street between Pampoo Street and Napier Street between 9.00 am and 12 noon.
 - Binnaway RSL Sub Branch – Renshaw Street between Bullindah Street and Yarran Street between 9.30 am and 12 noon.
 - Baradine RSL Sub Branch – Wellington Street and Narran Street between 10.00 am and 12.30 pm.

FURTHER, a copy of each Traffic Control plan to be forwarded to Luke Hodges, Traffic Operations, Western Region (RMS).

4. To approve the proposed road closure in John Street at the intersection of Dalgarno Street and John Street on 25 April 2016 from 5.57 am to 6.20 am for the ANZAC Dawn Service, subject to compliance with RMS Guidelines and

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Council's Road Closure Policy **FURTHER** a copy of the Traffic Control plan be forwarded to Luke Hodges, Traffic Operations, Western Region (RMS).

5. That the request by the Coonabarabran Local Aboriginal Lands Council to close John Street between the Tennis Club entrance and the Town Hall on Thursday, 26 May 2016 for 15 minutes between 10.30 am and 10.45 am be approved subject to preparation of a Traffic Control Management Plan that involves the NSW Police Force implementing a 'rolling road closure' on the south bound lane between the bridge and the Town Hall and also submission of public liability insurance coverage for the event **FURTHER** that RMS be advised of the proposed road closure event.
6. That the request by North West Equestrian Expo to close Reservoir Street, Coonabarabran on Saturday, 4 June 2016 and Sunday, 5 June 2016 between 9.00 am and 2.30 pm to conduct the Annual Cross Country Event be approved subject to compliance with Council's Road Closure Policy.
7. That the report on Timor Road School Bus Stops be noted and be used for input into the development of the Shire's Draft Bus Stop Policy **FURTHER**, that when the draft is completed, it be brought to this meeting prior to the community consultation process **FURTHER** that Council look at future strategic planning for Timor Road bus stops.
8. That the National Parks and Wildlife Service erect warning signs on No 1 Break Road and that the other issues in their letter be referred, by Council, to the RMS.
9. *River Road B Double Route - Objection to conditions imposed in Council's Resolution 29/1516* - To further investigate this issue and a report be presented at the next meeting.
10. That members of the Police and Council's Road Safety Officer undertake an education campaign with the students of Dunedoo Schools, regarding the issues contained in the letter from St Michael's Primary School.
11. To write to Binnaway Rail Heritage and Preservation Group and Binnaway Progress Association asking for clarification of the location and type of the subject signs, as well as a location map and photographs, if possible.
12. That 'No Stopping' signs be erected at both ends of the Namoi Street weir entrances.

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Item 3 Minutes of Local Emergency Management Committee Meeting – 15 February 2016

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Emergency Services Coordinator – Phil Southwell
CSP Key Focus Area:	Our Natural Environment
Priority:	PI2 The long-term wellbeing of our communities is supported by ongoing provision of high quality health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management

CHAIRPERSON	Kevin Tighe	LEMO
PRESENT	David Maher Kel Wise, REMO Phil Lalor Bob Cosgrove Tony Cole Rodney Coombes June Buck Robyn Cosgrove Corey Philip Rod Williams Glenn Clark Di Clark Andrew Ticehurst Clinton Baglee David Hunter Sharon Lawrence	LEOCON REMO SES SES Baradine VRA Coonabarabran VRA Coonabarabran Red Cross Red Cross RFS VRA Coolah VRA Coolah VRA Coolah NSWF&R NSWF&R NSW Ambulance NSW Ambulance
MINUTES:	Phil Southwell	WSC
APOLOGIES	Cheyne Gasson Tom Mumford Anne Taylor Dav Smith Anthony McEachern Stuart Green Gary Barber Steve Hirst Barry Johnson	Alt LEOCON VRA Coolah Health Coolah SES Dunedoo VRA Mendooran RFS NSWF&R NSWF&R SES Baradine

WARRUMBUNGLE SHIRE COUNCIL

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MINUTES OF PREVIOUS MEETING:

The minutes for the previous meeting, which was held at Coolah on the 16th Nov 2015 was available to all committee members at the meeting.

Minutes accepted, Corey Philip / seconded Rod Williams

BUSINES ARISING:

1. Ambulance Matrix to be sent out with these minutes
2. EM Plan has not been endorsed by the REMC as the ESC was unable to attend the last REMC meeting.
3. The Recovery Workshop conducted at Coonabarabran after the earlier Dubbo Conference was well supported by local representatives.
4. The Shires Rural Addressing, now called Comprehensive Property Address System (CPAS) is, via the council's GIS Officer, going to provide a process of overcoming the problems previously encountered by Emergency agencies with the naming and boundaries of the localities within the shire.

A public meeting at Baradine on 17th February 2016 at 6.00 pm at the CWA will start the process of community conciliation.

The objectives are to reduce the number of localities and have familiar names, more consistent with present known town and village names.

AGENDA ITEMS

1. **REMO Report** (*written Report to be attached to minutes*)
2. **CONTACT LISTS** - *Distributed to the meeting for amendments*
3. **EVENTS** (*summary of events within the shire*)

(i)	Coonabarabran Races	20/2/16
(ii)	Binnaway Show	27/2/16
(iii)	Hartwood Music Festival	14/3/16 – 29/3/16
(iv)	Binnaway Races	30/4/16
(v)	Coonabarabran Show	10/3/16
(vi)	Coolah Rockin at the Racecourse	19/3/16

4. **DISPLAN LINES at Coolah**

The EOC's at Coonabarabran & Coolah have Telephone Lines that are activated by a code and can be used in an emergency. The lines at Coolah were provided by Telstra free of charge.

Council has received notice that the free Displan Lines at Coolah will, when NBN mitigate existing services over to the fibre network, these old copper line services will then incur a new rental cost.

In view of a rental of \$ 40 per month (approx.cost) for 4 lines the annual cost to council in an era of mobile phones is excessive, and council will remove these telephone lines. The building still has existing Telephone and Fax lines funded by RFS budget.

WARRUMBUNGLA SHIRE COUNCIL

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THE EM PLAN

Presentation from Andrew Ticehurst NSW F&R Tamworth. Presented the Consequence Management Guide (CMG) for Hazmat and Structural Fire to the committee.

(i) **Motion 1**

That the committee endorse the NSW F&R Consequence Management Guide for Hazmat and Structural Fire subject to any objections or alterations received within 14 days after electronic distribution of the CMG's.

Motion Andrew Ticehurst / seconded Phil Lalor

All 'EM Plan' documents, endorsed by the LEMC, will be presented to the next REMC meeting to be conducted at Orange on the 2nd March 2016.

(Attached to Minutes will be the completed EM Plan to date (ie EM Plan + 3 CMG's)

GENERAL BUSINESS

1. Discussion on the clearing of trees along Highways and Roads within the Shire.

Kevin Tighe (LEMO) suggested that a process is needed to communicate who is attending to a particular request so that resources aren't duplicated or misdirected. Tree limbs should also be removed at the table drain rather than the edge of the bitumen.

David Maher (LEOCON) indicated that RMS are 'overbearing' in their desire to have roads opened immediately, and this placed pressure on Police to use all resources available.

Kel Wise (REMO) suggested that communication between agencies within the committee will create a faster response for such incidents.

2. Corey Philips indicated that the new RFS Control Centre / EOC is due for completion this October (2016).

CORRESPONDENCE

1. REMO Report
2. NBN Displan Telephone Lines for Coolah
3. Recovery Kit from MPES - Placed on EMOS

EMOS

Discussion on the number of users. ESC to attach the 'How to Login' document with these minutes. Suggested that a further demonstration be done at the next meeting.

DATE OF NEXT MEETING:

The date of the next meeting will be: Monday 16th May 2016 at Coolah RFS Building following the Rescue Meeting.

MEETING CONCLUDED

As no further business the formal part of the meeting concluded at 0825 hrs.

.....
CHAIRMAN

Kevin Tighe
LEMO

WARRUMBUNGL SHIRE COUNCIL

Ordinary Meeting – 17 March 2016

RECOMMENDATION

1. That Council notes the minutes from the Local Emergency Management Committee held on 15 February 2016 at Coonabarabran.
2. That the committee endorse the NSW F&R Consequence Management Guide for Hazmat and Structural Fire subject to any objections or alterations received within 14 days after electronic distribution of the CMG's.

WARRUMBUNGLE SHIRE COUNCIL

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Item 4 Baradine Hall 355 Committee Meeting Minutes 29 October 2015

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Community and Culture
Priority:	CC3 - Our shire is home to vibrant arts and cultural life of the shire is promoted and supported as an essential aspect of community well-being.

MEETING OPENED: 2:35am

PRESENT: Councillor Denis Todd (Chair), Nea Worrell, Ted Hayman and Narelle Wood

ATTENDING: Liz Cutts (Baradine Community Co-ordinator), Jennifer Parker (WSC Manager Property and Risk) and Aaron Parker (WSC Project Manager)

APOLOGIES: John Farrell

1. **ACCEPTANCE** of the Minutes of the last meeting
Recommended **Hayman /Wood**
2. **MAINTENANCE AND REPAIR PROJECTS (MAJOR)**
The condition of the two existing pine trees at the front of the building are dying due to lack of water and even though water had been given to them lately they are dead from half way up. The Baradine Memorial Hall Advisory Committee request that Council removed and replace the trees at the front of the building with like and that an appropriate irrigation system be installed to stop this happening in the future.
Recommended **Worrell / Wood**
3. **TOILET AND ACCESS PROJECT**
Construction of the toilets are underway. The expected completion date of the toilets is in four weeks time. Councils Manager Projects is arranging footings and plumbing to be ready for when the toilets are delivered.
4. **MAINTENANCE AND REPAIR PROJECTS (MINOR)**
Items to be dealt with under general business
5. **UPCOMING EVENTS**
10 March 2016 "Wide Open Sky"
8 – 21 August and 19 – 25 September 2016 Moorambilla
A ball is to be planned for the completion of the upgrading of the hall.

GENERAL BUSINESS

Liz Cuts discussed the successful grants the Baradine & District Progress Association had received for the Hall;

- i) Community Building Partnership Grant (\$30,000) to be spent Floor repairs and polishing, new window openers and volunteers painting the hall. Clarification on the quotes supplied with the whole floor to be quoted and the window winding quotes being changed to less windows. There is a year to acquit this grant.

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- ii) FRRR Catch Grant (\$5,390) Possum proofing the roof and also replacing the emergency panic bars on the Fire Doors (these are to be sourced by Council and reimbursed by the Baradine & District Progress Association).
- iii) Application is to be made for the Clubs Grant NSW which is Art and Culture grant from \$100,000 to \$300,000. This grant if successful would be used for Stage Lighting upgrade, Stage Curtains (to help with acoustics), New PA System, upgrading the change rooms, Kitchen refurbishment to Commercial, painting throughout the building, installation of air conditioning, new gutters, repairs to the roof and possibly rain water tanks to be utilized for the irrigation system to the gardens around the hall. With Council to act a partner auspice the project through project management with the current Capital budget for the toilets and disabled ramp utilised as a contribution from Council.

The Baradine Hall Advisory Committee resolved that Baradine & District Progress Association in partnership with Warrumbungle Shire Council apply for the Clubs Grant NSW for the funds to fix items address to the committee.

Recommended

Wood / Worrell

Warrumbungle Shire Council's Manager Property and Risk addressed the need to have an agreement with the Baradine Progress Association to run the hall.

- iv) Warrumbungle Shire Council to supply the Baradine & District Progress Association a draft MOU/Licence for management of the hall.

Recommended

Haymen / Todd

6. **NEXT MEETING:** TBA

MEETING CLOSED: 3:53pm

RECOMMENDATION

That the minutes of the Baradine Hall Advisory Committee held on 3 March 2016 be accepted and endorsed by Council with the following recommendations;

1. That Council removed and replaces the trees at the front of the building with like and that an appropriate irrigation system be installed to stop the new trees from suffering from lack of water.
2. That Council endorse the application for the Clubs Grant for the funds to upgrade Stage Lighting, Stage Curtains (to help with acoustics), New PA System, upgrading the change rooms, Kitchen refurbishment to Commercial, painting throughout the building, installation of air conditioning, new gutters, repairs to the roof and rain water tanks to be utilized for the irrigation system to the gardens around the hall and that Warrumbungle Shire Council act as partner and project manager.
3. That Warrumbungle Shire Council to supply the Baradine & District Progress Association a draft MOU/Licence for management of the hall.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 March 2016

Item 5 Minutes of Warrumbungle Cobbora Transition Fund Committee – 8 March 2016

Division:	Executive Services
Management Area:	Governance
Author:	Manager Communications and IT – Chris White
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF5 Council has guaranteed access to diverse sources of funding to address its responsibilities in service planning and delivery.

Warrumbungle Cobbora Transition Fund Committee Meeting 8 March 2016 at Dunedoo MPC
4.35pm

Present: Cr C Sullivan, S Loane, Cr A Capel, W Hill, M Coe, S Russell (chair), T Fergusson, S Stoddart, M Warren, M Hensley, S Dent, P Campbell

Apologies: Cr P Shinton, K Rose

Loane/Warren

Attending: C White, A Parker

Minutes Previous Meeting

Minutes Previous meeting presented

Capel/Sullivan

Business Arising:

1. Application will be scheduled for Round 4 of the National Stronger Regions Fund as there are already two applications for Round 3 within the Warrumbungle Shire, which is the limit per shire.

Financial Update

Progress report presented of financials.

RNSW295 Dunedoo District Infrastructure Revitalisation Fund

- a. Milling Park - completed. Monitoring has indicated regular use of the western end of Milling Park with the skatepark and amenities. No graffiti or vandalism on either structures since installed. Enquiries have been received from Councils and community groups from other regions in NSW.
- b. Bolaro St - illuminated sign installed and operational. Advertising at no charge until June 30 2016. Fees collected from 1 July will be retained by Council for maintenance and operational costs of the sign.
- c. HV Parking - completed. In discussions with RMS for availability of \$620,000 funding that was previously committed and subsequently withdrawn for the eastern end of the HV Parking. Funding remains for the eastern entrance to the HV Parking from the RMS.
- d. RV Parking - completed. Monitoring indicates RV travellers are utilising the dump site facility.
- e. Robertson Oval - completed.

WARRUMBUNGLE SHIRE COUNCIL

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RNSW333 Recreational and Sporting and Cultural Facilities Improvement Project

- a. Jubilee Hall - interim occupation certificate provided until painting and installation of handrails for disabled access are completed. Feedback provided by community members following the use of Jubilee Hall for the Dunedoo Bush Poetry Festival on March 4-6.
- b. Old Bank Building - discussion on installing shade over outdoor seating area pending access to funds and monitoring of use of the area; planting of garden beds (landscaping) to be completed when weather cools; painting of building nearly complete; request for a lock on the gate.

RNSW290 Three Rivers Regional Retirement Community and Learning Centre

- a. Demolition update - the Development Application for demolition has been released; all items that have had an expression of interest will be placed on ebay for auction from Monday 14 March; advertising for expression of interest will be advertised from mid March. The former SES shed will become the site office for the TRRRC project.

S Dent entered the meeting at 5:10pm

- b. Design update - architects finalising documentation for stage one and two, with expectation to lodge the Development Application for construction of the TRRRC project. Utilities have been disconnected (water and electricity).

P Campbell entered meeting at 5:20pm

RNSW300 Mendooran Multipurpose Centre

Details of opening to be part of the Mendooran Show to be confirmed.

10. Function to acknowledge conclusion of Projects

To acknowledge the completion of RNSW 295 and RNSW333, a function will be held in partnership with the InterAgency Slow Food Movement Luncheon on 11 May.

Fergusson/Russell

Chris White to liaise with S Dent and M Hensley regarding the event.

11. TRRRC Advisory Committee

Nominations close 8 April. Has been advertised in the Dunedoo Diary and Coolah Diary. Advisory committee to be formed at the April Council meeting on 21 April when the current WCTF Advisory Committee will be dissolved.

12. General Business

- A. Cr Murray Coe thanked and congratulated all members of the committee for their time and interest.
- B. Steve Loane thanked all for their commitment to the committee and projects.
- C. No further meeting to be scheduled.

Meeting Closed 5:56pm

RECOMMENDATION

That Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held at Dunedoo Old Bank Building on 8 March 2016 and **FURTHERMORE** accept the following recommendations;

- A. To use Sir Walter buffalo only for back and front yards. No kikuyu to be used for house yards.

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- B. Instead of a Kurrajong (*Brachychyiton populneus*) tree in the roundabout, to plant low shrubs or mass agapanthus given the proximity to the existing box tree (*E. melliodora*).
- C. Preference to not plant Kurrajong trees to minimise the mess created by leaf drop and heliothis attack on this species in the area. Existing kurrajongs to remain where proposed as per Landscape Plan - Site 11/01/2016.
- D. River Oaks (*Casuarina cunninghamiana*) to be planted as a screen along the Sullivan St boundary, and between unit 6 and the Education Area carpark. *C viminalis* Captain Cook, Hannah Ray, Little John and Kings Park Special to be the preferred bottle brushes for plantings on the site. *Strelitzia* to replace *Anigothanus spp.*
- E. Other tree species to be removed from the plan are *Angophora floribunda* (large and drops limbs), *Callitris glaucophylla* (now white cypress pines wanted), *Acacia implexa* (suckers), *Callistemon salignus* (requires damp conditions), Round leaf mint bush *P rotundifolia* (species not known, *C brachyandrus* (do not want the prickly branches), Pink Kunzea *Kunzea capitata*, Kangaroo paw *Anigothanus spp.* (High maintenance and difficult to grow in Dunedoo), *acacia implexa* to be replaced with crepe myrtles below unit 26.
- F. Existing Poplars to be removed (located in southeast corner) to be replaced by Chinese pistacia *Pistacia chinensis*
- G. Lavender and rosemary to be included
- H. For autumn colour, *C glaucophylla* to be replaced with *fraxinus* Raywoodi (claret Ash), and to exclude a tree planting where *A floribunda* is located, replace proposed kurrajongs on western side of helipad with *Pyrus ussuriensis*.

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Item 6 Mayoral Minute – ALGA 2016 National General Assembly of Local Government – Call for Motions – Disaster Impacted Asbestos Community Cost

Division:	Governance
Management Area:	Management Services
Author:	Mayor Peter Shinton
CSP Key Focus Area:	Local Governance and Finance
Priority:	G5 Council has guaranteed access to diverse sources of funding to address its responsibilities in service planning and delivery.

Reason for Report

The President of Australian Local Government Association, Mayor Troy Pickard has written to all Mayors and Councillors across Australia with the Annual Call to Motions for Conference.

Background

The 2016 National General Assembly of Local Government (NGA), to be held at the National Convention Centre in Canberra between 19 and 22 June 2016, is an opportunity for Councils to identify and discuss national issues of priority for the sector and to agree on possible steps which would be taken to address these issues. Council has the opportunity to raise relevant issues for debate at the NGA and is invited to participate in the 2016 NGA by submitting a motion for consideration.

Issues

Motions are to be provided to ALGA by no later than 22 April 2016.

Financial Considerations

Nil

Options

Council deliberate on the following motion proposed for submission to ALGA.

Motion 1

Topic: Disaster Impacted Asbestos Community Cost

Asbestos was used extensively throughout Australia as a relatively cheap building product. It appears in hundreds of thousands of homes schools and workplaces. In most places bonded asbestos is safe if left undisturbed. However, when disaster strikes, impacted bonded asbestos can delaminate or become friable when burnt.

The scourge of asbestos has plagued disaster affected communities across Australia. Natural disasters such as flood, fire, and wind storm, impact on asbestos components of buildings creating an extremely high human risk. The environmental risk to the community is difficult to contain.

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Prior to the banning of the sale of asbestos, buildings built before 1988 are deemed to assume some asbestos content. The catastrophic Coonabarabran, Wambelong Fire in January 2013, exemplified this issue with the loss of 53 homes and 150 sheds and out buildings. The clean-up cost of uninsured and underinsured buildings was approximately \$78,000 per property. These costs are borne by community.

At the time of emergency a rapid and comprehensive response is required. This response often requires the use of expensive equipment and the enlistment of highly qualified personnel such as Occupational Hygienists and specialist Engineers. Asbestos is a very emotive issue. The community are often frightened and highly stressed about the presence of asbestos in their environment.

This motion is to call on the Australian Federal Government to establish an emergency fund to offset the cost of asbestos related impacts on the community. This fund would be accessible to the responsible agency to assist with action required to make safe the damage. The fund would be set at a value that adequately provides for quantum that reflects the true cost of clean up. The fund would also be required to be ongoing indexed to CPI and regularly topped up.

A comprehensive suite of support documents that address the five guiding principles will be prepared to accompany this motion to the National General Assembly.

RECOMMENDATION

That Warrumbungle Shire Council presents a motion to the 2016 National Assembly of Local Government to call on the Australian Federal Government to establish an emergency fund to offset the cost of asbestos related impacts on the community. This fund would be accessible to the agency responsible for the clean-up and to assist with action required to make safe the asbestos threat **FURTHERMORE** that the fund is ongoing indexed to CPI and regularly topped up to a level relative to need.

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Item 7 Warrumbungle Cobbora Transition Fund Projects Update

Division:	Governance
Management Area:	Executive Services
Author:	Manager Communications and IT – Chris White
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional centres.

Reason for Report

To provide an update of projects funded by the Restart NSW Cobbora Transition Fund.

Background

The projects funded by the Restart NSW Cobbora Transition Fund to be auspiced by Council are:

1. RNSW295 Dunedoo District Infrastructure Revitalisation \$1,846,500
2. RNSW290 Three Rivers Regional Retirement Community and Learning Centre \$4,500,000
3. RNSW300 Mendooran Multipurpose Centre \$133,445
4. RNSW324 Three Rivers Recreation Grounds Upgrade Project \$287,500
5. RNSW333 Recreational Sporting and Cultural Facilities Improvement Project, Dunedoo Region \$1 million

The Warrumbungle Cobbora Transition Fund 355 Committee (WCTF 355) oversees the progress of the projects.

Issues

Funding Deeds detail the scope, budget and time schedule for each project component. Updates are submitted monthly to INSW via an online web portal, and are audited by NSW Public Works before reimbursement of funds expended by Council. Monthly updates detail progress of each project as per the timeline, procurement, risk management and cashflow details executed with the Funding Deeds.

Updates on projects follow:

- RNSW333 Jubilee Hall – works complete.
- RNSW333 Old Bank Building – landscaping to be completed.
- RNSW295 Robertson Oval – works complete.
- RNSW295 Bolaro Street – works complete.
- RNSW295 Heavy Vehicle Parking – works complete. Additional RMS funding to widen eastern entrance.
- RNSW295 RV Parking/Dump Point – works complete.
- RNSW295 Milling Park – works complete.
- RNSW300 Mendooran Showground – works complete.

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- RNSW324 Coolah Recreation Ground – works complete.
- RNSW290 Three Rivers Retirement Community –Development Application for demolition of existing structures released.

Options

Nil

Financial Considerations

Invoices totalling \$175,138 for reimbursement of completed February works were forwarded to INSW. Payment of invoices is pending confirmation by NSW Treasury and audited by NSW Public Works.

Total funds invoiced to INSW for reimbursement to date are \$3,611,470.

RECOMMENDATION

For Council's Information.

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Item 8 Notice of Motion – Funding for the Establishment of a Recycling Facility

Notices of Motion

Funding for the Establishment of a Recycling Facility

Councillor Victor Schmidt has advised that at this meeting of Council he intends moving the following notice of motion:

The Warrumbungle Shire Council seeks funding for the establishment of a major recycling facility to be located in the Coonabarabran Industrial Area.

Preamble

Council recently engaged in a costing for our waste recovery in the Shire and we received no outside interest due to logistics. The internal costing of our operation identified that we have the capacity to carry out these duties at a very cost effective manner.

The true strength to our council operations is our transport infrastructure which has the ability to expand and create much needed employment in our shire. In planning a major recycle facility it would allow council to expand a further business arm at no cost to the rate payers.

- Waste tyres to soft fall rubber
- Steel
- Aluminium
- Copper
- E-Waste
- Plastics

All these products have a value; some have a very large commercial value. Our Shire lacks major business enterprise, investors see “The Bush” as a bad risk. Lack of transport and lack of infrastructure are a few reasons given for no development.

Council already engages in bulk plastic, glass and paper recycling. These products are sold to remanufacturing facilities. We need to work towards being the remanufacturing facility. Council has the land and the capacity, funding would be required to establish the expensive machinery required to establish the facility. Partnerships could also be drawn up with neighbouring councils which also have the same issue of insufficient volume and the tyranny of distance. Council would have the room and the financial resilience to hold onto quantity of recyclables until pricing was acceptable to cash in on the quantity.

I would recommend the new arm of Council be Not for Profit and EPA approval be sought for the facility to enable future funding and commercial upgrades for a business that does not currently exist in the West.

Councillor Victor Schmidt

RECOMMENDATION

For Council’s consideration.

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Item 9 Rescission Motion - Item 29 Request to Extend Water Main in Cypress Street Baradine (February 2016)

Division:	Environmental and Community Services
Management Area:	Town Planning
Author:	Councillors Todd, Clancy and Andrews
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	Communities across the Shire are supported by the secure, long term supply of energy and clean water.

Councillors Todd, Clancy and Andrews have given notice that at the ordinary meeting of Council to be held on 17 March 2016 they wish to move that the following resolution of Council be rescinded:

Minute number 206/1516

1. *That a water main is installed in Cypress Street and Namoi Street, between Barwon Street and Worrigal Street, Baradine subject to the following conditions:*
 - a. *A contribution of \$3,500 is made by the owner of Lots 9 & 10, Section 16, DP758051, Baradine prior to commencement of the project.*
2. *The project to install a water main in Cypress Street and Namoi Street Baradine is funded through the following:*
 - a. *A supplementary budget expenditure allocation of \$32,000 is made for the project.*
 - b. *A reduction in the 2015/16 budget allocation for the clarifier project at the Baradine water treatment plant.*
 - c. *A supplementary budget income allocation of \$3,500 is made.*

Schmidt / Todd

The motion was put and carried

Rationale

It should not be necessary for the owner of Lots 9 & 10, Section 16 DP758051, Cypress Street, Baradine to pay any contribution toward the cost of installing the water main.

- No other residents in this block has had to pay these costs and this resident should not have to incur these costs either.
- This property is within the Baradine Township and the town water should be provided by Council as a matter of common decency as it has done to all other residents in this particular block
- The Main water pipe in Barwon Street is a dead end, servicing nine properties, which this proposed connection could be supplied from.
- By not putting a proper main supply in, as proposed, to join up with Worrigal Street supply the Council will incur a saving of \$32,000.00 which could be well used for other projects.
- This property owner intends to bring his Apiary business of approximately 2500 beehives from Eulop, Queensland, to Baradine generating jobs and income for

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the township and Council should not be seen as discouraging new business owners to the town and penalising them for what should be a standard connection. In the event of failing to get a reasonable access to water may mean that this venture may not go ahead.

- The owner of this property is already paying normal rates and access water fees and is prepared to pay the standard connection fee.

RECOMMENDATION

That water connection be provided to property either by way of Barwon or Worrigal Street at the normal connection rate, that is no additional financial contribution be required from resident.

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Item 10 Notice of Motion – Allocation of Financial Grants to Community Groups

Notices of Motion

Allocation of Financial Grants to Community Groups

Councillor Fred Clancy has advised that at this meeting of Council he intends moving the following notice of motion:

That Council revisit the August 2015 and February 2016 allocation of Financial Grants to Community Groups.

Support

Councillor Todd

Councillor Andrews

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Item 11 Coal Seam Gas Titles

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Natural Environment
Priority:	NE2 – The extraction of natural resources from our council area, including coal and coal seam gas, has minimal negative impact on our natural environment.

Reason for Report

To advise Council and the residents of Warrumbungle Shire Council the current status's of licences/Titles issued in our Shire and to address the request that Council write to the Minister requesting cancellation of the Licences (known as Titles).

Background

At the Council meeting held on the 24 November 2011 a Notice of Motion was received from Councillor Schmidt resulting in **Resolution 189/1112** – Council ' *Resolved that with Council's current knowledge of coal seam gas extraction Warrumbungle Shire Council does not support coal seam gas mining within the Shire and encourages surrounding Councils to do likewise.*'

At the December 2015 Council meeting, in Matters of Concern, Councillor Schmidt raised Exploration Licence for Coal Seam Gas in the Warrumbungle Shire and - requested that Council forward a letter requesting Licence to be cancelled.

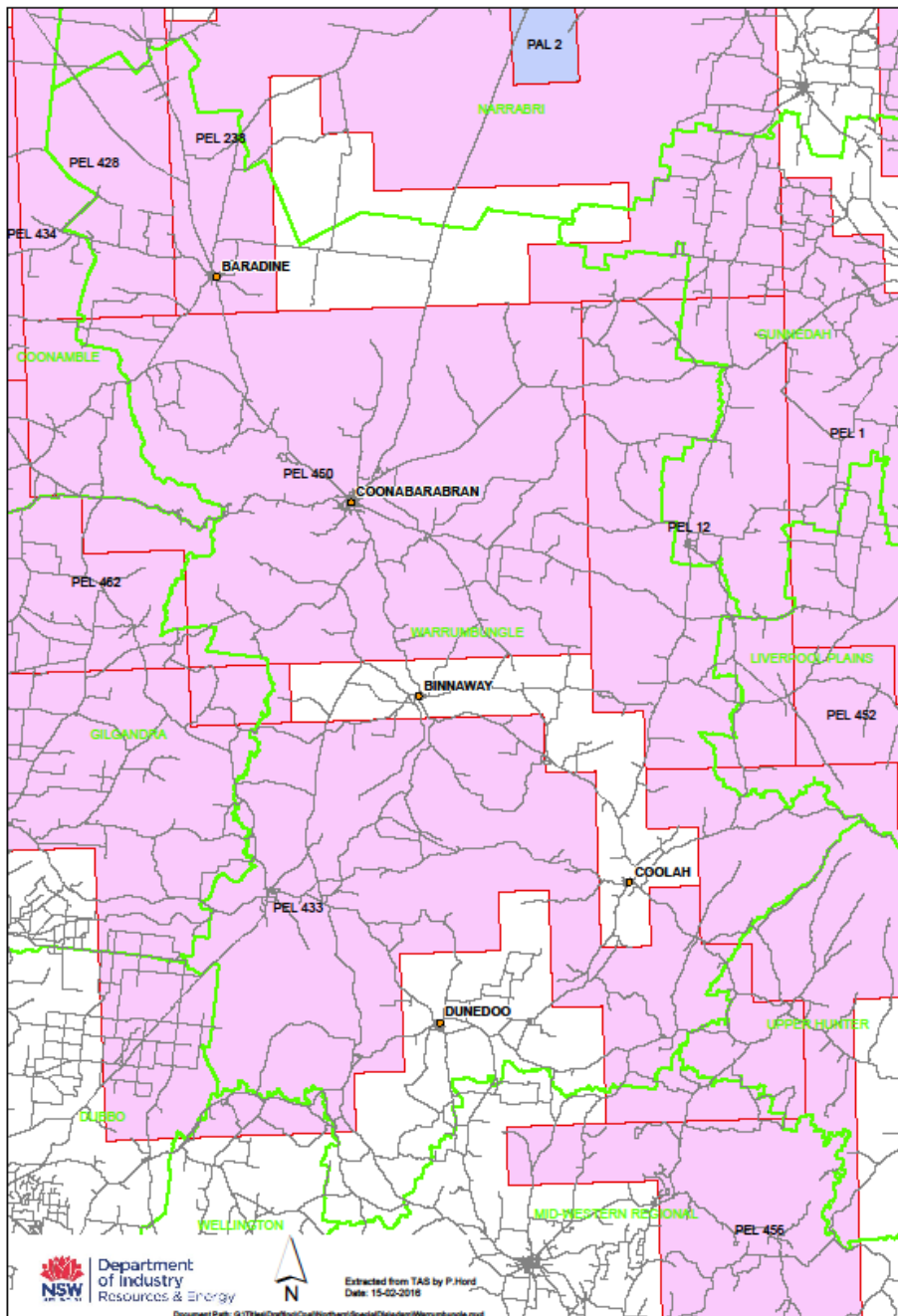
Issues

The following licences have been issued by the Department of Industry Resources & Energy for Titles in our Shire and are listed on the Current Petroleum Titles List as at the date of the writing of this report. Their details are:

Title	Grant Date	Expiry Date	Area	Location	Holder
PEL 12 (1991)	27 Sept 1995	26 Sept 2016	31 blocks	About 53 km E of Coonabarabran	Australian Coalbed Methane Pty Limited
PEL 238 (1955)	1 Sept 1980	2 Aug 2016	109 Blocks	About 36km SW of Narrabri	Santos NSW Pty Ltd
PEL 428 (1991)	15 Sept 1998	14 Sept 2012	81 Blocks	About 76km WNW of Narrabri	Comet Ridge Ltd
PEL 433 (1991)	14 Feb 2011	13 Feb 2015	79 Blocks	About 56 ESE of Gilgandra	Santos NSW Pty Ltd
PEL 450 (1991)	16 Jun 2006	15 Jun 2012	59 Blocks	About 51m NW of Coonabarabran	Santos QNT Pty Ltd
PEL 462 (1991)	22 Oct 2008	22 Oct 2011	23 Blocks	About 43km W of Coonabarabran	Santos QNT Pty Ltd

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A map of the Shire showing the location of the titles is provided above. Our boundary is outlined on the map. Cancelled or expired titles will not appear in the above list or on the map provided. If a title date shows as expired, a renewal application is pending. Activities under existing title conditions continue until a determination of the renewal application has been made. The Titles Office of Department of Industry Resources and Energy have confirmed that renewal applications are in the progress for the four expired licences. They have also advised that the renewal applications will be processed under the Petroleum (Onshore) Act 1991 No 84 Current version for 1 March 2016 to date.

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Council has also been advised that there is no community consultation during the renewal application process. Section 22 of the Petroleum (Onshore) Act 1991 No 84 dictates under legislation who can cancel a title. It can be cancelled by the Minister. Section 22 and extracts from the Petroleum (Onshore) Act 1991 No 84 Current version for 1 March 2016 to date are provided as an enclosure to this report.

Under the Act a third party does not have the right to request the cancellation of a title. Council would have to prove that the holder of the title has breached the Act and be able to provide evidence and documentation to the Minister substantiating any breach to investigate.

Department of Industry Resources and Energy Titles Office have advised that any new licences will be considered under the Strategic Release Framework for Coal and Petroleum exploration.

The NSW Government has announced [a draft policy framework for the strategic release of coal and petroleum exploration licences and assessment leases](#) in NSW. It creates a single, harmonised framework for the improved management of NSW coal and petroleum resources.

The draft Framework will give the Government greater strategic control over release of areas for exploration in NSW. It will introduce the Advisory Body for Strategic Release who will provide strategic advice to the Government on areas and methods of release. More detail on this body is provided below.

The draft Framework will be enabled through legislation that the NSW Government will be bringing forward (released 1 March 2016). For further reading the link to the site is provided.

<http://www.resourcesandenergy.nsw.gov.au/miners-and-explorers/programs-and-initiatives/strategic-release-framework-for-coal-and-petroleum-exploration>

To view the updated Petroleum (Onshore) Act 1991 No 84 please visit the NSW Legislation website.

Options

Under legislation Council is not able to make formal application to the Minister to request cancellation of the Titles. Council can only express the concerns of some of the residents of Warrumbungle Shire Council and request that the Minister consider not renewing the expired titles.

Financial Considerations

Nil

RECOMMENDATION

That Council write to the Minister expressing the concerns of some of the residents of Warrumbungle Shire Council as to the Coal Seam Gas Exploration in our Shire and request that the renewal applications for the expired Titles PEL 428, PEL 433, PEL 450 and PEL 462 not proceed, and that the respective Titles be cancelled. Council has also been requested to ask that Titles PEL 12 and PEL 238 not be renewed on their expiration date.

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Item 12 Approval by LGNSW Board of Legal Assistance for Cowra Shire Council

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF5 Council has guaranteed access to diverse sources of funding to address its responsibilities in service planning and delivery

Reason for Report

Council is in receipt of a letter from the Local Government New South Wales (LGNSW) Board seeking Council support towards the legal assistance for Cowra Shire Council by way of a voluntary contribution.

Background

Cowra Shire Council has made application to the Local Government New South Wales (LGNSW) Board for legal assistance under the LGNSW Legal Assistance Policy and Guidelines. The LGNSW Board consider that this matter is of importance to all Local Government throughout the State, as the appeal relates to the interpretation of Council powers under the LG Act to issue notices and orders in circumstances where animal welfare issues are not covered by other laws. As such on 5 February 2016, the LGNSW Board approved Cowra Shire Council's request for financial assistance.

Issues

Cowra Shire Council is currently defending an appeal matter before the Land and Environment Court which relates to a challenge to Council's jurisdiction to issue prohibition orders with regards to animal welfare under Section 124 of the Local Government Act 1993 (LG Act).

Options

Financial contributions will be sought from Councils once this matter has been resolved by the Land and Environment Court, and the costs of the proceeding have been determined. However, Council is reminded that there is no obligation to provide assistance.

Financial Considerations

Any financial contribution has not been considered in the 2015/2016 Budget.

RECOMMENDATION

For Council's information.

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Item 13 Delegations of Authority to the General Manager

Division:	Executive Services
Management Area:	Executive Services
Author:	Executive Administration Officer - Joanne Hadfield
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council's governance practices and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.

Reason for Report

Request by Councillors' at the February 2016 Council meeting (**Resolution 192/1516**) for a detailed report of the General Managers current delegations including the list of current legislation as detailed below in attachment 2. Council is reminded that at the Council meeting held on the 21 November 2012 Council **153/1213 RESOLVED** that Council delegate the functions of the General Manager to the position rather than the name of the incumbent. **FURTHERMORE** that sub delegations be applied to a position rather than the individual person.

Background

Section 355 Functions of General Manager (Local Government Act 1993).

- (1) The general manager is generally responsible for the efficient and effective operation of the council's organisation and for ensuring the implementation, without undue delay, of decisions of the council.
- (2) The general manager has the following particular functions:
 - To assist council in connection with the development and implementation of the community strategic plan and the council's resourcing strategy, delivery program and operational plan and the preparation of its annual report and state of the environment report.
 - The day-to-day management of the council
 - To exercise such of the functions of the council as delegated by the council to the general manager
 - To appoint staff in accordance with a organisation structure and resources approved by the council
 - To direct and dismiss staff
 - To implement the council's equal employment opportunity management plan
- (3) The general manager has such other functions as may be conferred or imposed on the general manager by or under this or any other Act.

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Note **Function** includes a power, authority and duty. (extract from the dictionary of the Local Government Act 1993). For further reading on '**Function**' please refer to the Interpretation Act 1987 No 15 Part 7 Section 49 Delegation of functions.

Section 377 (LGA) General power of the council to delegate

(1) A council may, by resolution, delegate to the general manager or any other person or body (not including another employee of the council) any of the functions of the council, other than the following:

- a) *the appointment of a general manager,*
- b) *the making of a rate,*
- c) *a determination under section 549 as to the levying of a rate,*
- d) *the making of a charge,*
- e) *the fixing of a fee,*
- f) *the borrowing of money,*
- g) *the voting of money for expenditure on its works, services or operations,*
- h) *the compulsory acquisition, purchase, sale, exchange or surrender of any land or other property (but not including the sale of items of plant or equipment),*
- i) *the acceptance of tenders which are required under this Act to be invited by the council,*
- j) *the adoption of an operational plan under section 405,*
- k) *the adoption of a financial statement included in an annual financial report,*
- l) *a decision to classify or reclassify public land under Division 1 of Part 2 of Chapter 6,*
- m) *the fixing of an amount or rate for the carrying out by the council of work on private land,*
- n) *the decision to carry out work on private land for an amount that is less than the amount or rate fixed by the council for the carrying out of any such work,*
- o) *the review of a determination made by the council, and not by a delegate of the council, of an application for approval or an application that may be reviewed under section 82A of the Environmental Planning and Assessment Act 1979,*
- p) *the power of the council to authorise the use of reasonable force for the purpose of gaining entry to premises under section 194,*
- q) *a decision under section 356 to contribute money or otherwise grant financial assistance to persons,*
- r) *a decision under section 234 to grant leave of absence to the holder of a civic office,*
- s) *the making of an application, or the giving of a notice, to the Governor or Minister,*
- t) *this power of delegation,*
- u) *any function under this or any other Act that is expressly required to be exercised by resolution of the council.*

Issues

Council amended the delegations of the General Manager in November 2015 (**Resolution 126/1516**) and December 2015 (**Resolution 156/1516**) to include relevant changes to various legislation, Acts and Regulations and to add new Council Policy Authorities as they arise.

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At the February Council meeting Councillors were presented with a request to authorise the additional delegations to the General Manager's delegations. They were a New Act and three Council Policy Authorities:

Surveillance Devices Act 2007

Council Policy Authorities

- Use of Council Corporate Credit Card to a maximum limit of \$15,000 Pursuant to Operational Policy 2.14 Corporate Credit/Purchase Card Policy- Version 2
- Enter into a short term lease (under 5 years) or licence on behalf of Council, with the Council as lessee or licensee, of land not owned by Council required for operational purposes.
- Grant a lease or licence of operational land for a period of less than 10 years.

The motion was abandoned.

Office of Local Government – Promoting Better Practice Program in 2010 highlighted the need for Council to review their delegations, external auditors have also highlighted areas in the delegations which need attention in their audit reports.

Council now maintains a subscription to the Delegations Database with Local Government Legal that advises Council of changes to Acts and Regulations to ensure compliance and staff delegations. Council delegates to the General Manager who in turn sub-delegates functions to the positions held within the organisation to enable employees to do their jobs under Section 378 of the LGA. Council cannot delegate directly to another employee of the Council (Section 377 of the LGA). The data base was purchased in March 2014. Prior to having the Delegations Database, Council's delegations were not updated in line with changes to Legislation. Council's records show that Delegations issued to the General Manager remained the same between 19 October 1999 (**Resolution 157**) and 17 September 2009 (**Resolution 85**). Pursuant to section 380 (Review of Delegations) of the LGA requires under legislation *"that each council must review all its delegations during the first 12 months of each term of office."* If the delegations are not done properly, the enforceability of decisions and actions taken may be compromised and there may be legal and administrative problems for the Council. Clearly during this period of time Council was in breach of the legislation and exposed Council to potential legal action.

Delegations to the General Manager were reviewed again in January 2011 (**Resolution 234**) on the appointment of an Acting General Manager and in April 2011 (**Resolution 348**) on our current General Manager's appointment. Full reviews of the General Manager's Delegations have been presented to Council on 19 September 2013 (**Resolution 98/1314**), 18 September 2014 (**Resolution 97/1415**) and 17 September 2015 (**Resolution 71/1516**)

Attached are the Delegations to the General Manager and a current list of all Acts and Legislation relevant to the General Manager's Delegations as prescribed by Local Government Legal as at 17 December 2015.

Under separate enclosure is the Schedule of Delegable Functions under Legislation provided by Local Government Legal's Database. The General Manager is delegated

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'All Functions' (authority to exercise and/or perform on behalf of Council the Council's delegable functions under the specific Act and the Regulations in force and as amended from time to time), subject to any condition or limitation that is drafted. This will appear in Schedule 1 of the instrument.

Options

Council may choose by detailed reason to review and amend any part of the Delegations.

Financial Considerations

High exposure to liability and doubtful success in court proceedings.

RECOMMENDATION

That Council delegate to the General Manager of Warrumbungle Shire Council, the Functions in accordance with the Acts and Regulations, Instruments of Delegation to Council and Policy Authorities as prescribed in this report as at 17 December 2015 (attachment 1) and to include the delegation of the new Act and policy as follows:

1. New Act – Surveillance Devices Act 2007
2. Council Policy – Use of council Corporate Credit Card to a maximum limit of \$15,000
Pursuant to Operational Policy 2.14 Corporate Credit/Purchase Card Policy- Version
3. Enter into a short term lease (under 5 years) or licence on behalf of Council, with the Council as lessee or licensee, of land not owned by Council required for operational purposes.
4. Grant a lease or licence of operational land for a period of less than 10 years.

FURTHERMORE that any amendments to Acts and Legislation is automatically bestowed to the General Manager however any new Legislation is to be endorsed by Council.

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Attachment 1

DRAFT DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER

On Thursday, 17 December 2015 the Warrumbungle Shire Council ("Council") resolved that:

1. All previous delegations of the Functions this subject of the Instrument be revoked.
2. The person who from time to time holds the position of General Manager of Council ("General Manager"), being at the date of this instrument Steve Loane, be delegated authority under:
 - 2.1. Section 377 of the LG Act, to exercise and/or behalf on behalf of Council the Council's Functions under all Acts and Regulations in force and as amended from time to time:
 - a) **Subject to** any condition or limitation on a Function specified in Schedule 1; and
 - b) **Excluding** those functions:
 - i. that are expressly prohibited from delegation as listed under Section 377 of the LG Act;
 - ii. which are expressly required by legislation to be exercised by a resolution of the Council.
 - 2.2. Section 68 of the NW Act, to exercise and/or perform on behalf of Council the Functions of the Council (other than the power of delegation) under the NW Act
3. The General Manager be sub-delegated authority to exercise and/or perform on behalf of Council the Functions delegated to the Council under, and in accordance with, the instrument of delegation to the council set out in **Schedule 2, excluding** those Functions which pursuant to the terms of the delegation to the Council may not be sub-delegated.
4. The General Manager be conferred authority to carry out the Policy Authorities listed in **Schedule 3** and undertake any administrative actions necessary to carry out those Policy Authorities.
5. The General Manager be delegated and Function which is taken to be conferred or imposed on the Council pursuant to section 381(1) of the LG Act.
6. In the absence of the General Manager that a person appointed by resolution to act as General Manager assume all Functions, delegations, and sub-delegations of the General Manager for the period only of the absence of the General Manager unless otherwise resolved by the Council.
7. These delegations and authorities are subject to, and are to be exercised in accordance with:
 - 7.1 the requirements of the relevant Legislation;
 - 7.2 any conditions or limitations set out in **Schedule 1**; and
 - 7.3 any resolution or policy, procedure or budget adopted from time to time by the Council.
8. These delegations and authorities are effective from thy date of the Resolution of the Council and remain in force until amended or revoked by a resolution of the Council.

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9. In this delegation:

“**Acts**” includes legislation enacted by the parliaments of New South Wales and the Commonwealth of Australia;

“**Functions**” means powers, authorities, duties and functions and anything ancillary or related to the exercise or performance thereof.

“**Legislation**” includes an Act of the parliament of New South Wales or of the Commonwealth of Australia and a Regulation under the Act.

“**LG Act**” means the *Local Government Act 1993* as amended.

“**NW Act**” means *Noxious Weeds Act 1993* as amended.

Schedule 1: Limitations

Part A – Limitations applicable to specific statutory Function (if any)	
Legislation	Limitation (if any)
N/A	N/A
Part B – General Limitations	
N/A	

Schedule 2: Instruments of Delegation to Council

Delegator	Instrument Name	Date of Instrument
Minister for Planning – EPA Act 1979	Environmental Planning and Assessment Act – Section 59	Wednesday, 21 November 2012
NSW Department of Fair Trading	Plumbing and Drainage Act under Section 21	Thursday, 20 December 2012
Roads and Maritime Services	RMS Delegation to Councils – Regulation of Traffic	Monday, 31 October 2011

Schedule 3: Policy Authorities

Policy Authority - Administrative
Use of Council Corporate Credit Card to a maximum limit of \$10,000
Requisition Authority Limit to \$150,000
To carry out the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with the resolutions of Council

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To authorise MANEX training, travel and conference costs are approved subject to the Operational Plan budget, professional development opportunities and benefit to Council.
Staff Time Sheets
To implement the decisions of Council
Complaints and Requests –To instruct staff to take any necessary action in connection with any complaints or requests received, subject to all major matters being reported to Council
Correspondence of Council (replacement) To attend to all correspondence addressed to the Council (except correspondence addressed to the Mayor personally) in any of the following ways:- a) deal with it administratively b) to refer it to a committee c) to refer it direct to Council
Legal and Other Documents To sign and execute documents under the Common Seal of the Council in conjunction with Mayor.
Variations to Development Standards under Development Plan Control 2015 as per endorsed and adopted plan. Pursuant to resolution /1516
Authority to Dispose of Assets Authorise the disposal of assets of value less than \$100,000 (including GST), other than land or assets of potentially historical or cultural significance, and in any case not by donation, in accordance with Council's Disposal of Assets Policy Version 2, 19 September 2013 Resolution 107/1314.
Policy Authority – Financial
To be a signatory to the bank accounts of Council
Expenditure and authorisations – certify the prices and computations on all creditor payments Authority to sign as the authorising officer on Council's voucher payments for any costs.
Advances – Cash – To fix and vary the level of cash advances
Cheques/Orders for Goods – Signing – to sign and or to specify the servants authorised to sign cheques and orders for goods of Council
Accounts – Payments – Authority to pay all accounts as they fall due

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Authority to write off Rates and Charges up to \$10,000 and to write off debts to Council up to \$500 in accordance with Clause 131 of the Local Government (General) Regulation 2005.

Policy Authority – Media

To make media statements and issue press releases in respect of Council Resolutions and decisions

Policy Authority - Staff

Exercise the powers of the Council in relation to:

- The day to day management of Council employees.
- The conduct of staff education and staff attendance at training courses and computer user group.
- Engage and dismiss casual staff as and when required within the provisions made in the approved estimates.
- Deal with all industrial disputes involving the Council and its staff, subject to any formal dispute being referred to Council.
- Within the funds voted by Council to approve overtime being worked by staff in all directorates or branches of Council when considered necessary subject to any directions or policy of Council from time to time.
- Authority to approve staff leave

Salaries – To authorise the payment of the salaries and wages of the employees of Council within the sums voted by Council expenditure thereon.

Attachment 2 - Acts

- Biosecurity Act 2015 (yet to be enacted)
- Boarding House Act 2012
- Building Professional Act 2005

- Cemeteries and Crematoria Act 2013
- Children(Protection & Parental Responsibility) Act 1987
- Commons Management Act 1989
- Community Land Development Act 1989
- Community Land Management Act 1989
- Companion Animals Act 1998
- Companion Animals Regulation 2008
- Contaminated Land Management Act 1997
- Conveyancing Act 1919
- Crown Lands Act 1989, Crown Lands Regulation 2006, Crown Lands (General Reserves By Laws 2006

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- Dams Safety Act 1978
- Dangerous Goods (Road and Rail Transport) Act 2008
- Disability Inclusion Act 2014

- Electricity Supply Act 1995
- Environment Planning And Assessment Act 1979
- Environment Planning And Assessment Regulation 2000

- Fines Act 1996
- Fire Brigades Act 1989
- Fisheries Management Act 1994
- Fluoridation Of Public Water Supplies Act 1957
- Food Act 2003

- Game & Feral Animal Control Act 2002
- Gas Supply Act 1996
- Geographical Names Act 1966
- Government Information (Public Access) Act 2009
- Graffiti Control Act 2008
- Growth Centres (Development Corporations) Act 1974

- Heavy Vehicle National Law (NSW) and Heavy Vehicle (Adoption of National Law) Act 2016
- Heritage Act 1977
- Holiday Parks (Long-Term Casual Occupation) Act 2002
- Housing Act 2001

- Impounding Act 1993
- Inclosed Land Protection Act 1901
- Independent Pricing & Regulatory Tribunal Act 1992

- Land & Environment Court Act 1979
- Land Acquisition (Just Terms Compensation) Act 1991
- Library Act 1939
- Library Regulation 2010
- Liquor Act 2007 And Liquor Regulation 2008
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Ground And Moveable Dwellings) Regulation 2005
- Local Government And Other Authorities (Superannuation) Act 1927
- Local Land Services Act 2013

- Major Events Act 2009

- Noxious Weeds Act 1993

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- Ombudsman Act 1974

- Pesticides Act 1999
- Pipelines Act 1967
- Protection of the Environment Operations (Clean Air) Regulation 2010
- Protection of the Environment Operations (Waste) Regulation 2005
- Protection of the Environment Operations Act 1997
- Privacy & Personal Information Protection Act 1998
- Public Health Act 2010
- Public Health Regulation 2012
- Public Interest Disclosures Act 1994
- Public Works Act 1912

- Real Property Act 1900
- Restricted Premises Act 1943
- Roads Act 1993
- Roads Transport Act 2013
- Road Transport (General) Regulation 2013
- Rural Fires Act 1997
- Rural Fires Regulation 2013

- Service NSW (One Stop Access To Government Services) Act 2013
- State Emergency And Rescue Management Act 1989
- State Emergency Service Act 1989
- State Records Act 1998
- Strata Schemes (Freehold Development) Act 1973
- Strata Schemes (Freehold Development) Regulation 2012
- Strata Schemes (Leasehold Development) Act 1986
- Strata Schemes (Leasehold Development) Regulation 2012
- Strata Schemes Management Act 1996
- Surveying And Spatial Information Act 2002
- Swimming Pools Act 1992
- Swimming Pools Regulation 2008

- Tattoo Parlours Act 2012
- Threatened Species Conservation Act 1995
- Transport Administration Act 1988
- Trees (Disputes Between Neighbours) Act 2006

- Valuation Of Land Act 1916

- Water Management Act 2000
- Water Management (General) Regulation 2011) Wilderness Act 1987
- Work Health And Safety Act 2011

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Item 14 Council Resolutions Report March 2016

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer, Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from August 2014 to February 2016. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

For Council's Information.

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Item 15 Progress Report Delivery Program 2015/16 – 2018/19

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate Services – Liz Webster
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisation structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.

Reason for Report

The 2015/16 six (6) month progress report of the 2015/16-2018/19 Delivery Program (DP) by the General Manager is presented to Council for consideration. The report provides information on the progress, achievements and challenges of Council's programs and services for the 6 months from 1 July to 31 December 2015.

Background

As per s404 of the Local Government Act Council must have a Delivery Program which:

- details the principal activities to be undertaken by Council to implement the strategies established by the Community Strategic Plan;
- provides for the resources available under the resourcing strategy; and
- includes a method of assessment to determine the effectiveness of each principal activity.

Council is required to establish a new DP after each ordinary election of Councillors for the 4-year period commencing on 1 July following the election. The current revision of the DP is for the period of 2015/16 to 2018/19 and following a public exhibition period was adopted in June 2015. The General Manager must provide progress reports detailing progress against the DP at least every 6 months. The progress report for the first half of the 2015/16 financial year is now complete and has been attached for Council approval.

Issues

Council's Delivery Program details the principal activities to be undertaken by Council over the four year program, and the outcomes Council is expected to achieve in these four years. The DP also provides costings for each of Council's activities and service levels that can be used to measure Council's performance against DP outcomes.

Services levels have been defined for each outcome under each deliverable within the DP, and Council has developed service level benchmarks in line with SMARTER performance measures (i.e service level benchmarks that are **S**pecific, **M**easurable, **A**chievable, **R**elevant, **T**ime-bound and subject to **E**valuation and **R**eassessment).

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It should be noted that service level expectations are subjective, hard to define and differ from individual to individual, and some of the service levels in the current DP may require review at a later date.

Options

Nil

Financial Considerations

Any financial or budget issues related to not meeting service levels are reported in the Quarterly Budget Review Statement for December 2015.

RECOMMENDATION

That Council accepts the 2015/16-2018/19 Delivery Program six (6) month Progress Report to 31 December 2015.

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Item 16 Brick Bats and Bouquets

Division:	Executive Services
Management Area:	Executive Services
Author:	Acting Manager Administration & Executive Assistant to GM – Tracy Cain
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	Ensure the long-term provision and retention of high quality services for our community

Reason for Report

To notify Council of any letters received from community members expressing their appreciation or dissatisfaction.

Background

Nil

Issues

Nil

Options

Nil

Financial Considerations

Nil

RECOMMENDATION

For Council's information.

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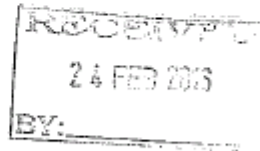
SCANNED

#53563 - #53556

12-14 Neate Street
COONABARABRAN NSW 2357
p:02 6842 0888
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admin@coindacoona.com.au
www.coindacoona.com.au

18 February 2016

The General Manager
Warrumbungle Shire Council
John Street
Coonabarabran NSW 2357



Dear Mr Loane

On behalf of Cooinda Management, Board of Directors, Staff and Residents I would like to thank the Shire Council for installation of the new cement pathway surrounding Cooinda Hostel and Nursing Home.

The residents are enjoying the access and it is used every day. Cooinda is very grateful for any assistance to enhance our resident's quality of life and their independence.

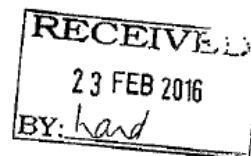
I would appreciate if you pass on our thanks to those responsible and also the staff that worked on the project.

Yours faithfully

WARRUMBUNGLE SHIRE COUNCIL

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22/2/2016



Dear Sir

I am writing in regards to the disappointing maintenance of the sides of the road along the Cassilis/Vinegaroy/Warrumbungle Way road from the town of Coolah to the Talbragar River.

It is extremely disappointing to see that the Merriwa Shire has slashed their sides of the road twice since last November and the Coolah side has only been slashed to the lookout over the Coolah Valley.

As rate payers, this is unsatisfactory and downright dangerous as the visibility is extremely limited and very difficult along this stretch of road.

It concerns us with children getting on and off buses as it is very difficult for them to see oncoming traffic and the children to be seen crossing the road to meet the bus.

There are many graziers moving stock across this road which can be extremely dangerous as stock signs are very difficult to see and traffic does not slow down unless we are on the road waving them down.

Most particularly disturbing is the hill at "Old Turee" heading towards Coolah where the corner speed sign has fallen down and there is no indication of how sharp, long or dangerous that corner is.

We were directly involved in helping with a motorcycle accident on that corner some years ago where a man died and find it very disheartening that care and responsibility has not been taken to replace this sign or keep the grass well down warning traffic of how dangerous that corner can be.

Traffic is also being pushed into the middle of the road making it dangerous for traffic heading both ways especially with so many trucks using this road to Newcastle.

I urge the Warrumbungle Shire to immediately attend to this matter and make an ongoing commitment ensuring the road is slashed on a regular basis to keep the local children, Coolah families and travellers that drive along this road to visit our wonderful town safe.

WARRUMBUNGLE SHIRE COUNCIL

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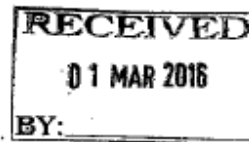
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PO Box 378
69 John Street
Coonabarabran NSW 2357

Phone: 02 6842 5000
Email: dpscoona@bigpond.com

24th February 2016
The General Manager
Warrumbungle Shire Council
John Street
Coonabarabran 2357



Dear Sir,

Recently a member of our group received a request from a visitor to Coonabarabran for a copy of the information contained within the War Memorial at the Pool. We took two very poor photographs due to the filthy state of the glass. They are not acceptable to send to the client.

This window needs to be kept clean, especially from a tourist point of view. The current pool cleaner is happy to do this if given such an instruction. However, it seems, after enquiring from a member of your staff, the key cannot be found. We have also asked the personnel at the RSL and they have no idea who is the keeper of the key.

We request that a new lock be obtained and that we be given permission to gain access to the room to photograph the text so that we may send same to our client.

Thanking you in anticipation of a favourable reply.

Yours truly,

Secretary

www.coonabarabranhistorygroup.com.au



WARRUMBUNGLE SHIRE COUNCIL

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Angela Fairman

From:
Sent: Tuesday, 8 March 2016 9:30 PM
To: Records Officer
Subject: Fwd: Dunedoo community sign
Attachments: Aul logo 1.jpg

Hello

I sent this message more than a month ago requesting that Dunedoo's annual event - Art Unlimited - be included on the new community sign. I see the new sign is now operating but there is no mention of Art Unlimited on it. It would be much appreciated if you could arrange to include Dunedoo's flagship event on the sign from now until the end of May. It's important that we keep the message about this event in the public eye, not only to attract visitors but also entrants to the competition.

I look forward to your response.

regards

Art Unlimited Event Manager

----- Forwarded Message -----

Subject: Dunedoo community sign
Date: Wed, 3 Feb 2016 18:30:43 +1100
From:
To: info@warrumbungle.nsw.gov.au

Hello

As Event Manager for Art Unlimited, I would like to request that the new Dunedoo community sign include information about Art Unlimited, Dunedoo's annual art event - this year to be extended to cover two weekends (20-29 May).

Could you please send me details of the amount of copy required and number and size of images to be submitted. I have attached our logo which would be the committee's preferred choice of image, with the addition of our web address and 2016 dates printed underneath.

Many thanks

Phone:

WARRUMBUNGLE SHIRE COUNCIL

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Item 17 Monthly Report from Human Resources – March 2016

Division:	Corporate and Community Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes Learning & Development – Glennis Mangan Acting Workplace Health & Safety – Christine Kennedy
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

Reason for Report

This report is to inform Council of activities undertaken by the Human Resources Department and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

Background

Human Resources are responsible for Recruitment, Learning and Development, Workplace Health and Safety.

Since the last Council Meeting in December 2015 the following positions have been advertised either internally or externally:

- Grader Operator – Coonabarabran – External;
- Plumber – Dunedoo – External;
- Trainee Plant Operator – Dunedoo – External;
- Manager Fleet Services – Internal;
- Teacher – Yuluwirri Kids – External.

The following positions has been filled since last Council meeting:

- Sign Crew Labourer – Internal;
- Temporary Child Care Assistant – Internal.

Resignations

There has been one resignation in Technical Services since the February Council meeting .

Issues

None

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LEARNING AND DEVELOPMENT

February has seen the commencement of training for staff across all areas with First Aid, Traffic Control and Automotive Air Conditioning courses being delivered locally and outside the Shire.

The Diploma of Management continues with the remaining seven participants having until the end of September to complete all eight modules. Likewise the Certificate IV in Leadership and Management is progressing well with workshops being held regularly at the Coonabarabran Campus of TAFE.

The training schedule for the remainder of the financial year is a busy one for all staff with the following courses to be undertaken during this time:

- Time Management;
- Records Management;
- Local Government Project Management;
- Traffic Control training;
- Plant Operator training;
- On-Site Wastewater Management;
- Safe Gravedigging Techniques;
- Grievance Handling;
- Code of Conduct;
- Incident Investigation training;
- Microchip Implantation for Dogs and Cats.

Work-based traineeships are being entered into for new staff members in the areas of Road Construction, Local Government (Operational Works), Waste Management and Children's Services; while for the first time Council will be entering into a two year School-based traineeship. This trainee will be undertaking training as a Mechanic for one day per week at the Northern (Coonabarabran) Workshop.

WORKPLACE HEALTH AND SAFETY

No Workers Compensation Incidents, Near Mises or claims have been reported for February 2016.

The acting WHS Officer has been spending every Wednesday in the Coolah Office, to increase accessibility, and provide a Human Resources (as well as a WHS) presence for staff.

Workplace inspections have been conducted at Warrumbungle Quarry, roadworks near Tmimi Bridge and Yuluwirri Kids, with action items provided to appropriate Managers and MANEX. Regular updates will be provided to MANEX on outstanding items. In addition, Council recently took delivery of a new site office (caravan) and a preliminary inspection was carried out at the Coolah Depot.

Council's first drug and alcohol testing took place recently, with a high level of acceptance from staff. We will continue to streamline our processes moving forward from this important step in our WHS program.

RECOMMENDATION

For Council's information.

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Item 18 Bank Reconciliation for the month ending 29 February 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Background

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to the monthly bank statement. They are completed by the Supervisor Finance and signed off by the Chief Financial Officer then referred to the Director Corporate and Community Services for final review as part of Council's Monthly checklist procedures.

Issues

Outstanding deposits refer to cash amounts recorded in Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques and EFT Payments that have not been processed by the recipient but are recorded as being paid in Council's General Ledger.

Options

Nil

Financial Considerations

At Council's request the Trust Fund bank account and Mayors Bushfire Appeal Bank Account has been separated for the purpose of presenting an accurate balance of Council's funds.

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Summary

Balance per General Ledger - 29 February 2016

General Ledger	Amount
Trust Bank Account	425,273
Bushfire Trust Account	10,749
Bushfire Trust Investment Account	237,258
General Bank Account	2,056,140
Investment At Call General	10,507,019
Investment At Call Water	1,905,000
Investment At Call Sewer	1,967,000
Total per General Ledger	17,108,439

Bank	Balance
General	
Commonwealth General Account	1,796,369
Total – General	1,796,369
Investments	
Term Deposits	14,379,019
Total Investments	14,379,019
Sub Total WSC Operational Accounts	16,175,388

Trust	
Commonwealth Trust Account	425,273
Total – Trust	425,273
WSC Mayors Bush Fire Appeal Trust	
Commonwealth Mayors Fund General Account	10,749
Commonwealth Mayors Fund Savings Account	237,259
Total - WSC Mayors Bush Fire Appeal Trust	248,008
Total All Bank Accounts	16,848,669
<i>Add:</i>	
Outstanding Deposits - General	337,116
Outstanding Deposits - Trust	
Outstanding Deposits – WSC Mayors Bushfire Appeal	
<i>Less:</i>	
Unpresented cheques - General	(77,346)
Unpresented cheques - Trust	
Unpresented cheques- WSC Mayors Bushfire Appeal	
Balance adjusted for outstanding deposits & Un-presented cheques (Final Bank Balance)	17,108,439
Variance between Final Bank Balance and General Ledger	-

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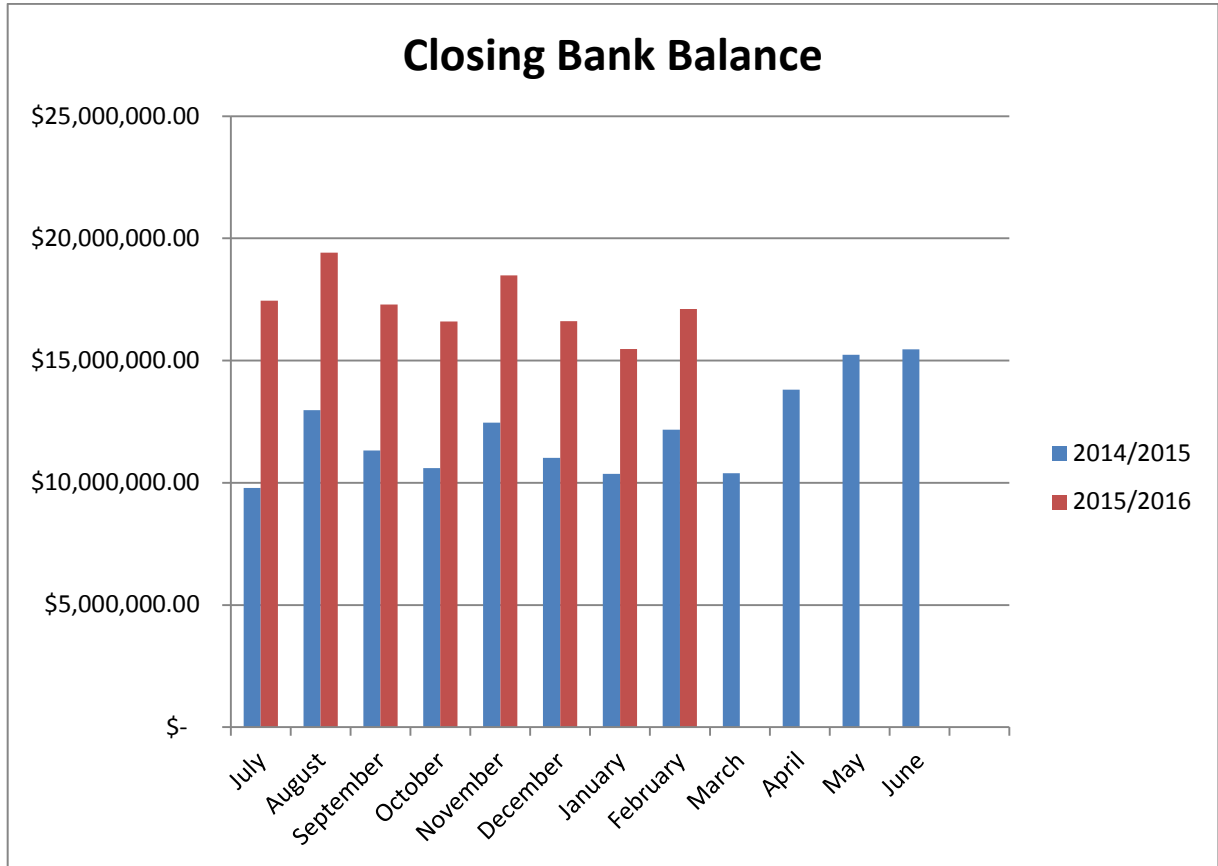
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Balance as per Bank Account History as at 29 February 2016

Month	Funds Held in General Account	Funds Held in Trust Account	Mayors Bushfire Appeal Trust Account	Investment	TOTAL	Net of Outstanding Deposits and Un-presented Cheques	End of Month Closing Bank Balance
Jun-15	300,089	269,553	285,549	14,588,295	15,443,486	9,906	15,453,392
July-15	1,206,649	269,553	285,682	15,543,572	17,305,456	141,326	17,446,782
Aug-15	2,078,478	269,553	281,051	16,223,368	18,852,450	559,910	19,412,360
Sep-15	737,774	277,125	276,416	15,956,987	17,248,302	43,169	17,291,471
Oct-15	446,724	283,870	276,758	15,506,080	16,513,432	84,368	16,597,800
Nov-15	317,599	395,362	247,101	16,937,552	17,897,614	581,263	18,478,877
Dec-15	392,311	396,442	247,414	15,510,452	16,546,619	65,208	16,611,827
Jan-16	267,520	399,642	247,705	14,512,055	15,426,922	45,124	15,472,046
Feb-16	1,796,369	425,273	248,008	14,379,019	16,848,669	259,770	17,108,439

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RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 29 February 2016.

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Item 19 Investments and Term Deposits for Month ending 29 February 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Background

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General) Regulation 2005 (the Regulation) requires a council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance for the Month

Term Deposits and At Call Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

During the month, \$3m of term deposits matured, earning \$22,594 in interest and new placements of \$3.5m were made and the month end balance was \$10m. \$1m was placed with BOQ for a period of 60 days at an interest rate of 2.75%, \$1.5m was placed with NAB for a period of 90 days at an interest rate of 3.00% and \$1m was placed with ANZ for a period of 94 days at an interest rate of 3.05%.

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month net transfers of \$641k were made from these accounts and \$8,142 interest was received on the balances in the accounts resulting in a month end "At Call" balance of \$4.379m.

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Income Return

The average rate of return on Investments for the month of 2.69% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 2.33% by 0.36% or 15.45%.

On a year to date basis, interest received, and accrued, totals \$245,223 which is 72.12% of the annual budget (i.e. 7.4% over Budget).

Depending upon the timing of forecast cash flows, consideration will be given to investing for higher interest yields.

Options

Nil

Financial Implications

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate. However, depending on prevailing interest rates, Council may not reach Budget.

WARRUMBUNGLA SHIRE COUNCIL

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Summary

Financial Institution	Lodgement Date	Maturity Date	Total Days	Rating	Yield	Amount
At Call Accounts						
NAB Cash Maximiser	1-Feb-16	at call	at call	AA-	1.99%	1,762,072
ANZ at Call	1-Feb-16	at call	at call	AA-	1.55%	6,116
Community Mutual Group	1-Feb-16	at call	at call		2.35%	2,293,152
Westpac at Call	1-Feb-16	at call	at call	AA-	-	34,994
NAB Eftpos At Call	1-Feb-16	at call	at call	AA-	-	282,685
						4,379,019
Term Deposits						
Commonwealth Bank	5-Jan-16	7-Mar-16	62	AA-	2.82%	1,000,000
Commonwealth Bank	25-Nov-15	24-Mar-16	120	AA-	2.97%	2,000,000
ANZ	5-Jan-16	4-Apr-16	90	AA-	3.10%	2,000,000
Bank Of QLD	18-Feb-16	18-Apr-16	60	AA-	2.75%	1,000,000
Bank Of QLD	5-Jan-16	9-May-16	124	AA-	3.10%	1,500,000
NAB	9-Feb-16	9-May-16	90	AA-	3.00%	1,500,000
ANZ	19-Feb-16	23-May-16	94	AA-	3.05%	1,000,000
						10,000,000
TOTAL						14,379,019

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Table 1: Investment Balances as at 29 February 2016

Bank	Opening Balance	Net Placements/ Withdrawals	Interest Accrued/ Received	Closing Balance
NAB Cash Maximiser	2,558,315	(800,000)	3,757	1,762,072
ANZ At Call	32,799	(26,807)	124	6,116
Community Mutual Group	2,288,891	-	4,261	2,293,152
Westpac General At Call	23,942	11,052	-	34,994
NAB Eftpos At Call	108,108	174,577	-	282,685
Commonwealth Bank	1,006,530	(1,007,180)	650	-
ANZ	2,012,995	(2,015,414)	2,419	-
Commonwealth Bank	1,002,003	-	2,234	1,004,237
Commonwealth Bank	2,010,873	-	4,707	2,015,580
ANZ	2,005,251	-	4,913	2,010,164
BOQ	-	1,000,000	827	1,000,827
BOQ	1,503,303	-	3,684	1,506,987
NAB	-	1,500,000	2,459	1,502,459
ANZ	-	1,000,000	833	1,000,833
Total	14,553,010	(163,772)	30,868	14,420,106

Table 2: At Call and Term Deposits - Monthly Movements

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 29 February 2016.

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Item 20 Rates Report for Month Ending 29 February 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Water Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report on Council's monthly rates and annual charges collection performance.

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2015 was 8.44% which is below the OLG recommended benchmark.

Issues

The outstanding rates and annual charges ratio as at 29 February 2016 is higher than the 10% benchmark proposed by the OLG at 13.05%. This increase can be attributed to the third instalment falling due at the end of the month. The overall outstanding charges ratio as at 29 February 2016 is 13.56%.

Options

For Council Information

Financial Considerations

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

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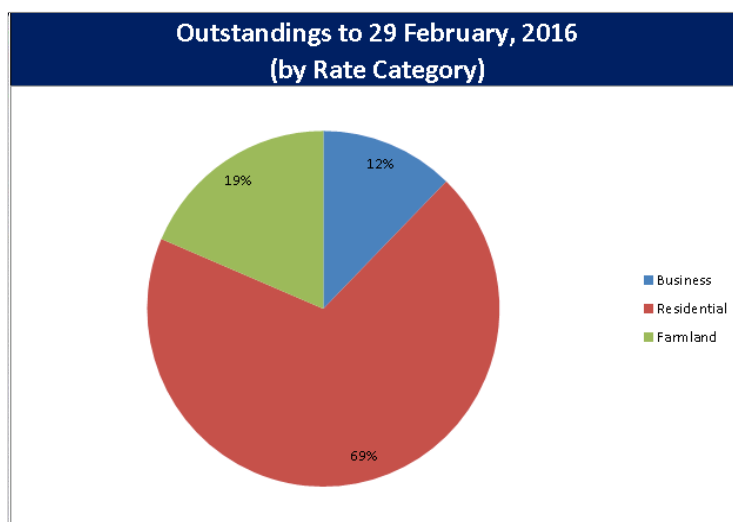
RATE/CHARGE TYPE	RATE ARREARS 2014/15	2015/16 LEVY	Pensioner Write off	Abandoned	Interest	Legal Fees	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2015/16	COLLECTION % 2015/16	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	625,471	7,586,174	(167,402)	(12,299)	29,508	34,735	8,096,187	(5,553,205)	2,542,982	68.59%	970,236	11.98%
Water	198,238	1,341,427	(73,261)	(868)	9,029	-	1,474,565	(970,224)	504,341	65.80%	259,557	17.60%
Sewerage	67,107	1,028,541	(52,690)	(163)	3,514	-	1,046,309	(726,818)	319,491	69.46%	118,619	11.34%
Trade Waste	-	8,075	-	-	8	-	8,083	(6,300)	1,783	77.94%	569	7.04%
Garbage	220,480	1,896,383	(110,114)	(1,680)	10,189	-	2,015,258	(1,373,145)	642,113	68.14%	300,379	14.91%
TOTAL RATES AND ANNUAL CHARGES	1,111,296	11,860,600	(403,467)	(15,010)	52,248	34,735	12,640,402	(8,629,692)	4,010,710	68.27%	1,649,360	13.05%
Sewer Access (Water Billing)	188,605	207,125	-	201	3,443	-	399,374	(213,767)	185,607	53.53%	74,200	18.58%
Water Consumption	755,650	1,330,922	-	9,323	18,297	4,953	2,119,145	(1,220,715)	898,430	57.60%	335,264	15.82%
Sewer Consumption	49,044	86,863	-	-	530	-	136,437	(90,319)	46,118	66.20%	15,720	11.52%
Trade Waste	-	10,044	-	(86)	9	-	9,967	(9,261)	706	92.91%	707	7.10%
TOTAL WATER SUPPLY SERVICES	993,299	1,634,954	-	9,438	22,279	4,953	2,664,923	(1,534,062)	1,130,861	57.56%	425,891	15.98%
GRAND TOTAL	2,104,595	13,495,554	(403,467)	(5,572)	74,527	39,688	15,305,325	(10,163,754)	5,141,571	66.41%	2,075,251	13.56%

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Analysis by Council staff has indicated that of the rates and annual charges outstanding amount, 72% relates to residential properties, while 13% relates to farmland and 15% to business.

See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Rates Type	Rates levy				Water levy				Grand Total
	General	Domestic Waste	Water Access	Trade Waste	Sewer Access	Water Usage	Sewer Usage	Trade Waste	
Business	105,639	40,953	22,890	569	25,157	43,525	15,720	707	255,160
Residential	485,390	253,136	236,667	-	167,662	291,739	-	-	1,434,594
Farmland	379,207	6,290	-	-	-	-	-	-	385,497
Total	970,236	300,379	259,557	569	192,819	335,264	15,720	707	2,075,251

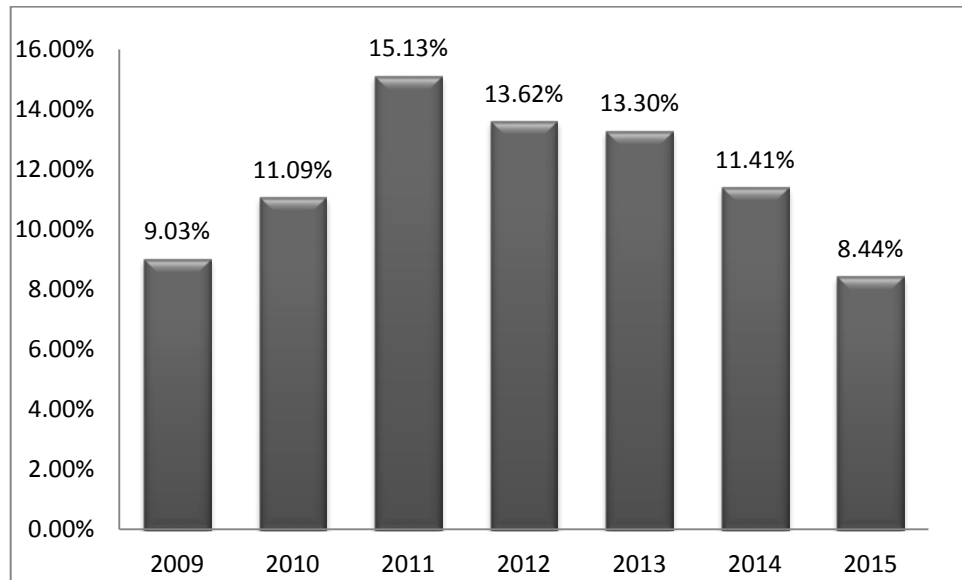
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

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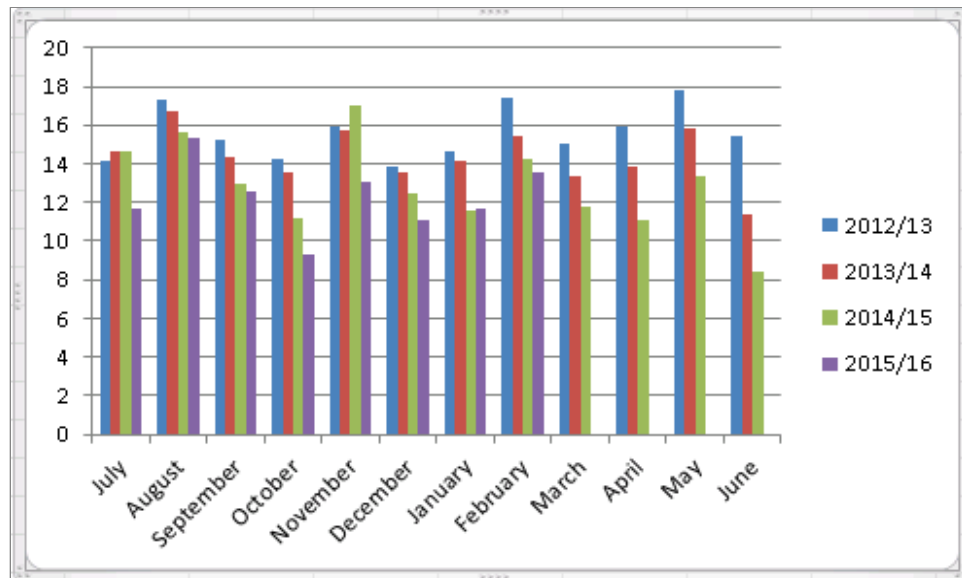
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Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

Graph 1: Ratio by Year



Graph 2: Ratio Month by Month



RECOMMENDATION

For Council's information.

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Item 21 Innovation Fund Submissions

Division:	Corporate and Community Services
Management Area:	Communications & IT
Author:	Manager Communications and IT - Chris White
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF5.1 Council builds strategic relationships with other levels of government to ensure that the shire receives an equitable allocation of resources.

Reason for Report

To seek Council support for the submission of two grant applications to the Innovation Fund available through the Office of Local Government as part of the Fit for the Future program.

Background

The Innovation Fund is a \$4 million grants program, established under the NSW Government's Fit for the Future reforms. The program aims to help small councils in regional NSW with one-off grants to improve the long term sustainability, develop new ways of working and improve performance to benefit local communities.

Local councils in NSW with a population of less than 10,000 are eligible to apply. Warrumbungle Shire Council can submit grant applications as a stand alone Council for a project valued at up to \$150,000, and apply in partnership with another Council for a project valued at up to \$400,000. Council is able to lodge more than one submission to the Innovation Fund.

A co-contribution of at least 30% is required from Council for each submission, and all proposals must be endorsed by Council resolution. Submissions close 1 April 2016, and will be considered against the following criteria:

- Community Benefit;
- Innovation and learning;
- Value for Money;
- Sustainable Improvement;
- Capability and Capacity;
- Risk management;
- Agreed Collaboration.

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Issues

Council has identified two major projects that meet the criteria for the Innovation Fund grants, being:

1. Implementation of the Civica Asset Management Module:

Since the completion of Council's first Asset Management Plan in the 2011/12 financial year, Council has invested significant resources in capturing and updating asset data and improving asset management practices. Despite these improvements, the recent Special Schedule 7 audit has highlighted further areas for improvement in Council's Asset Management practices. One of the main improvements identified by Council's Auditors was the need to achieve one single source of truth for asset data and properly implement an integrated asset management system to monitor and manage Council's extensive asset network.

Post the implementation of Civica Authority, Council is now able to accurately capture and analyse detailed financial data. The implementation of the Civica Asset Management Module would further allow Council to effectively capture all of Council's asset data in one integrated system, ensuring effective asset management and more detailed and effective monitoring of maintenance and capital costs.

Warrumbungle Shire Council can apply as a stand alone Council for up to \$150,000 for the purchase and implementation of Asset Management software. This will enable Council to record, analyse, report and manage assets more effectively, and in compliance with legislation and Office of Local Government guidelines.

Council has already budgeted to spend a preliminary figure of \$100,000 on the implementation of Authority's Asset Management Module in the 2017/18 financial year of its Delivery Program. Given the increased need to further improve asset management practices as identified in the Special Schedule 7 review by Council's auditors Council could apply to the Innovation Fund to bring forward the implementation of the Civica Authority Asset Management Module.

The total project cost for the implementation is estimated as being no more than \$208,000, although Council is still awaiting confirmation on the final cost from Civica Authority.

2. Private Datalink Infrastructure:

Council currently spends approximately \$165,000 per annum on its datalink service. This service is subject to occasional outages which leave the Coolah office offline causing significant losses in productivity.

Warrumbungle Shire Council in partnership with Tamworth Regional Council may apply for up to \$400,000 for the installation of a private long haul point to point wifi link between the Coolah and Coonabarabran offices, as well a further link to Tamworth and point to point wifi between Tamworth and other centres within Tamworth Regional Council. This application would be a combined application between the two councils and although costings are still being firmed up, there are potential savings on data costs for Warrumbungle Shire Council from this project. A

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Coolah Coonabarabran point to point wifi link could reduce current internet data costs by \$78,000 per annum, and ensure that during internet data outages staff in the Coolah office, Coolah Community Care and Coolah Depot can continue to access the Warrumbungle IT Network and VoIP phone service.

The long haul wifi link infrastructure provides opportunity to explore alternative options for internet datalink services, if continued to Tamworth, including a fail over datalink (an alternate link) to support the Warrumbungle Shire Council Business Continuity Plan. The Warrumbungle Shire Council region experiences occasional internet datalink outages (due mostly to cut cables) and there is currently no alternate internet datalink service to fall back on to ensure operations can continue as normal with staff having uninterrupted access to the Warrumbungle IT Network.

Financial Considerations

The requirement for a 30% co-contribution from the applicant for each submission may be in the form of cash and in-kind, with up to 20% of the total budget allowed for project planning and administration.

The expected Council co-contribution for the Civica Asset Management Module implementation would be up to \$58,000 (awaiting final confirmation on price from Civica Authority). Council would bring forward part of the 2017/18 budget allocation for this project to fund the co-contribution.

The expected Council co-contribution for the Private Datalink Infrastructure project would be up to a maximum of \$165,000 (across both WSC and TRC). This co-contribution would be funded over three years through the \$78,000 per annum reduction in datalink expenditure.

A total of up to \$223,000 will need to be accommodated in the 2016/17 CAPEX budget for co-contributions. At time of writing, cost estimates for both projects are being finalised.

RECOMMENDATION

It is recommended that Warrumbungle Shire Council lodge grant submissions for the following two projects to the Innovation Fund:

1. Implementation of the Civica Authority Asset Management Module (grant application will be \$150,000 with an estimated 2016/17 budget allocation co-contribution of \$58,000);
2. Private Datalink Infrastructure project in partnership with Tamworth Regional Council (grant application will be \$400,000 with a 2016/17 budget allocation co-contribution across the two councils of \$165,000).

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Item 22 Comprehensive Property Addressing System for Warrumbungle Shire

Division:	Corporate and Community Services
Management Area:	Communications & IT
Author:	Manager Communications and IT - Chris White
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI2.2 Ensure that local emergency services are equipped, trained and prepared to manage natural disasters and critical incidents.

Reason for Report

To report to Council the results of public consultation on the Comprehensive Property Addressing System (CPAS) program, and to seek Council approval for suggested changes to locality boundaries in the Baradine area together with road names in the Localities of Baradine and Dunedoo.

Background

The Comprehensive Property Addressing System (CPAS) is a Land and Property Information (LPI) initiative to improve the database accuracy and accessibility of rural roadside and town street addressing. The CPAS database is utilised by government agencies, utilities and emergency services.

Warrumbungle Shire Council has a number of addressing issues and is working in partnership with the state agency Geographical Names Board (GNB) to ensure that these addressing issues are resolved, and that CPAS data for the shire is accurate.

An overview of the CPAS program was presented in the November 2015 Council meeting agenda, followed by a presentation by representatives from the Geographical Names Board at the February 2016 meeting.

There are a number of localities and roads across the shire impacted by the CPAS project. Council will be engaging with all communities across the shire over the CPAS project in stages, with the first stage commenced in the Baradine area of the shire.

Residential addresses are generally personal and as such any proposal to change a resident's address to comply with CPAS may be emotive. A communications plan has been prepared with community engagement and educational awareness of CPAS to residents across the Warrumbungle shire. Visitation by representatives of the Geographical Names Board to the Baradine town community consultation meeting and to Councillors in February 2016 was part of this communication plan.

The Warrumbungle Shire website also provides further information on the CPAS project, with a link to the LPI website on the CPAS program.

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Issues

Baradine and Surrounding Localities:

A town community consultation meeting with representatives from Council and the Geographical Names Board was held on 16 February 2016 at Baradine to discuss the CPAS program and on the proposal to merge the Localities of Teridgerie and Barwon together with the south-eastern end of the Locality of Kenebri into the Locality of Baradine. Feedback on the CPAS address proposal was sort from residents within the localities of Kenebri, Teridgerie, Barwon and Baradine. All residents were mailed a letter describing the CPAS program together with their proposed CPAS address with the option of completing a hard copy form or a website link to invite feedback.

A total of 43 submissions were received, with the following summary:

1. Thirty-three (33) have agreed to move the Localities of Teridgerie and Barwon to the Locality of Baradine. This was also supported by verbal feedback at the Baradine community consultation meeting held on 16 February. No objections were received. Refer to attached map;
2. Three (3) of the five (5) residents located within the fifteen (15) rate assessments along the south-eastern area of the Locality of Kenebri have agreed to move to the Locality of Baradine to adjust the locality boundary as these residents consider Baradine as their locality/suburb. No objections were received. Refer to attached map;
3. Nine (9) residents requested minor corrections to their CPAS address, such as the roadside number, owner details or property name. These changes will be processed internally by Council to update the CPAS address database;
4. One (1) resident requested naming of Mani Rd to be gazetted, as it currently does not have a gazetted name. Refer to attached map;
5. One (1) resident requested naming of Silo Rd to be gazetted, as it currently does not have a gazetted name. Refer to attached map;
6. Clarification was requested in regard to the gazettal of segments of the names for Bugaldie-Goorianawa Rd and Baradine-Goorianawa Rd. Refer to attached map;
7. Clarification of the road name for Baradine West Rd. This road is gazetted as Baradine West Rd but known locally by Baradine residents as Coonamble Rd, and in the Roads and Maritime Services (RMS) database as part of MR129 Quirindi-Quambone Rd. MR129 is also known in other segments across the Warrumbungle shire as Purlawaugh Rd, Premier Rd and Baradine Rd.
8. Confirmation of the gazetted name for Gwabegar Rd, known locally as Kenebri Rd south of the village of Kenebri and Gwabegar Rd north of the village of Kenebri. Refer to attached map.

Recommendations will be placed on public exhibition for feedback for 21 days by Council. The Recommendations with feedback is then forwarded to the Geographical Names Board (GNB). The GNB meet mid May, and will place any suggested changes on public exhibition for further feedback. Following receipt of feedback by the GNB, the GNB will then process the Recommendations. It is anticipated that locality changes in the Baradine area will be completed by the GNB in July 2016.

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Cobbora Village:

The second stage of the CPAS project is to promote awareness of CPAS issues in the village of Cobbora, in particular issues of town street numbers and duplicated street names. Town street numbers have been allocated to all streets in Cobbora village under the CPAS program to replace the current use of lot numbers by residents.

As the village of Cobbora and the town of Dunedoo are both located in the Locality of Dunedoo, in the CPAS address database residents of both communities have the same suburb, being Dunedoo. In addition, as the town of Dunedoo and village of Cobbora are in close proximity to each other and are identified in the CPAS database as being in the same suburb, it is recommended by the GNB that Yarrow, River and Tucklan Streets are to be renamed in the village of Cobbora to comply with the CPAS program, and avoid complications with the provision of emergency services to the village of Cobbora.

Financial Considerations

The CPAS program is overseen by the GIS Officer in collaboration with Technical Services and Development Services staff. There is no budget allocation specific for staff resources and communications for CPAS.

RECOMMENDATION

It is recommended that Council:

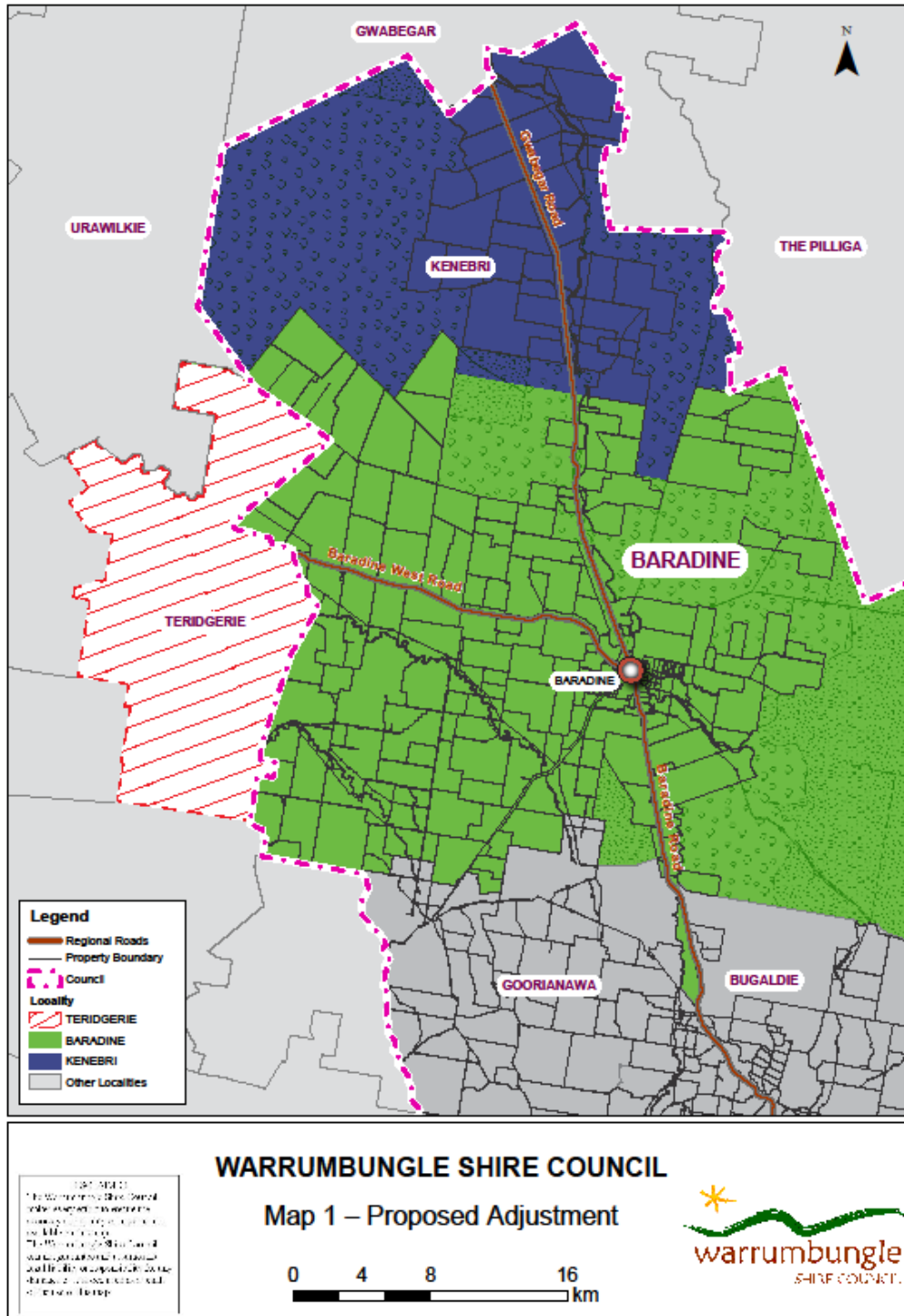
1. Place on public exhibition for 21 days the proposed merger of the localities of Teridgerie and Barwon within the Warrumbungle shire to the Locality of Baradine;
2. Place on public exhibition for 21 days the proposed merger of the south-eastern area of the Locality of Kenebri to the Locality of Baradine;
3. Initiate the gazettal of Mani Rd and Silo Rd;
4. Commence engagement with residents in the village of Cobbora as part of the second stage of the CPAS program.

WARRUMBUNGLE SHIRE COUNCIL

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Attachment 1 – Maps 1-5

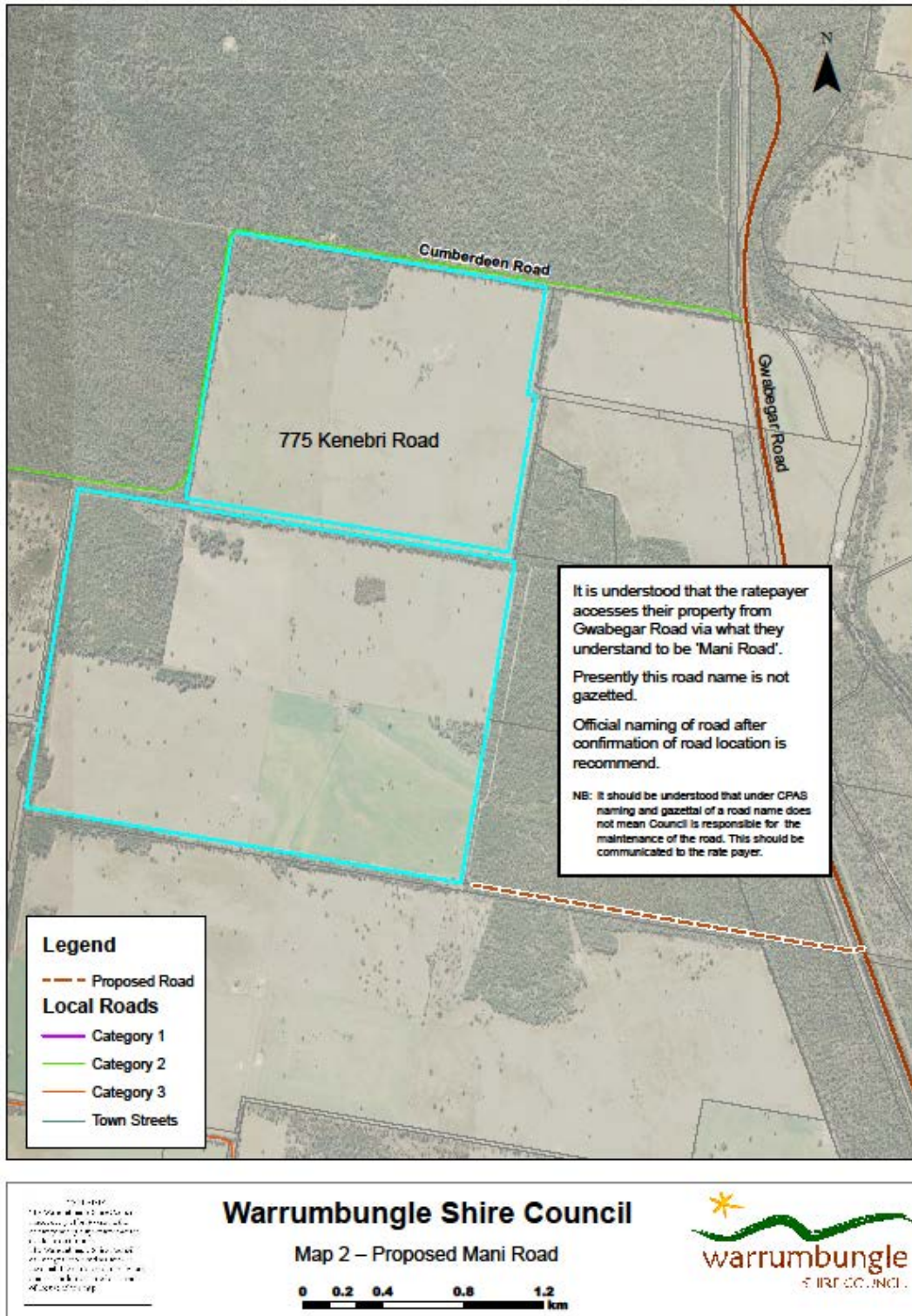
Map 1 - Baradine Localities



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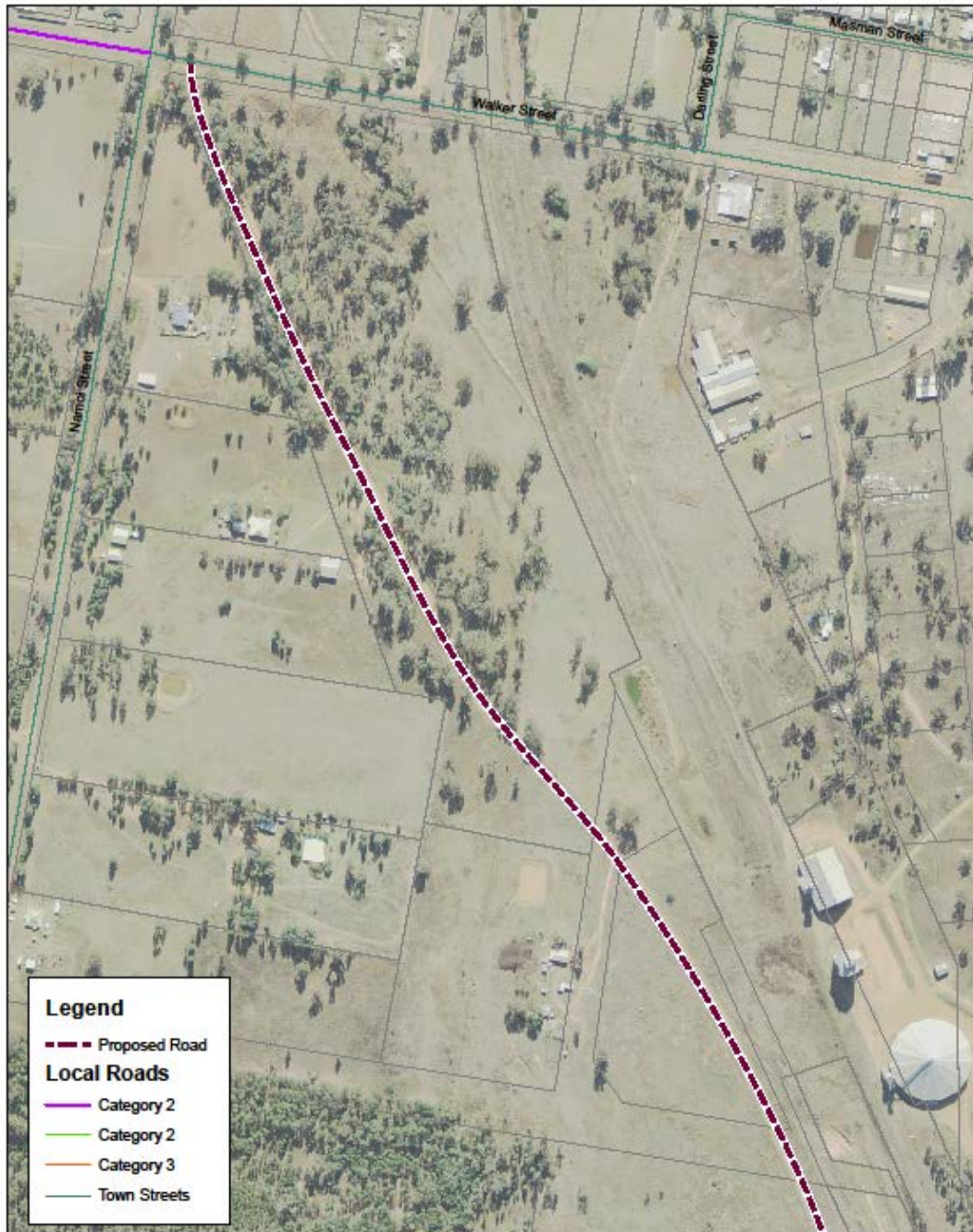
Map 2 - Mani Road



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Map 3 – Silo Road



Warrumbungle Shire Council
Map 3 – Proposed Silo Road

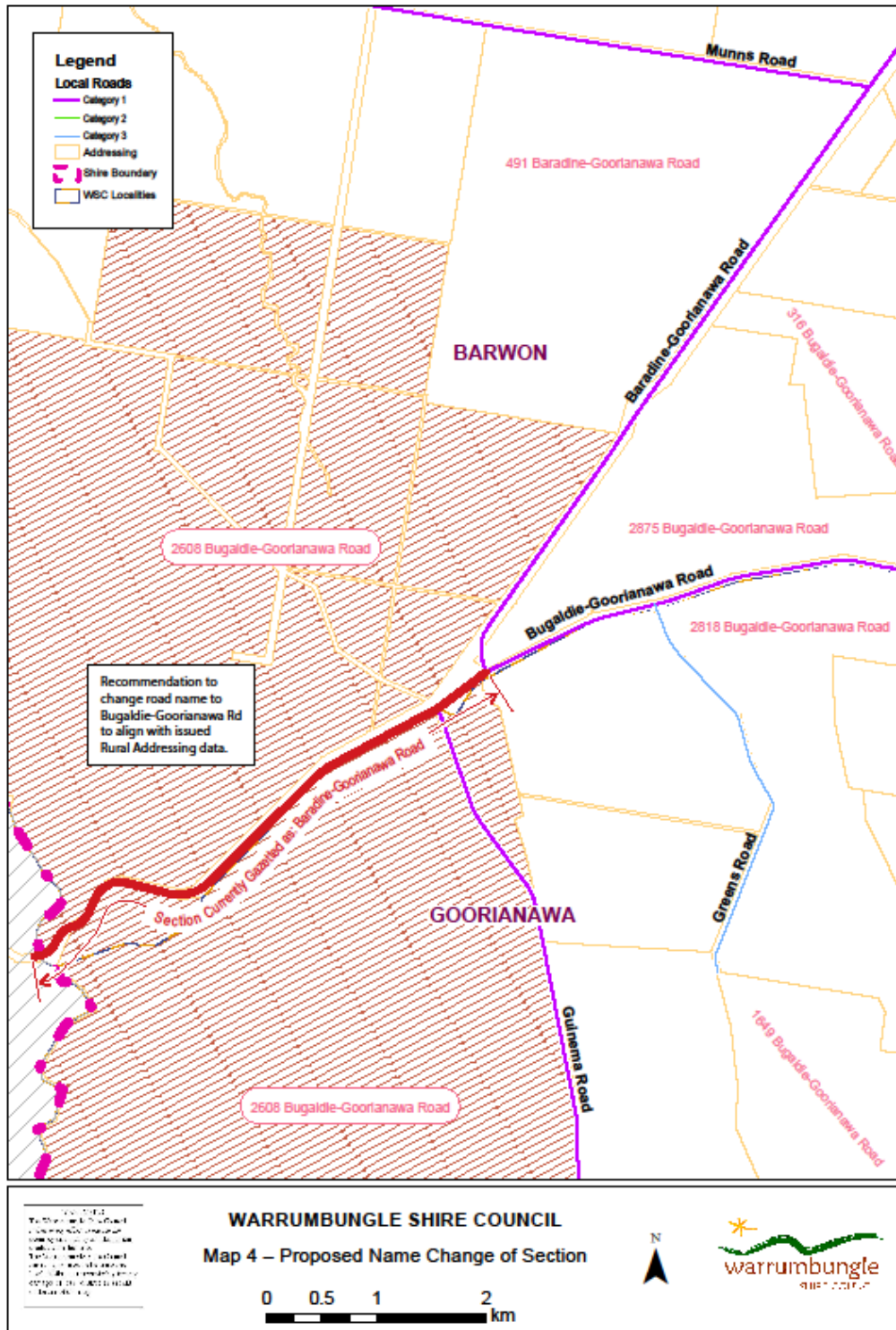
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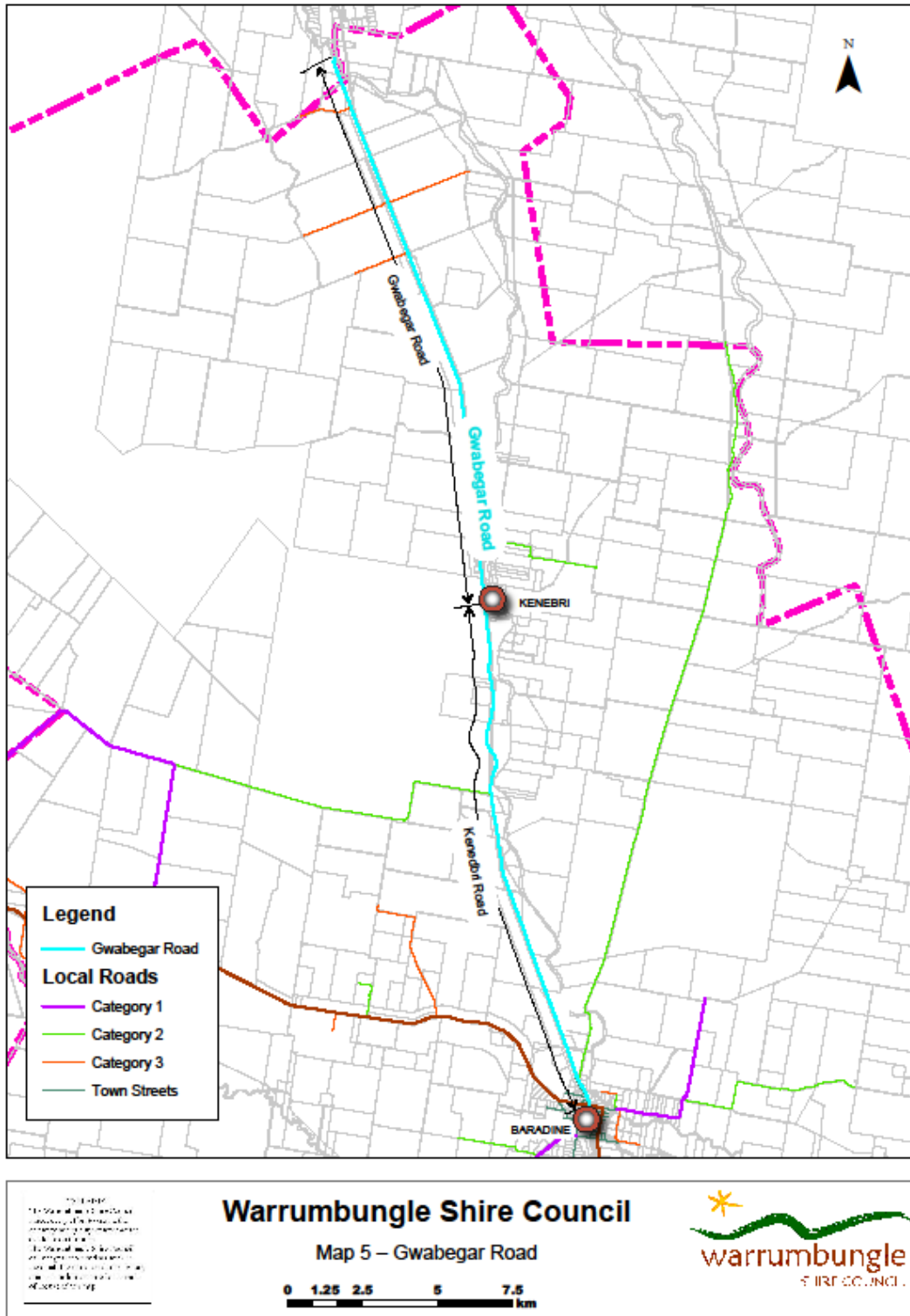
Map 4 – Bugaldie-Goorianawa Road



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Map 5 – Gwabegar Road



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Item 23 Class Action to Recover Overpaid GST

Division:	Corporate and Community Services
Management Area:	Finance
Author:	Chief Financial Officer, Lawrence Amato
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan.

Reason for Report

To seek Council approval to join a GST class action against the Commonwealth to recover GST paid to the ATO on the sale of property and property related fees.

Background

Council has received a proposal from Genesis Accounting seeking participation by Warrumbungle Shire council in a class action against the Commonwealth on the preface that Local Government is an extension of the State and as such is not subject to GST on the sales of real estate and equipment as well as income from certain assets as specified in "The New Tax System (GST Act) 1999".

Since GST was originally enforced councils have been paying GST on asset sales (such as plant and real estate), taxable fees and charges, and some government grants. Under both the constitution and the GST Act the Federal Government cannot tax the property of the State. See legislation below:

Section 5 of *The Goods and Services Tax Act 1999*:

- (1) *This Act does not impose a tax on property of any kind belonging to a State.*
- (2) *Property of any kind belonging to a State has the same meaning as in section 114 of the Constitution.*

Section 114 of the Commonwealth of Australia Constitution Act:

A State shall not, without the consent of the Parliament of the Commonwealth, raise or maintain any naval or military force, or impose any tax on property of any kind belonging to the Commonwealth, nor shall the Commonwealth impose any tax on property of any kind belonging to a State.

In 2011 Melton Shire Council was recognised as a State for GST purposes. The Federal Court issued Consent Orders declaring that no tax under the GST law is imposed on property of any kind belonging to Melton and this Consent Order was accepted by the Australian Taxation Office (ATO).

Council has been paying GST on property, commonly referred to as notional or voluntary GST. If Council were to be deemed a State (as per the Melton Shire Council decision) then theoretically Council should have never paid this GST to the ATO.

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Genesis Accounting is expecting over 100 councils to participate in the Class Action. At present over 80 councils have agreed to participate including many of the neighbouring OROC councils

Genesis Accounting has undertaken class rulings involving Local Government previously across Australia but has previously only provided minor GST consulting services to Warrumbungle Shire Council. The firm claims to have around 240 council clients across Australia, and generally deals with ATO private rulings.

Issues

The proposal by Genesis Accounting is to act on behalf of participating Councils on two legislative matters:

1. Seeking a refund of GST paid from 1 July 2000 (i) on the sale of land (ii) on the use of property. Property includes land, cars, equipment, plant and other assets. Use of property includes income from Hall hire and commercial property rent. Genesis Accounting will also seek to recover interest income lost;
2. Challenge legislation introduced by the Commonwealth government which allows for a reduction from future Financial Assistance Grants of an amount equal to the amount of the GST not paid.

If this class action is successful it will allow Council to receive compensation based on the amount of GST paid for property transactions of any kind, including the sale of plant and fleet, commercial rent and fees for use of council facilities. Genesis Accounting have advised that it is possible to seek refunds for at least the last 6 years of GST, however the action would seek to extend this further, to the date of implementation of GST, being 1 July 2000.

Council is only liable to pay a fee if successful in its action, and the fee will be limited to 25% of the refund amount. The legal proceedings are expected to take 2 years or more, with the first stage in the High Court to determine the validity of the claim, and the second "Quantification" stage to determine which income items fall within the scope of the GST exemption.

The value of the total class action is expected to be in the order of hundreds of millions of dollars. Any refund that results from a successful Court ruling will only extend to the councils that participate in the action, however, once a determination is made, the practical outcome is likely to be that the ATO will exempt all councils from future GST on property transactions.

The potential ruling will not affect Council's liability to pay GST on taxable fees and charges and some government grants, nor will it impact Council's ability to claim input tax credits on purchases, past, present or future.

The class action also challenges legislation – the Commonwealth Local Government (Financial Assistance) Act 1995 – Section 15.(a)(iv)(aa) introduced by the Commonwealth government to attempt to force councils to pay the unconstitutional tax notional GST. That legislation requires a reduction from future financial assistance grants an amount equal to the amount of the unconstitutional tax not paid. The class action will seek to declare it invalid together with the agreement which gave rise to it.

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Genesis has informed us that the challenge is not unusual, and there have been other cases where unconstitutional taxes have been challenged in the courts between the Commonwealth and either States or Councils.

Media attention is likely to be given to the class action once it commences. It is uncertain how the media will report council's involvement in the class action however two media articles about the class action are positive.

Options

Council has the option to either:

- Join the class action; or
- Refrain from joining the class action.

If Council does refrain from joining the class action then Council may seek a court ruling at a latter date at its own expense. However, according to Genesis Accounting (depending on the result of the Action) it is likely that a refund of GST already paid would be limited. For example, under a private ruling Council would only be able to seek four years worth of refunds and there would be no interest on this amount already paid to the ATO.

Financial Considerations

If successful in recovering a refund of overpaid GST, Genesis Accounting will charge a fee of 25% of the refund claim received. Although it will depend on the ruling of the court interest on the overpaid GST will be sought. It is expected that the interest will be granted and should be enough to cover the fee to Genesis Accounting.

Council is not responsible for any costs win or lose. A litigation funder is involved whose role is to pay all the costs of the class action and any adverse costs orders in relation to the proceedings. Initial estimates indicate that the amount recovered would be in the vicinity of \$1,000,000 plus interest. Although the amount will ultimately depend on the parameters (around calculation) of the Court's ruling.

Potentially the ATO may seek to recover this GST, not from Council but from the businesses that claimed a refund in which case these businesses may seek the GST claimed from Council. There is a 6 year time limit on such claims. The more likely scenario is that the ATO will drive the process by reversing the input tax credit claimed by the purchaser. In this case the ATO can only go back 4 years in their claims. If the class action were to succeed (i.e. won in court and not settled out of court) the law would change for all councils and all councils could potentially face this problem.

Another potential risk is that the second part of the proposal fails in which case the Council's Financial Assistance Grants may be reduced by the recovered amount, meaning that Council's \$1,000,000 share of the proceeds would be deducted from Council's next FAGs grant instalment leaving Council out of pocket by the difference between the interest on the settlement less the 25% commission paid to Genesis Accounting. It is expected the interest will amount to more than the 25% commission fee.

RECOMMENDATION

It is recommended that Council join the Class Action.

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Item 24 Regional Arts Board Review

Division:	Corporate and Community Services
Management Area:	Children's and Community Services
Author:	Manager Children's and Community Services Louise Johnson
CSP Key Focus Area:	Community and Culture
Priority:	CC3: Our shire is home to vibrant arts and cultural life which is promoted and supported as an essential aspect of community well-being. [Edited]

Reason for Report

To provide information to Council regarding the Regional Arts Boards Review.

Background

In the Local Government NSW Weekly on 19 February, 2016, Local Government NSW (LGNSW) advised that Arts NSW has released an independently commissioned review of regional arts boards governance, along with an implementation plan involving local government in a range of initiatives.

LGNSW invited councils to provide feedback so it can make representations on behalf of members. The deadline for submissions to LGNSW is 30 March, 2016.

Issues

Currently the 14 existing Regional Arts Board (RAB) networks in NSW are supported by over 100 local councils. In the 2015/16 financial year, Warrumbungle Shire Council provided a contribution of \$11,175 to Orana Arts, our regional arts board.

In 2014, Arts NSW commissioned a review of the network. The Arts NSW response to the review and implementation plan proposes that Arts NSW will:

- Support the transition to skills based boards over the next three years and provide templates and resources to assist RABs in the process;
- Strongly encourage the adoption of memoranda of understanding between RABs and councils to formalise partnership arrangements and funding support;
- Consider changes to RAB regional footprints following decisions around proposed local government boundaries reform;
- Encourage councils to contribute financial support at the minimum rate as set out by Regional Arts NSW;
- Work with Regional Arts NSW to put together a longer term professional development program for each RAB by June 2016;
- Support targeted professional development activities for each RAB;
- Work with Regional Arts NSW to develop a statement of roles and responsibilities by June 2016; and
- Continue to provide direction and support to RABs and collaborate with key stakeholders to support the delivery of services.

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Mayor Peter Shinton and General Manager, Steve Loane, provided input into the review through a workshop conducted by the Orana Regional Organisation of Councils (OROC). Input provided by the OROC Mayors and General Managers has been included in the draft submission.

On Thursday 3 March, 2016, General Manager, Steve Loane, and Manager Children's and Community Services participated in a meeting with Sally Watterson LGNSW Arts and Culture Project Manager. During this meeting the review of Regional Arts Boards was discussed and further input provided on behalf of Warrumbungle Shire Council. LGNSW also advised what they had discussed with other Councils and reiterated information that would be included in their submission to the review. Warrumbungle Shire Council indicated our support for the ideas to be included in the submission to be made by LGNSW.

Options

Council can either:

- Accept this report as information and acknowledge that input has been provided into this review through OROC and a meeting held between Council and Local Government NSW; or
- Recommend that Council commit resources to the development of a submission to LGNSW in relation to this review.

Financial Considerations

There are no costs associated with receiving this report for information only.

There would be costs associated with the development of a submission to this review.

RECOMMENDATION

For Council information.

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Item 25 Request from the Owner of ‘The Willows’ regarding access off Oban Road

Division:	Technical Services
Management Area:	Road Operations
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	Roads throughout the Shire are safe, well maintained and appropriately funded.

Purpose

The purpose of this report is to respond to the owner of the property ‘The Willows’ regarding road access from Oban Road.

Background

The property ‘The Willows’ is located at the end of Oban Road on the eastern side of Coolaburragundy River. The public road extends into the property and the homestead access follows the alignment of the public road. The public road has been formed sometime in the past and Council has undertaken maintenance works on the road sometime in the past. The property owner wants to know who is now responsible for maintenance of the public road. A map showing the location of the road and the property is provided in attachment 1.0.

Issues

The public road runs generally in a north south direction and connects with Warrumbungle Way in the north. On the southern end, the public road provides legal access to the property ‘Coolahville’, and it is assumed that preserving this legal access is important whenever there is water flow in the Coolaburragundy River.

The public road is called Oban Road and Council regularly maintains the first 2km from the intersection of Warrumbungle Way. From the southern end of the maintained section, the public road has been formed for a distance of around 1.2km and this formed section of the road provides access to the ‘The Willows’ homestead.

The 1.2km section of public road, through ‘The Willows’, is not on Council’s current road maintenance register. It is understood that road maintenance ceased many years at a time when the gate to property was locked.

The road through ‘The Willows’ is in a poor condition and in particular there is a 75 metre section of scour and wash way.

The property owner is prepared to undertake maintenance works on the road however there is concern about public liability and who accepts responsibility for risks on this section of road.

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Options

Council has discretion in this matter and there appears to be three options.

Council may wish to accept responsibility for maintenance of the road and extend the network of maintenance of unsealed roads by 1.2km.

Council may allow the property owner to undertake maintenance works on the road subject to direction and guidance from Council. Council is still exposed to public liability risk under this option.

Council may wish to initiate closure of the public road through the property 'The Willows'.

Financial Considerations

The average cost of maintaining a 1km section of unsealed road is around \$2,500.

Oban Road is a category 3 road and hence it may be expected that the road will be graded once every 3 to 5 years on average. The cost of repairing the damaged section of road is estimated to be around \$2,000.

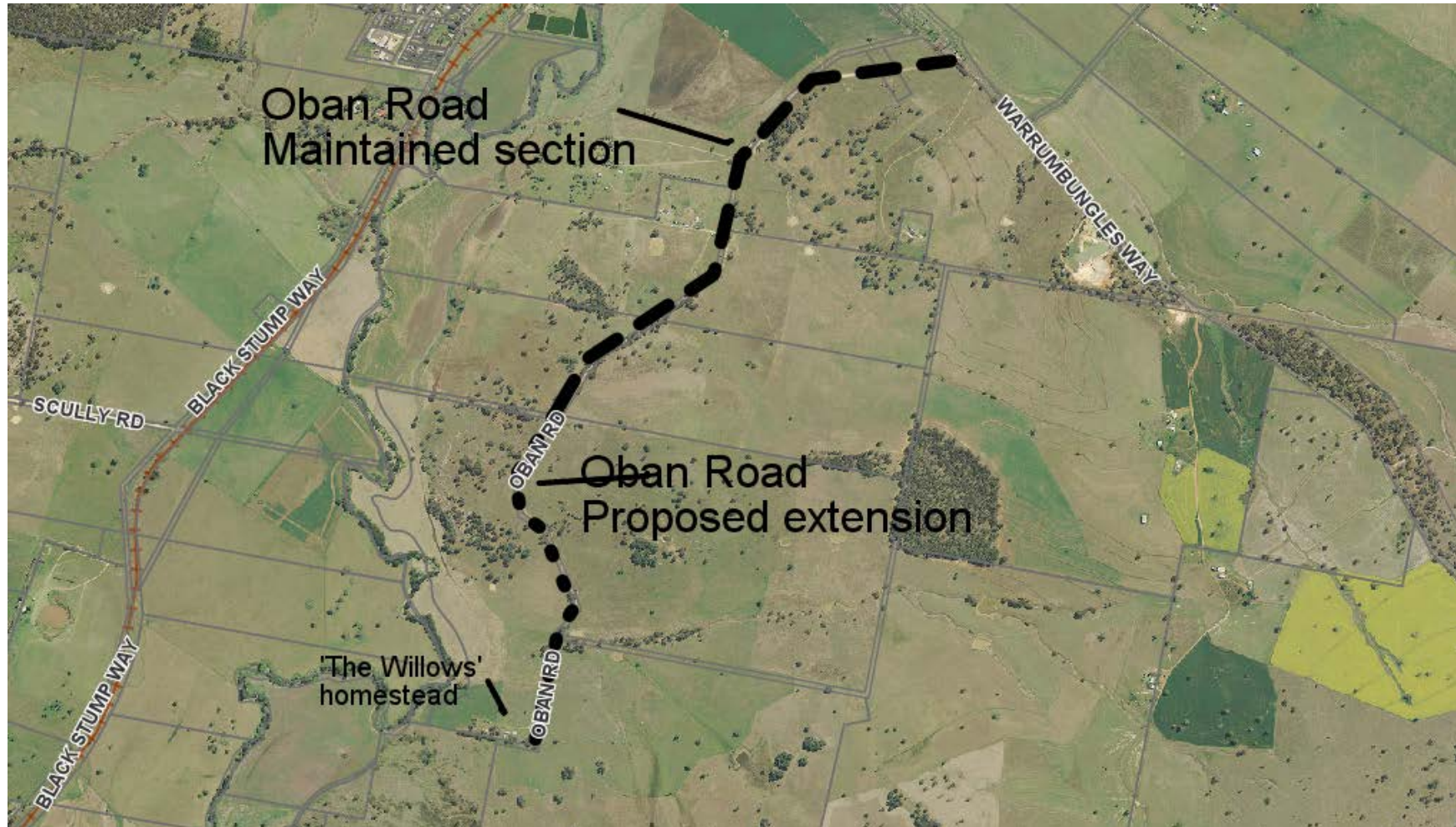
RECOMMENDATION

The 1.2 km section of Oban Road through the property 'The Willows' is added to Council's road maintenance program and the existing section of scour is rectified as soon as possible.

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Attachment 1.0



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Item 26 Applications to Close Unformed Council Roads

Division:	Technical Services
Management Area:	Technical Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	Roads throughout the Shire are safe, well maintained and appropriately funded.

Purpose

To make a resolution on applications for closure of unformed Council roads

Background

The 'Lands Business Unit' of the Department of Primary Industries has lodged applications with Council to close unformed Council roads. The individual applications are usually made in conjunction with advice from the Business Unit that they intend to close a number of unformed Crown roads in the same area. In this regard the applications are generally referred to as a 'Cluster'.

The Lands Business Unit has been quite active as they strive to reduce the number of unformed roads and associated enclosure permits around the State. There is a backlog of applications with Warrumbungle Shire Council and Council is being asked to consider 13 'clusters' in this report.

Issues

There are many hundreds of kilometres of unformed or paper roads within the Shire. Closure of an unformed Road can only be made upon Council first making a resolution to do so. Should Council resolve to close an unformed road, the Crown then administers the process of formally closing the road and selling the land to an adjoining property owner. The Lands Business Units says that adjoining property owners are consulted, however Council has no involvement in the consultation process and no assurances are provided that relevant property owners have provided a response.

Council has generally been very reluctant to close unformed roads due to uncertainties about the impact on adjoining property owners and future potential of the road to provide legal access to remote properties. However, there are some isolated sections of unformed road that even with the best imagination there appears no likely benefit now and in the future of the road. In some instances, closure of an unformed road may provide adjoining property owners with more certainty about responsibility for care and management of land and dividing fences.

Options

A map showing each of the 13 cluster applications is provided in attachment 1.0. The list of clusters is provided in the table below, which also provides a staff recommendation on closure or not.

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Cluster No	Nearest formed road(s)	Level of uncertainty of adverse impact on adjoining properties (High, Medium, Low)	Approve closure application (Yes or No)
543167	Iona Rd, Whitfield Rd, Gamble Ck Rd	High	No
543201	Gamble Ck Rd	Medium	No
553069	Strickland Street, Merrygoen	High	No
547998	'Crawleys Rd', Baradine Rd, Murrays Rd	Low	Yes
555603	Pibbon Rd	High	No
553663	Avonside Rd	Low	Yes
548459	Wattle Springs Rd	Low	Yes
492142	Nullawa Road, Round Mountain Rd.	High	No
552247	Neilrex Rd	Low	Yes
544836 (Sierra Road)	Wardens Road	Medium	No
545250	Lockerbie Rd	Low	Yes
558679	Napier Lane	Low	Yes
551472	Boomley Rd	High	No (NB; this application previously considered by Council in 2007 & 2008)

Financial Considerations

There is no financial impact on the budget associated with the process of closing an unformed road.

RECOMMENDATION

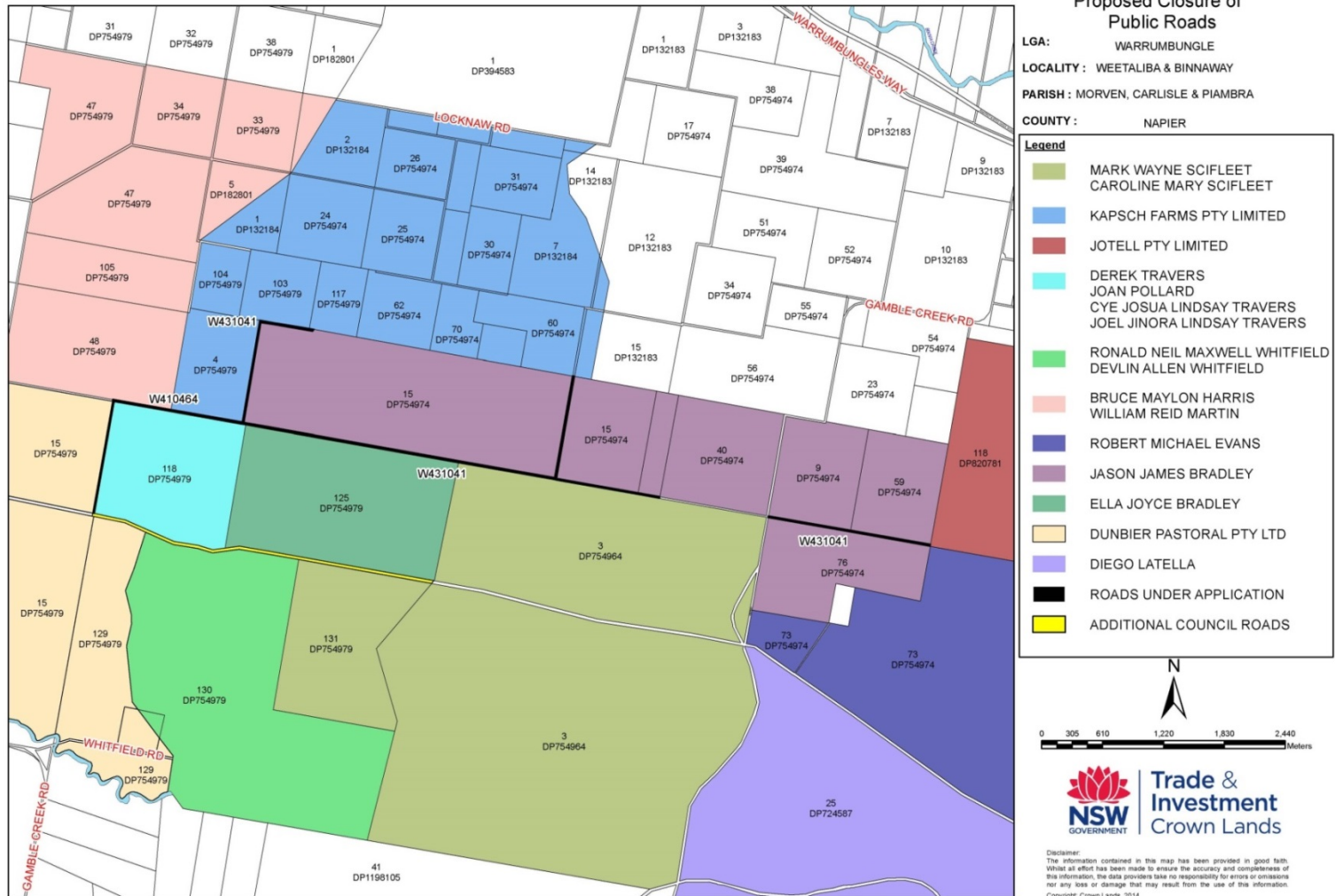
The following responses are made to Department of Primary Industries – Lands Business regarding proposals for closures of unformed Council roads;

Cluster No	Council approval to closure application
543167	No
543201	No
553069	No
547998	Yes
555603	No
553663	Yes
548459	Yes
492142	No
552247	Yes
544836	No
545250	Yes
558679	Yes
551472	No

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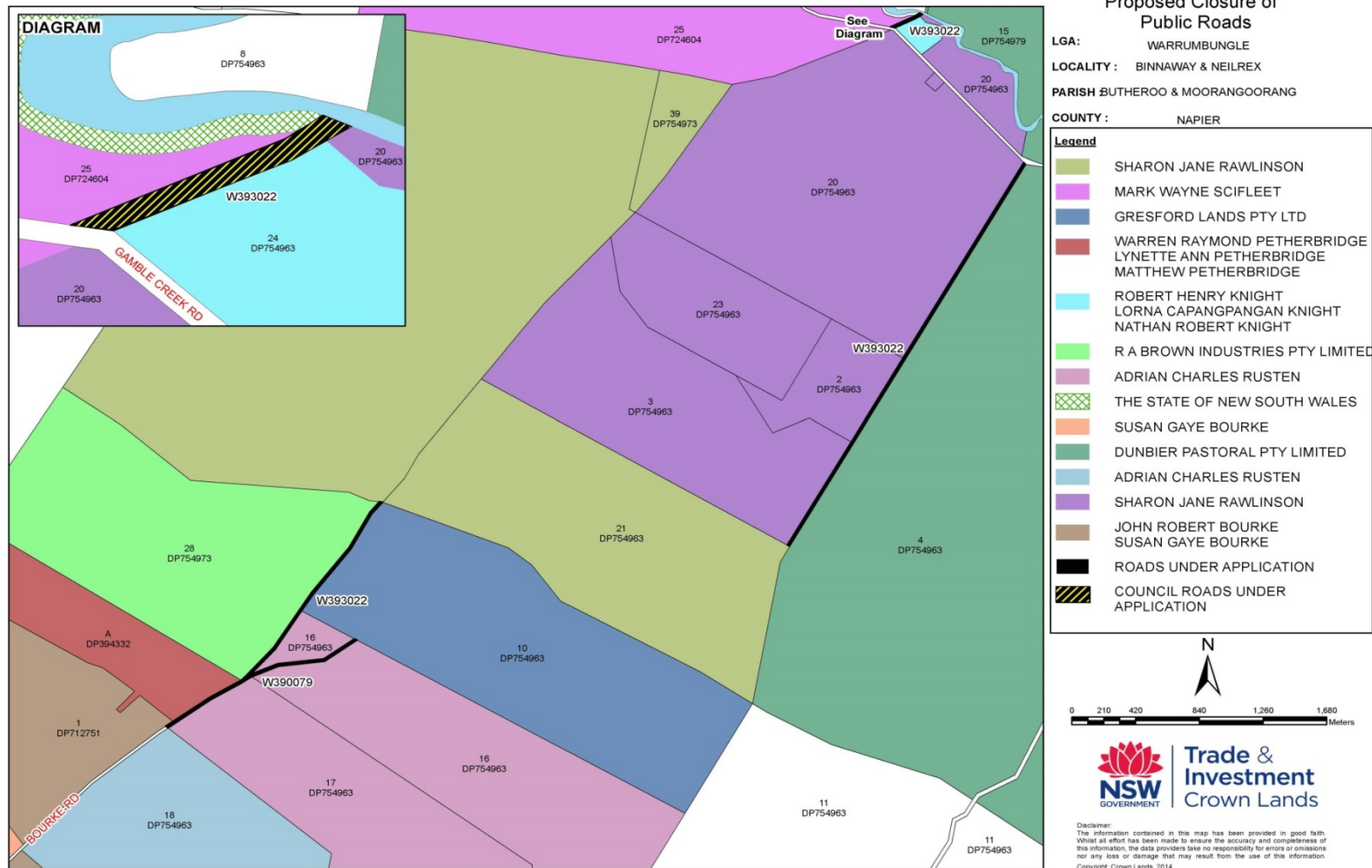
ATTACHMENT 1.0



User: SIEROBINSON Date: 21/07/2015 Cluster Number: 543167

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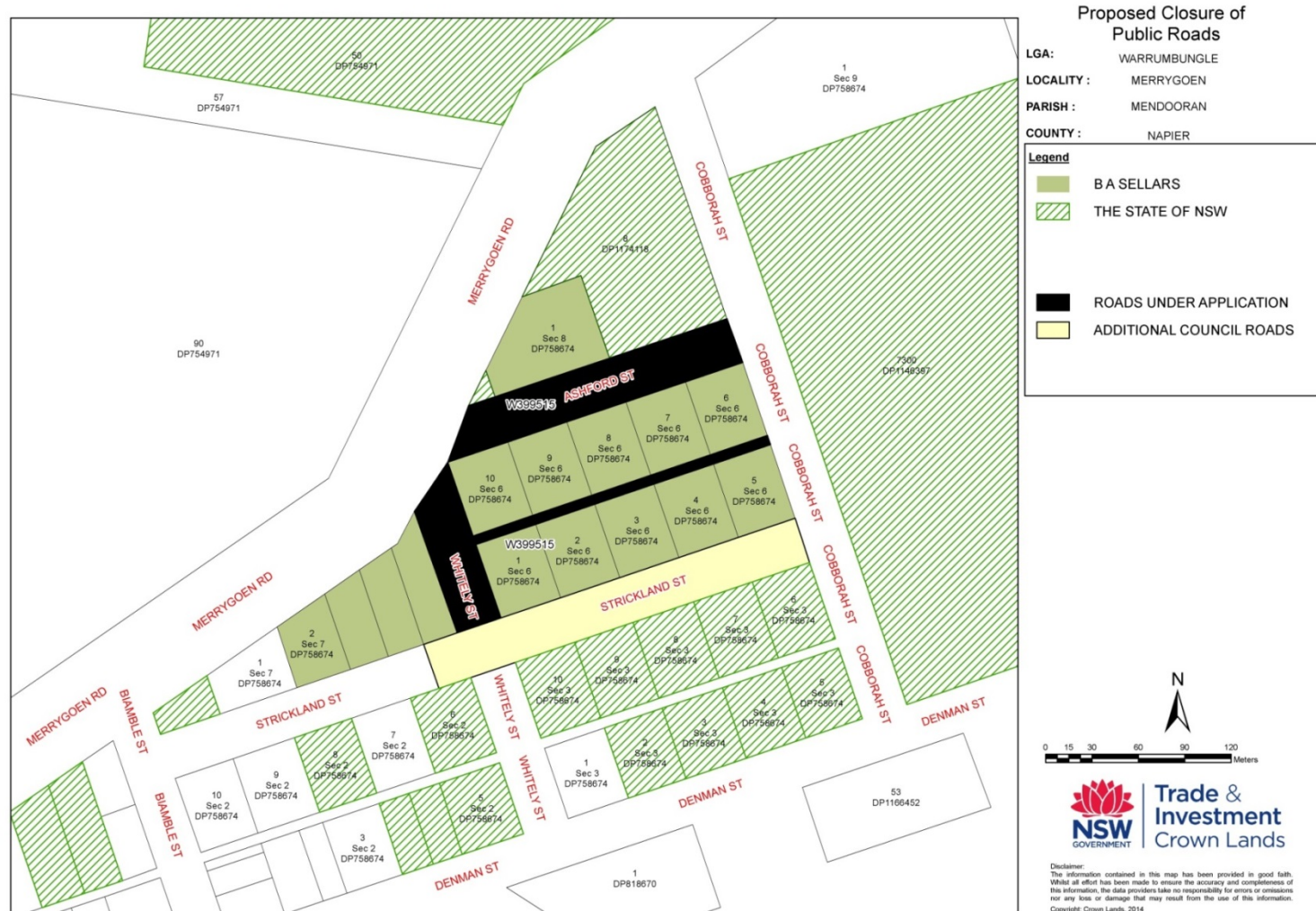
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User: SIEROBINSON Date: 20/07/2015 Cluster Number: 543201

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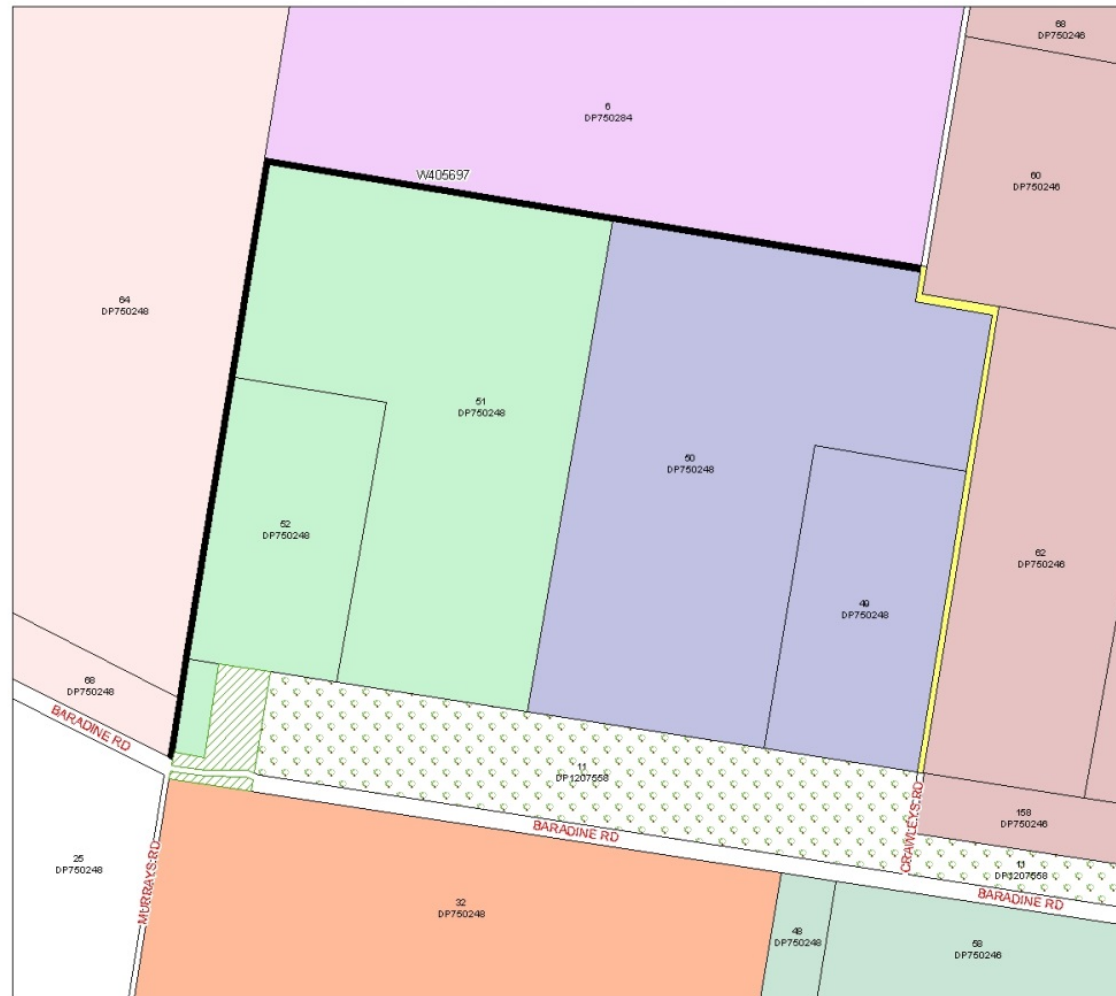
Ordinary Meeting – 17 March 2016



User: SIANRYAN Date: 14/05/2015 Cluster Number: 553069

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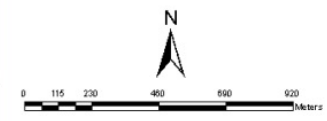


Proposed Closure of Public Roads

LGA: WARRUMBUNGLE
 LOCALITY: TERIDGERIE
 PARISH: BERIGERIE & BARADINE
 COUNTY: BARADINE

Legend

- R L CRAWLEY
- R L CRAWLEY
- ROADS UNDER APPLICATION
- ADDITIONAL COUNCIL ROADS
- THE STATE OF NSW
- STATE FOREST

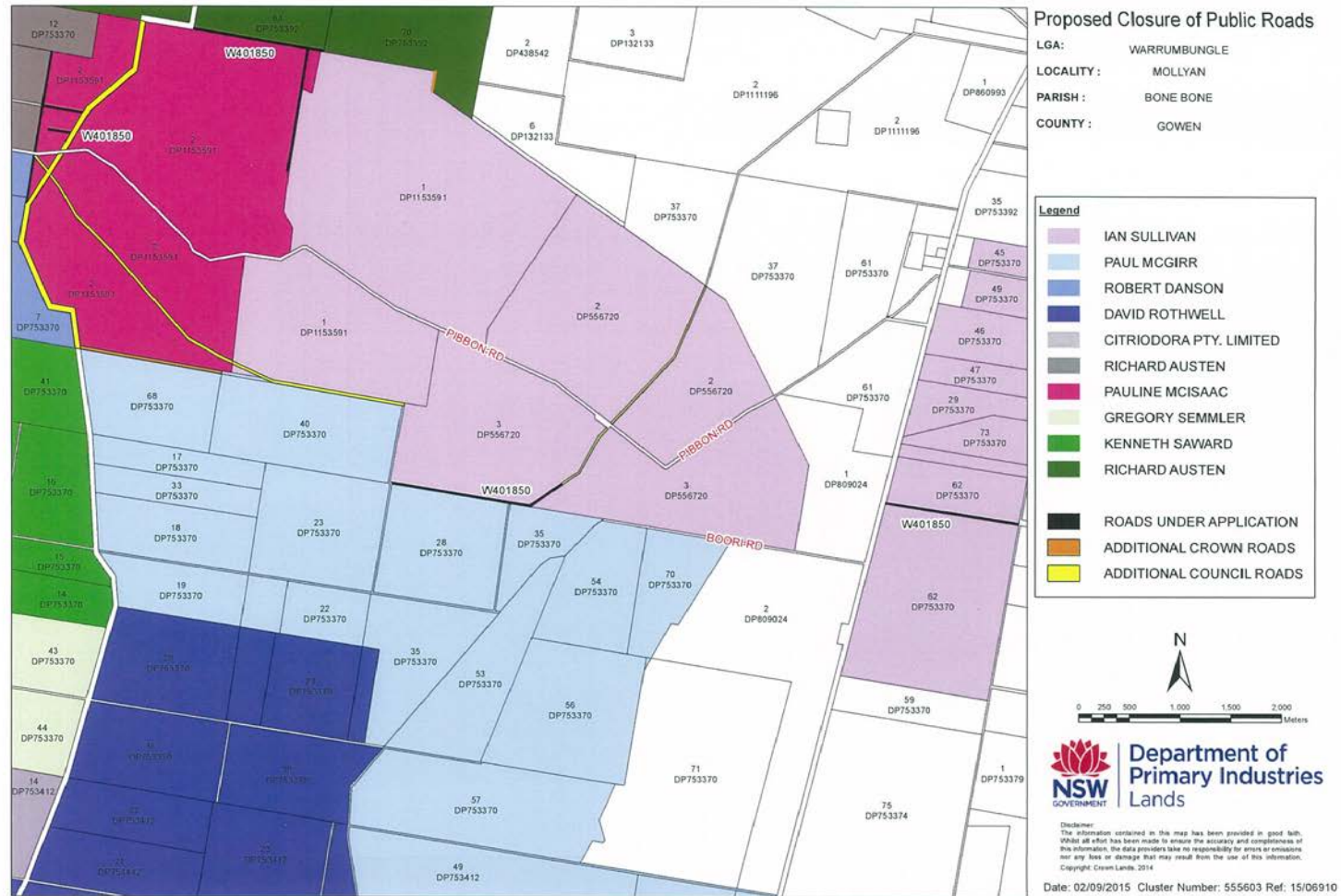


Disclaimer:
 The information contained in this map has been provided in good faith.
 Whilst all care has been made to ensure the accuracy and completeness of
 the information, the data providers take no responsibility for errors or omissions
 for any loss or damage that may result from the use of this information.
 Copyright Crown Lands, 2014

User: SVANR YAN Date: 23/02/2015 Cluster Number: 547998

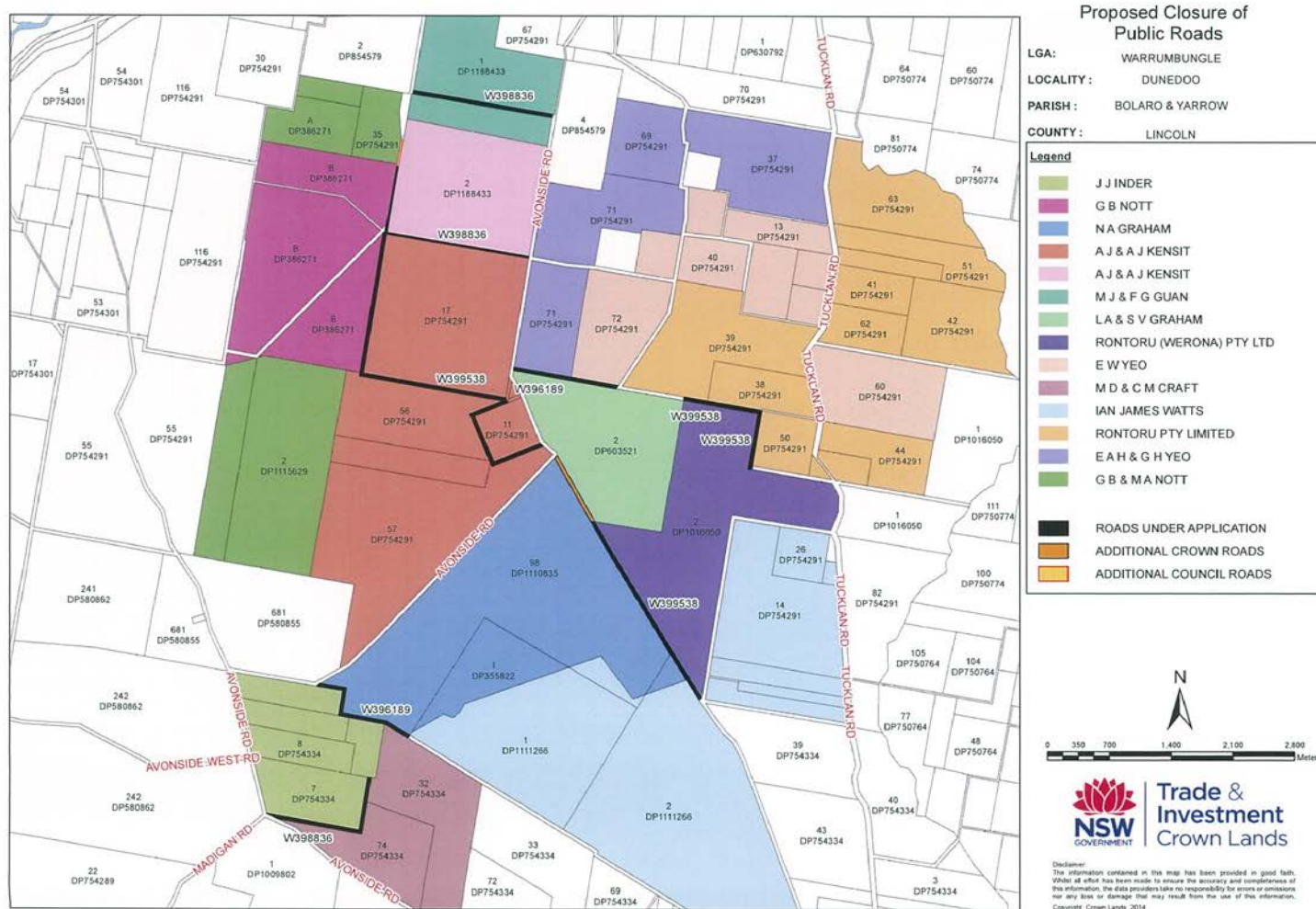
WARRUMBUNGLE SHIRE COUNCIL

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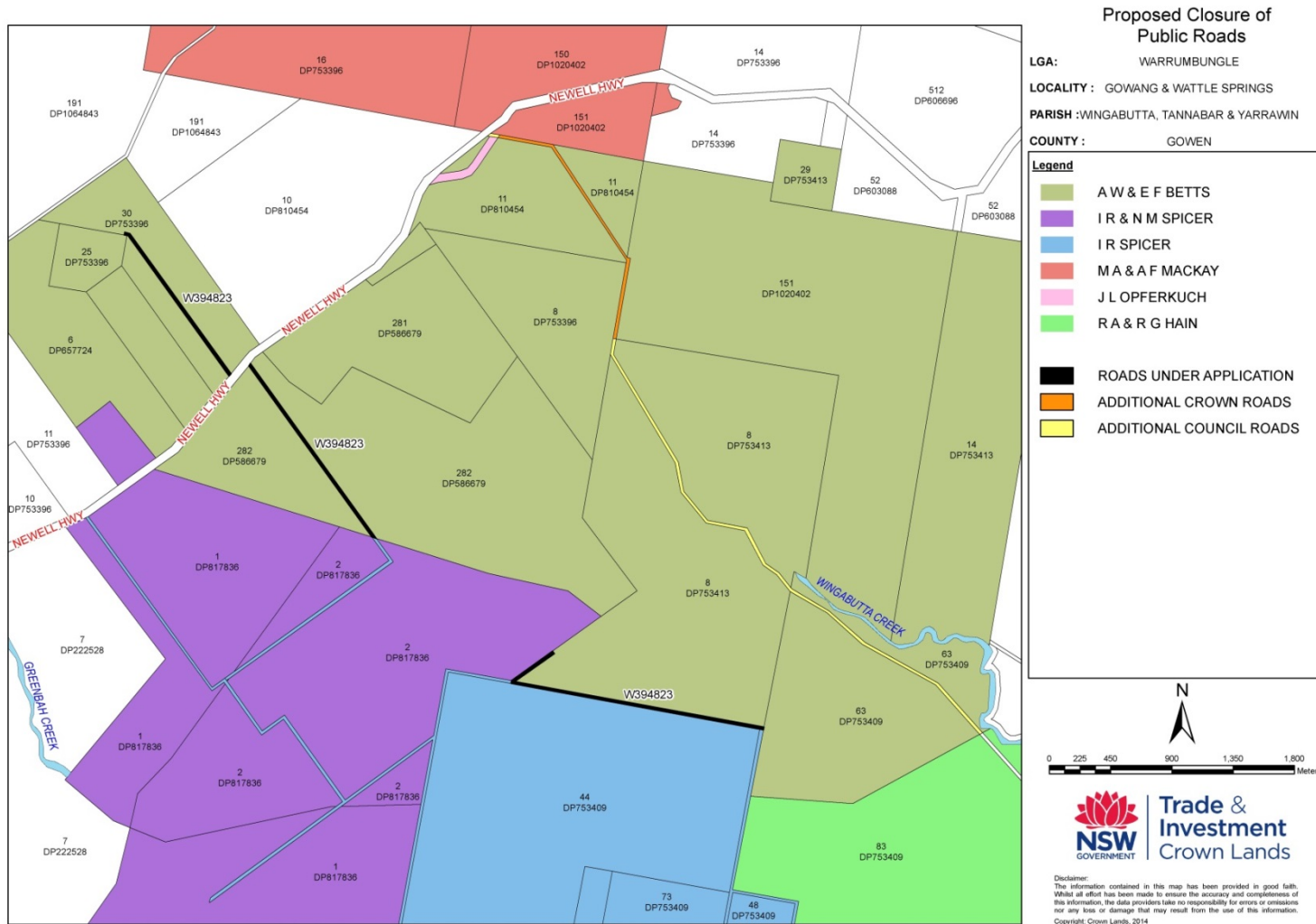
Ordinary Meeting – 17 March 2016



User: SVANRYAN Date: 27/05/2015 Cluster Number: 553663

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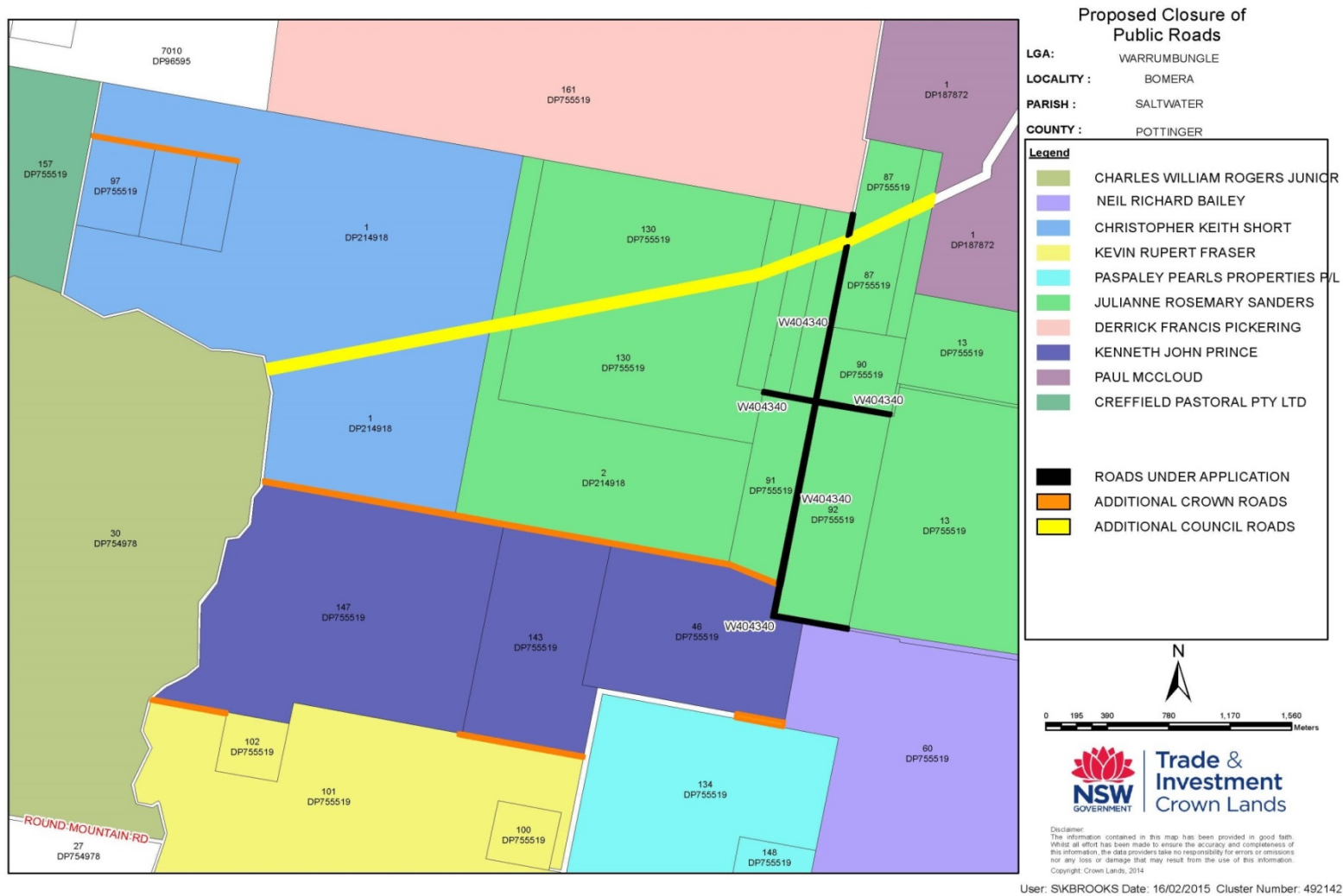
Ordinary Meeting – 17 March 2016



User: SIANRYAN Date: 26/02/2015 Cluster Number: 548459

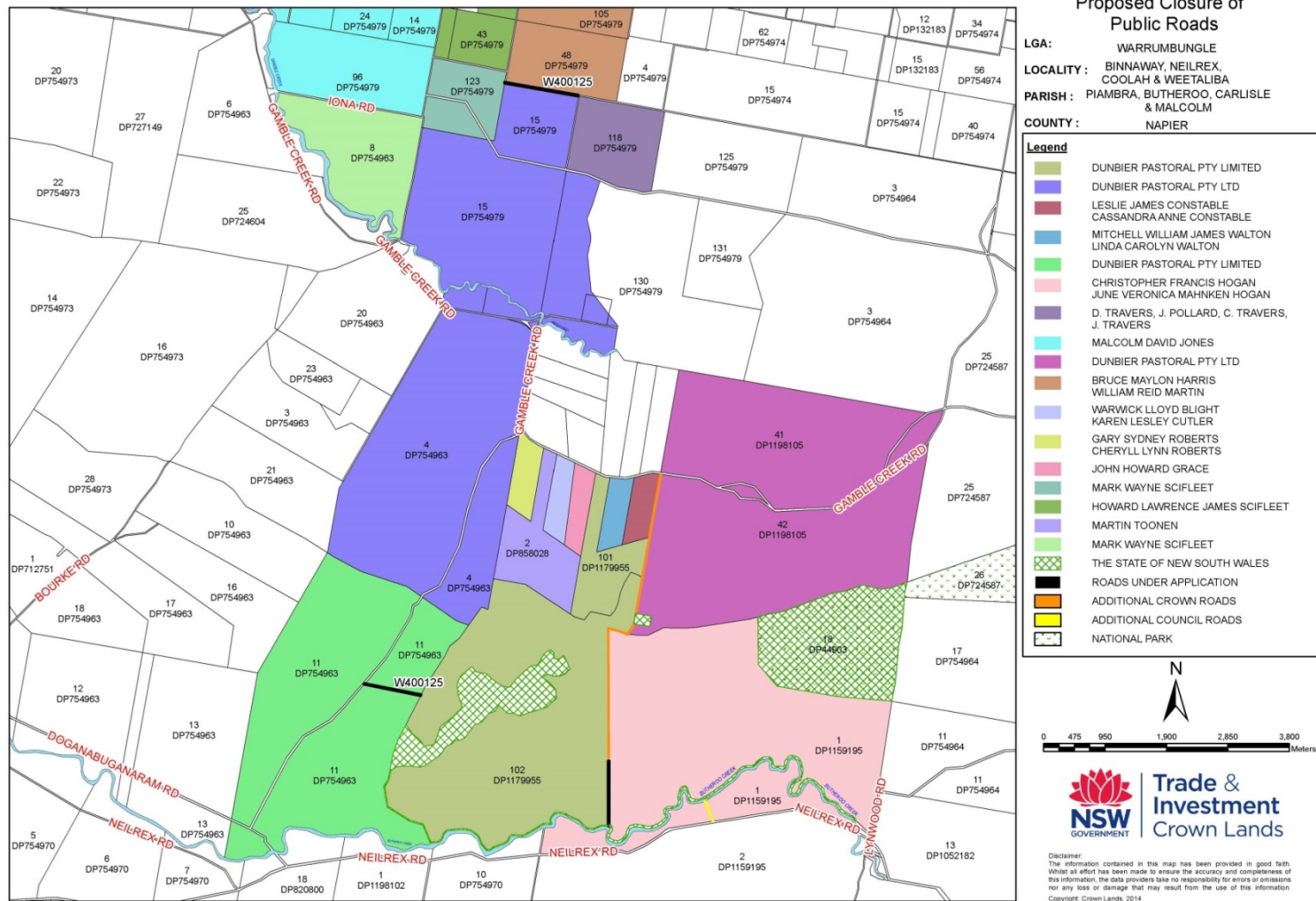
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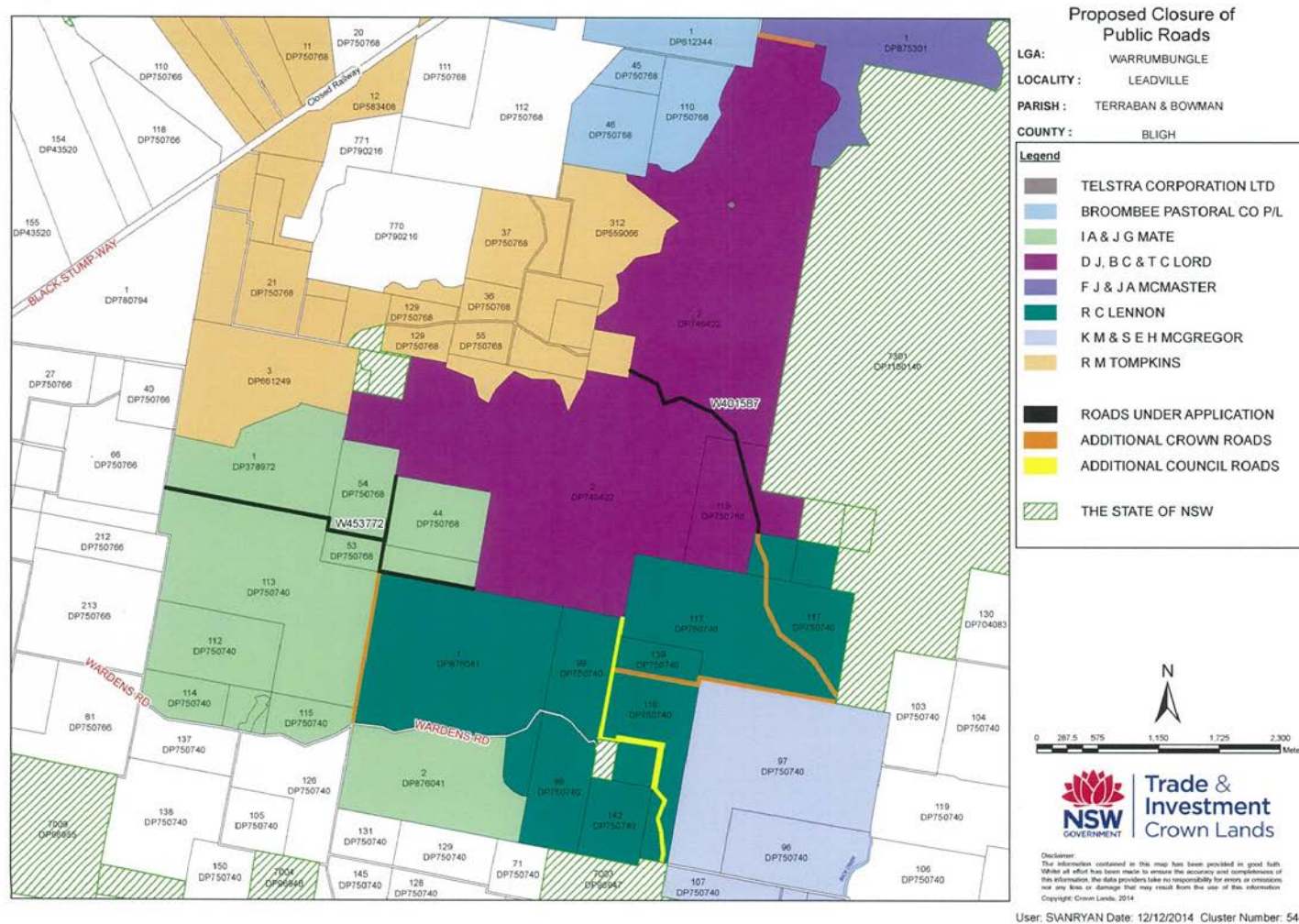
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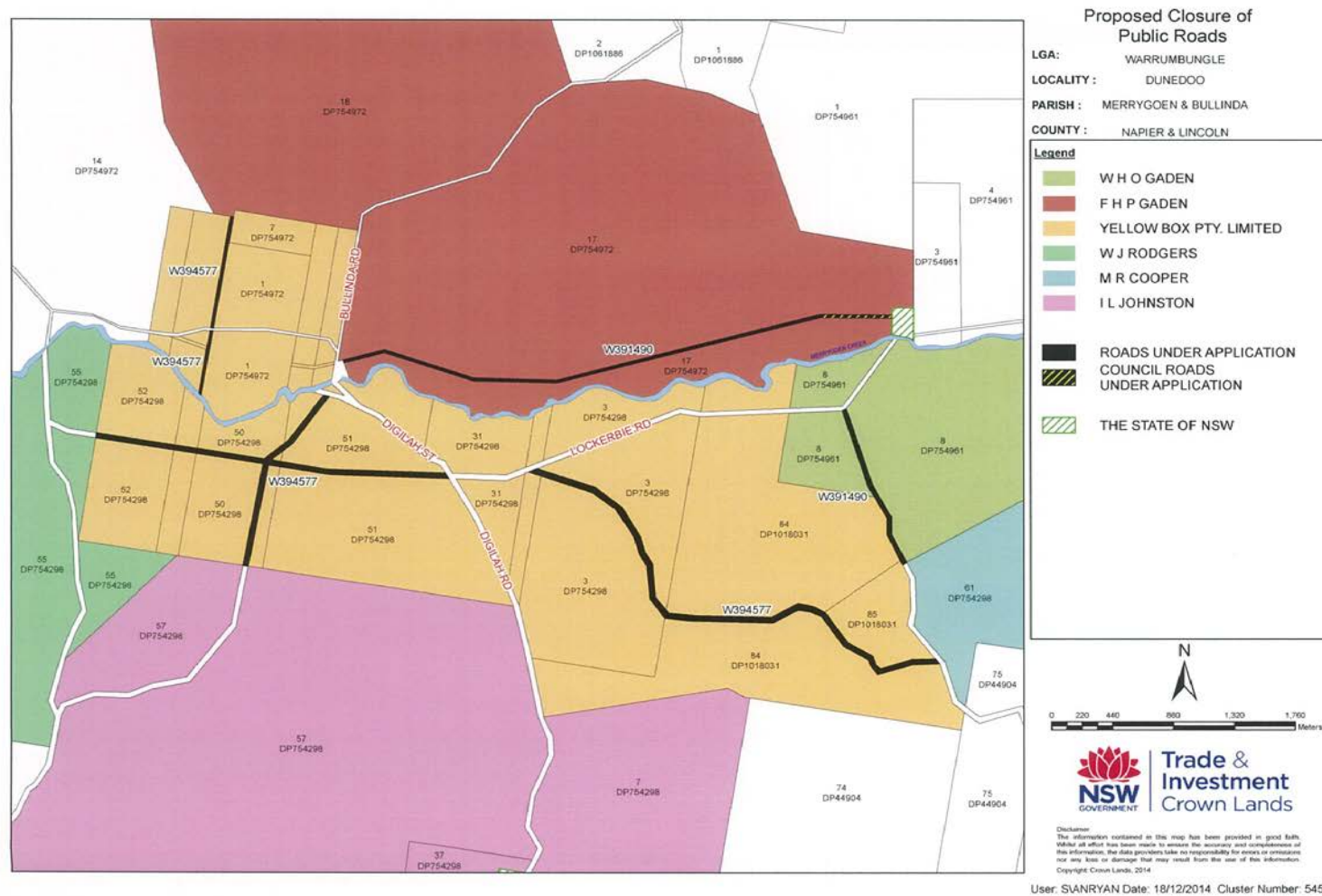
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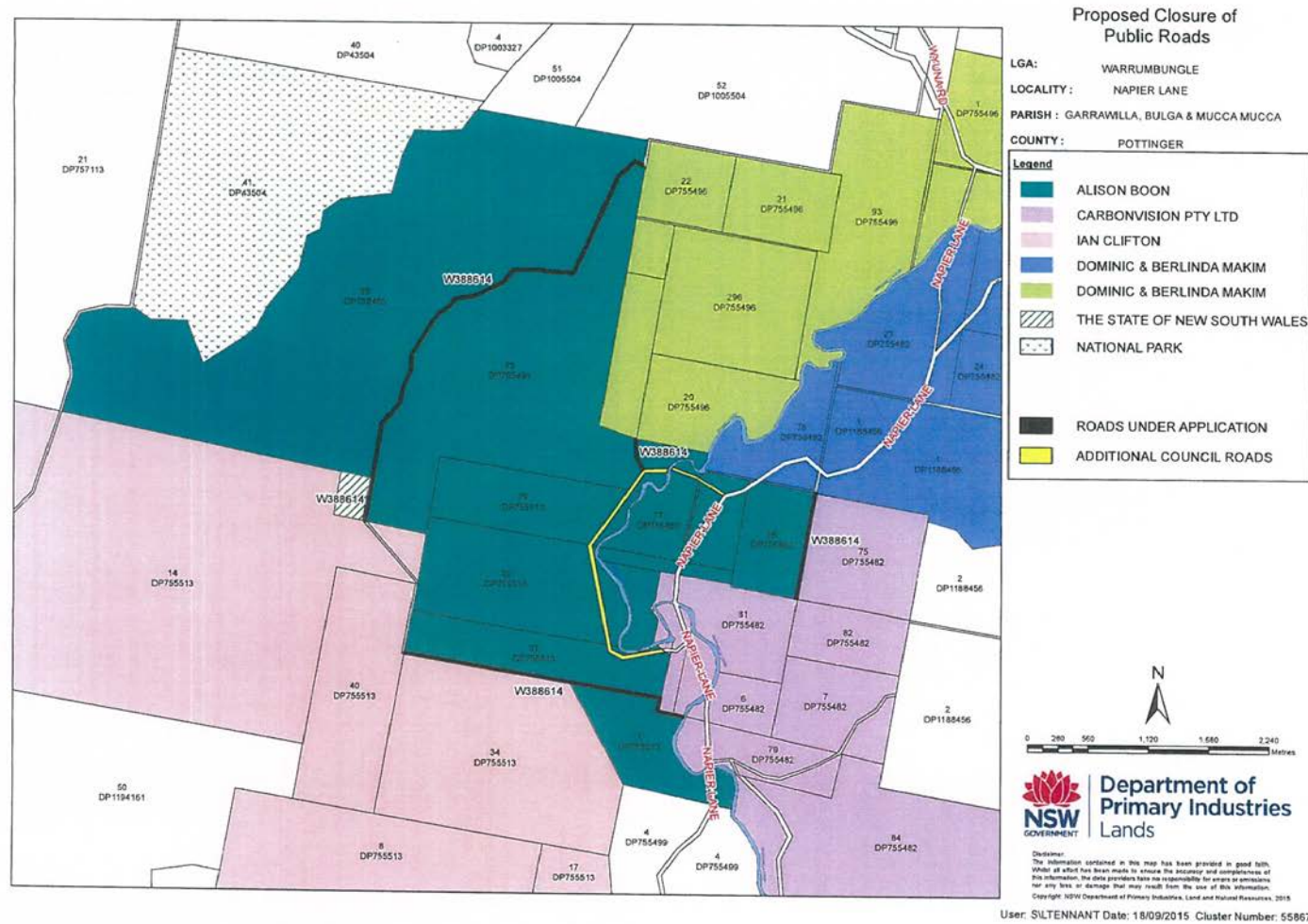
WARRUMBUNGLE SHIRE COUNCIL

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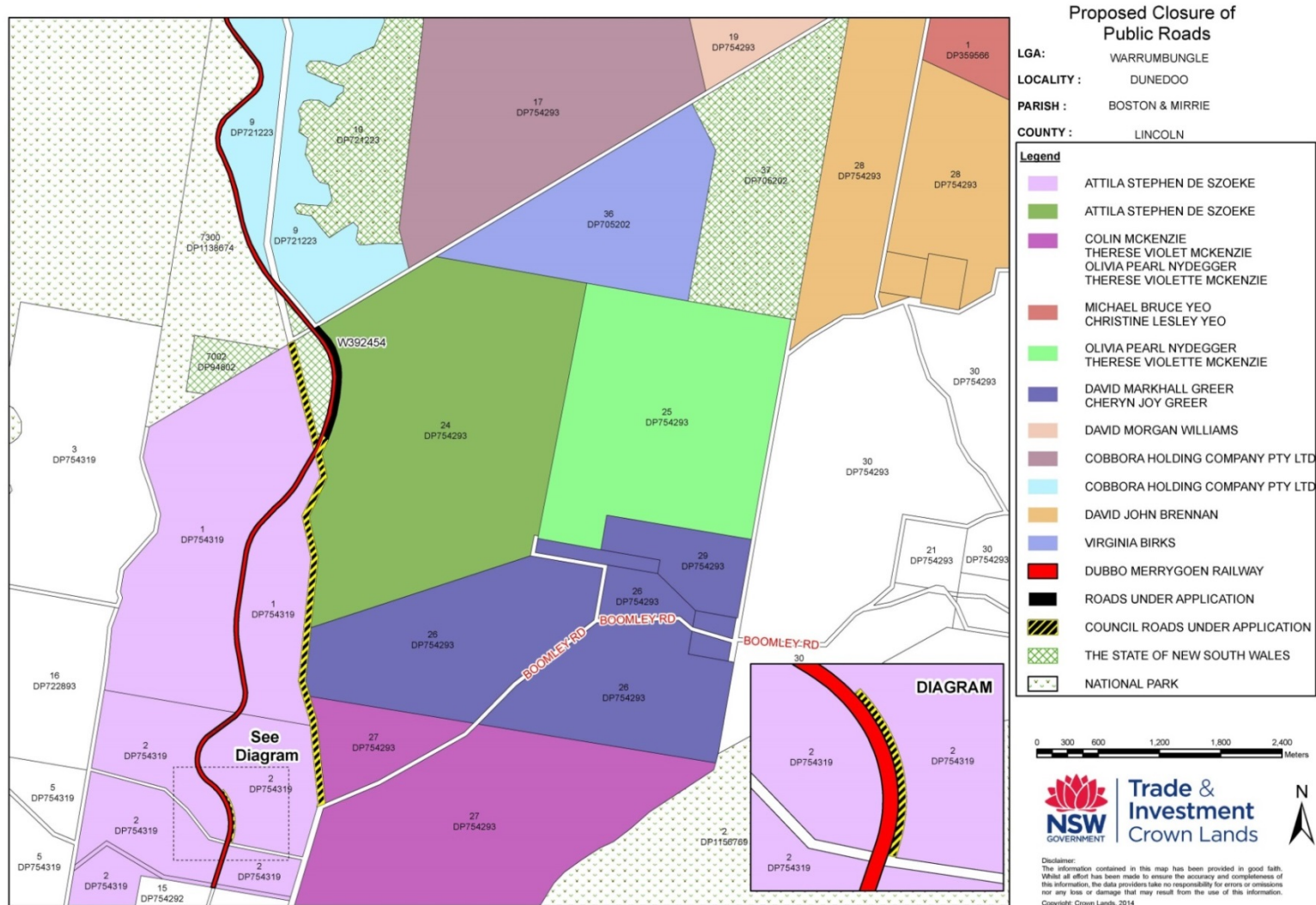
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Item 27 Invitation to Submit Detailed Funding Submission for Sewerage Backlog Projects

Division:	Technical Services
Management Area:	Water & Sewerage
Author:	Director Technical Services – K Tighe
CSP Key Focus Area:	Natural Environment
Priority:	NE4 Local natural water resources including waterway and aquifers remain unpolluted.

Purpose

Confirm Council's intention to submit funding submissions for sewerage backlog projects

Background

Council will recall a report on the 20th August 2015 regarding an opportunity through the State Government's Regional Water and Waste Water Backlog program for funding for four Sewerage projects in the Shire. Council has been advised that three of the projects have been shortlisted and Council is now being invited to lodge a detailed submission for the following projects;

- Dunedoo Sewerage Project
- Coolah Sewerage Project
- Coonabarabran Sewerage Project

Council's Expression of Interest for the Mendooran Sewerage project was not shortlisted. A copy of Council's EOI for the three shortlisted projects has been forwarded to Councillors under separate cover.

A description of each of the three projects is provided in attachment 1.0

The detailed submission for each project must be submitted to Infrastructure NSW by close of business on 28 April 2016.

Issues .

The objectives of the sewerage projects in Dunedoo, Coolah and Coonabarabran focused on reducing nutrients entering the natural waterways. The sewage treatment plants in each of these towns discharge treated effluent into an adjoining river and each are subject to licence conditions set by NSW EPA.

The fact that effluent discharged from the sewage treatment plants at Coolah and Dunedoo continues to be of poor quality and below EPA licence conditions clearly indicates that augmentation works are still required and they are an ongoing priority. The discharge effluent quality situation at Coonabarabran has improved over the years, however capacity constraints still exist.

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Options

Council has discretion in relation to responding to the invitation from Restart NSW to submit a detailed submission for each of the three eligible projects. Council's discretion is constrained to some extent as there is a requirement to address sewage treatment plant discharge quality issues at Coolah and Dunedoo and to a lesser extent quality and quantity issues at Coonabarabran. This fact is reinforced by formal concerns by NSW EPA.

Council may wish to submit a detailed submission and commit to the projects subject to ongoing reports on costs associated with each stage of each project.

Council will be able to determine the financial merits of each project as progressive reports are provided through the preconstruction stage. That is, Council will have the opportunity to determine whether or not to continue with a project through to construction once the preconstruction stage commences.

Financial Considerations

Determination of costs associated with completing each of the three sewerage projects is extremely difficult without the benefit of a fully developed scope of works and advice from industry experts. As previously reported the total cost of preconstruction activities alone for the three projects is estimated to be \$850,000. Whilst it is necessary to estimate total construction costs for the purpose of making a submission, it is only by working through the various preconstruction activities that construction costs can be estimated with more certainty.

There is \$2.4m in available funds in Council's sewerage fund. Projects funded under the Water for Regions backlog program may receive 50% contribution from Restart NSW.

RECOMMENDATION

That Council lodge a detailed funding submission for each of the following projects, in order of priority, under the Restart NSW Water Security for Regions, Water and Wastewater Backlog program;

1. Dunedoo Sewerage Project
2. Coolah Sewage treatment plant project
3. Coonabarabran Sewage Treatment Plant augmentation project

FURTHERMORE, That Council is prepared to contribute up to \$3,000,000 over the next 8 years towards preconstruction and construction costs associated with each of the projects.

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Attachment 1.0

Backlog project.	Original Scope of Works	Current Status of Sewage treatment and effluent discharge	Required works (to complete the backlog project)	Indicative total project costs
Dunedoo Sewerage	Investigate use of effluent for irrigation of recreation areas, particularly the fairways at the golf club.	An Environmental Impact Statement was prepared in 2002. A status report to Council in January 2010. Ongoing non compliance issues associated with effluent quality, particularly, Phosphorous, Nitrogen, Biological Oxygen Demand and Total suspended solids.	Complete preconstruction activities including design of augmentation components at STP, environmental management plan, design of effluent irrigation system at the Golf Course. Construction and implementation of renewal project	\$2,300,000
Coolah Sewerage	Investigate use of effluent for irrigation of adjoining farming land and at recreation facilities	Irrigation is occurring on adjoining land with tenuous agreements in place. Quality of discharge effluent still of concern with ongoing non compliance particularly in relation to pH.	Complete preconstruction activities particularly design of augmentation components to improve quality of effluent discharge. Construction and implementation of renewal project	\$1,680,000
Coonabarabran Sewerage	Development of Augmentation Strategy. Three options; reuse, upgrade of STP to discharge to river, combination of both. Options report identified capacity constraints in some components. Augmentation was required to reduce rising load based licence fees.	Effluent quality improved following construction of channel/wetland, desludging of final oxidation pond and introduction of alum into treatment process. However, volume constraints still exist at the treatment plant and non compliance results occur infrequently.	Complete preconstruction activities particularly design various treatment plant components. Construction and implementation of renewal project	\$2,100,000

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Item 28 Technical Options for Binnaway Sewerage

Division:	Technical Services
Management Area:	Water Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Natural Environment
Priority:	NE4 Local natural water resources including waterway and aquifers remain unpolluted.

Purpose

The purpose of this report is to review technical options for Binnaway Sewerage and determine if further action should be taken.

Background

Council sought a report on the cost of various technical options for Binnaway Sewerage. In an interim report to Council in February 2015, advice was provided on the brief for engagement of a consultant. Also, Council was advised that an Integrated Water Cycle Management Strategy for the Warrumbungle local government area is required before any funding assistance is considered by the State Government.

The technical options report has been completed and a copy of the executive summary is provided in attachment 1.0. A copy of the full report has been provided to Councillors under separate cover.

The IWCM strategy is being prepared through the Lower Macquarie Water Utilities Alliance, and progress has been made on this project.

Issues

The report focuses on technical options for construction of a sewerage system and does not attempt to report on the current situation and future costs of not changing the current situation. Also, the report makes no attempt to determine cost to ratepayers.

Options

Council has discretion in this matter. The Binnaway Sewerage technical options report contains a list of steps that may be taken should Council wish to progress the project. A copy of these steps is reproduced in attachment 2.0.

Council may wish to commence the process of consulting with the State Government on both the technical options and availability of financial assistance. Council may also wish to undertake further public consultation on the proposal. Council may also wish to form a Binnaway Sewerage Steering group which may involve a range of stakeholders including State Government agencies.

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Financial Considerations

The Binnaway Sewerage preliminary technical options report indicates that the capital cost of constructing a sewage collection and treatment system is estimated to be between \$6.3m and \$6.8m.

No allocation has been made in the 2015/16 budget to progress a Binnaway Sewerage project and the project is not included in Council's long term financial plan.

RECOMMENDATION

That representations are made to State Government through the Local Member for consideration of and funding assistance towards Binnaway Sewerage.

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ATTACHMENT 1

Executive Summary

A preliminary investigation to identify and develop sewage collection and treatment options was undertaken for the town of Binnaway with the ultimate goal of providing residents with a reliable sewer service.

As part of the investigation a site visit was undertaken, on the 15th April 2015, which identified three potential siting options for the sewage treatment plant. Onsite discussions took into account factors such as land zoning, separation distance to nearby residents, visibility of the site, prevailing wind directions, topography and land use when deciding on the preferred locations.

The three potential sites identified were:

- Option A - located to the east of Binnaway.
- Option B - located to the south of Binnaway.
- Option C - located to the west of Binnaway.

Population and water consumption data were obtained from a variety of sources and used to determine the hydraulic loading on the sewerage system and treatment system. A hydraulic average dry weather flow load of 600 EP was estimated.

The following three collection system options were then investigated to service the town of Binnaway:

1. Option 1 - Conventional gravity system
2. Option 2 - Modified gravity system
3. Option 3 - Vacuum system.

Each collection system was developed and preliminary costs estimated to provide sewage to each of the above potential treatment sites. These costs were later combined with the treatment costs to identify the likely range of costs dependant on the preferred approach.

The three most technically feasible and lower cost treatment options that were investigated for Binnaway were:

1. Option 1 - Pond treatment
2. Option 2 - Artificial wetland
3. Option 3 - Packaged treatment plant.

A recommended staged pathway was identified in order to progress these preliminary findings with the ultimate goal of providing a reliable sewer service for the residents of Binnaway:

- Consult with Department of Primary Industries – Water (NSW office of Water)
- Community consultation
- Preferred site selection
- Design
- Tender
- Construction.

Following discussions between WSC and Hunter H₂O during the teleconference, on the 31st July 2015, the preferred option was a Vacuum Collection system with Pond Treatment. The preliminary capital cost for this combination was estimated at ~\$6.3 – 6.8M (dependant on site selection) while the preliminary whole of life cost was estimated at ~-\$7.5 – 8.0M (dependant on site selection).

It is expected that the completion of the project could take approximately 4-5 years.

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ATTACHMENT 2

6 Pathway Forward

A staged pathway forward for the further development of options, which will eventually lead to residents at Binnaway having access to a reliable sewer service, has been developed to a preliminary level. The proposed order of tasks, approximate duration and indicative order of magnitude of costs for progressing the project for the Binnaway Sewerage Scheme are listed in Table 6-1.

Table 6-1: Proposed staged pathway steps.

Stage	Approximate Duration	Indicative Cost
Consult with Department of Primary Industries – Water (previously the NSW office of Water)	~1 month	-
Form a community reference group to discuss options	~2 months	-
Preferred options development study	~3 months	~\$50k - ~\$70k
Community consultation	~3 months	-
Preferred site selection	~1 month	-
Concept design and Environmental Impact Assessment. Including geotech investigations, survey of selected site and effluent management strategy. Identify procurement methodology.	~6 months	~\$200k – \$300k
Land purchase for STP site	~6 months	-
STP Specifications for Design and Construct [#]	~3 months	~\$70k - ~\$90k
Sewerage Detailed Design [#]	~6 months	~\$300k – \$450k
Sewerage Specifications [#]	~3 months	~\$60k - ~\$80k
Tendering and award [#]	~3 months	-
Construction [#]	~1 year	Refer Section 5 costs and Appendix C costs.
Commissioning [#]	~2 months	~\$40k - ~\$60k

[#] Dependant on identified procurement methodology.

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Item 29 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The works program for the technical services division of Council for 2015/16 is presented for information.

Background

The 2015/16 works program including expenditure until the end of February 2016 for all projects in Technical Services is presented in attachment 1.0. The report includes some of the significant projects commenced in 2014/15 that are ongoing.

Attachment 2.0 contains a list of unsealed roads scheduled for maintenance grading over the next two months. Attachment 2.0 now also contains a list of roads which have been the subject of a maintenance request over the last month.

Issues

The works program presented in attachment 1.0 contains draft finish dates for each project.

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

Financial Considerations

The works program in attachment 1.0 contains budget allocations and expenditure on the projects.

RECOMMENDATION

The 2015/16 works program presented in attachment 1.0 and attachment 2.0 is noted for information only.

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Attachment 1.0 – Technical Services 2015/16 Works Program

Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Technical Services	Fri 25/11/16	21,980,709	9,184,221	40%
Asset & Design Services	Tue 3/05/16	148,631	89,011	70%
Survey equipment	Tue 3/05/16	12,337	12,337	100%
Eng design software	Thu 14/04/16	14,794	740	10%
Bike Plan	Wed 25/11/15	40,000	0	5%
Kerb blister, Edwards/John	Mon 9/11/15	43,592	44,136	100%
Shared path, Edwards	Thu 17/12/15	36,408	31,798	100%
Road Safety Programme	Thu 14/01/16	1,500	0	0%
Just Slow Down	Thu 14/01/16	1,500	0	0%
Free Cuppa for driver	Thu 14/01/16	0	0	0%
Fleet Services	Fri 27/05/16	3,563,639	1,324,176	50%
Minor plant purchases	Fri 27/05/16	7,662	0	0%
Dog Trailer	Fri 15/01/16	35,000	0	0%
Chain Digger	Fri 15/01/16	40,000	0	0%
VMS	Wed 3/02/16	25,000	0	0%
Kerb Maker	Wed 3/02/16	25,000	0	0%
Generator (Sewer/water) trailer	Wed 3/02/16	20,000	0	0%
Mobile traffic lights	Wed 3/02/16	30,000	0	0%
Shed at Coolah depot	Fri 4/03/16	10,000	0	0%
Coona Workshop	Tue 22/03/16	25,000	1,153	0%
Dunedoo depot underground storage	Fri 25/09/15	81,131	81,131	100%
Plant & equipment purchases	Fri 27/05/16	3,264,846	1,241,892	40%
Road Operations	Thu 30/06/16	12,380,072	6,075,806	25%
RMS Work Orders	Fri 29/04/16	1,000,000	718,472	0%
Works orders	Fri 29/04/16	1,000,000	718,472	50%
Local Roads	Thu 30/06/16	5,624,772	3,039,135	0%
Local Roads reseals	Thu 31/03/16	428,116	154,197	70%
Bugaldie Goorianawa Rd	Thu 31/03/16	42,400	0	0%
Cooks Rd	Thu 31/03/16	26,951	0	0%
Coolah Crk Rd	Thu 31/03/16	13,765	13,765	100%
Digilah East Rd	Thu 31/03/16	30,000	16,730	100%
Spring Ridge Rd	Thu 19/11/15	30,000	0	0%
Sir Ivan Dohety Rd	Thu 31/03/16	30,000	14,141	100%
Kanoona Rd	Thu 31/03/16	30,000	18,219	100%
Lawson Park Rd	Thu 31/03/16	30,000	17,594	100%
Premer Tambar Springs Rd	Thu 31/03/16	60,000	0	0%
Maranoa Rd	Thu 31/03/16	35,000	18,824	100%
Sansons Lane	Thu 31/03/16	30,000	15,080	100%
Box Ridge Rd	Thu 31/03/16	70,000	39,844	100%
Local Roads bridges	Thu 30/06/16	3,461,044	2,076,885	75%
Coonagoony bridge	Tue 12/04/16	261,000	132	0%
Orana Road bridge	Wed 23/03/16	626,356	217,817	90%
Ross Crossing bridge	Thu 30/06/16	698,855	4,388	10%
Worrigal Creek bridge(1)	Fri 28/08/15	312,908	363,773	100%
Baradine Creek bridge	Fri 27/11/15	967,000	979,849	100%
Kenebri bridge	Fri 29/01/16	594,925	510,926	100%
Local Road pavements	Wed 29/06/16	772,884	400,248	60%
Box Ridge Rd causeway rehab.	Wed 29/06/16	52,500	0	0%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Bugaldie/Goorianawa Rd rehab.	Fri 18/12/15	160,000	9,415	2%
Coolah Ck Rd rehab.	Fri 18/12/15	133,384	133,384	100%
Intersection Digilah/Lockerbie, pipes	Wed 29/06/16	60,000	0	0%
Mitchell Springs Rd, erosion control	Fri 29/01/16	97,000	16,210	100%
Neilrex Rd pavement rehab.	Fri 18/12/15	270,000	241,239	80%
Local Roads Gravel Resheeting	Fri 24/06/16	962,728	407,805	50%
Box Ridge Rd	Fri 30/10/15	120,000	314	0%
Mitchell Springs Rd	Fri 27/11/15	110,000	115,818	100%
Sansons Lane	Fri 27/11/15	55,000	53,758	100%
Uliman Rd	Fri 27/11/15	50,000	4,291	0%
Yuggel Rd	Fri 27/11/15	100,000	13,162	10%
Baradine Showground	Fri 25/09/15	35,000	4,602	5%
Barwon	Fri 25/09/15	30,000	11,372	10%
Narrawa (south)	Fri 25/09/15	60,000	0	0%
Orana Rd	Fri 28/08/15	75,000	0	0%
Boomley Rd	Fri 27/11/15	150,000	90,040	80%
Merryula Rd	Fri 24/06/16	90,000	82,238	100%
Toorawandi Rd	Fri 24/06/16	40,000	32,210	100%
Carmel Ln	Fri 24/06/16	47,728	0	0%
Regional Roads	Fri 24/06/16	5,755,300	2,318,199	0%
Regional Roads reseals	Thu 31/03/16	452,300	245,050	100%
MR 129 Segs; 255,270,290,295,300	Thu 31/03/16	292,315	162,376	100%
MR396 Segs; 1470,1580	Thu 31/03/16	159,985	82,674	100%
Pavement Rehab	Fri 26/02/16	969,000	707,297	0%
Black Stump Way rehab.	Wed 20/01/16	800,000	694,656	70%
Baradine Rd shlder widening	Fri 26/02/16	169,000	12,641	2%
Black Spot programme	Thu 5/05/16	1,074,000	374,896	0%
Black Stump Way, Sth Tambar shlder	Thu 22/10/15	239,000	219,019	80%
Black Stump Way, Sth Coolah, shlder	Wed 2/12/15	335,000	116,288	80%
Baradine Rd, shlder, guardrail	Thu 5/05/16	500,000	39,589	2%
Regional Road Bridges	Fri 24/06/16	3,260,000	990,956	0%
Mow Creek bridge(1)	Fri 11/09/15	1,250,000	990,956	100%
Allison bridge	Fri 24/06/16	2,010,000	0	5%
Urban Services	Fri 24/06/16	2,427,661	1,225,748	0%
Ovals	Fri 18/03/16	646,250	483,480	0%
Robertson Oval netball (1)	Fri 28/08/15	480,000	483,480	100%
Canteen - Baradine Oval	Fri 18/03/16	70,000	0	20%
Sporting precinct master plan	Fri 26/02/16	5,000	0	0%
Netball Courts - Coonabarabran	Fri 25/09/15	91,250	0	0%
Swimming Pools	Fri 27/05/16	93,000	20,942	0%
Baradine	Fri 13/11/15	12,500	270	0%
Renewal of pool lights	Fri 13/11/15	12,000	0	0%
Renewal of signs	Fri 25/09/15	500	270	80%
Binnaway	Fri 27/05/16	20,500	4,607	0%
Pump Room rehab	Fri 27/05/16	5,000	4,191	100%
Renewal of signs	Fri 25/09/15	500	416	80%
Shade structure	Fri 25/09/15	15,000	0	0%
Coolah	Fri 25/09/15	500	274	0%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Renewal of signs	Fri 25/09/15	500	274	80%
Coonabarabran	Fri 25/09/15	41,500	1,141	0%
renewal of fence- toddlers pool	Fri 25/09/15	1,000	0	0%
renewal of signs	Fri 25/09/15	500	274	80%
concrete repairs toddlers pool	Fri 25/09/15	15,000	0	0%
Hot water installation	Fri 25/09/15	13,000	47	0%
renewals	Fri 25/09/15	12,000	820	0%
Dunedoo	Fri 25/09/15	12,500	12,003	0%
Replace filter media	Fri 25/09/15	12,000	11,729	100%
renewal of signs	Fri 25/09/15	500	274	80%
Mendooran	Fri 27/05/16	5,500	2,647	0%
renewal of pumps	Fri 27/05/16	5,000	2,231	50%
renewal of signs	Fri 25/09/15	500	416	80%
Town Streets	Fri 24/06/16	1,688,411	721,326	0%
Baradine	Fri 24/06/16	235,138	48,580	0%
Progress Ass'n - gardens	Fri 28/08/15	5,000	5,000	100%
Flood levee	Fri 24/06/16	200,038	37,261	40%
New garbage bins	Fri 25/09/15	2,000	2,045	100%
Street reseals	Mon 11/04/16	18,100	1,449	0%
Footpath rehab	Fri 29/04/16	10,000	2,825	50%
Binnaway	Fri 29/01/16	131,950	79,939	0%
Railway Street K&G	Mon 3/08/15	90,750	50,701	100%
Progress Ass'n - gardens	Fri 28/08/15	5,000	5,000	0%
Drainage pipe renewal, Renshaw	Fri 25/09/15	10,000	4,002	80%
Street reseals	Mon 11/04/16	16,200	10,590	100%
Street light	Fri 29/01/16	10,000	9,646	100%
Coolah	Fri 22/04/16	564,356	313,632	0%
Booyamurra St rehab(1)	Fri 11/09/15	408,456	288,519	75%
Cycleway extension	Mon 11/04/16	106,000	0	0%
Street Light	Fri 30/10/15	8,000	748	0%
Street reseals	Mon 11/04/16	26,900	24,365	100%
Footpath rehab	Fri 22/04/16	15,000	0	0%
Coonabarabran	Fri 29/04/16	585,136	174,926	0%
Cycleway underpass, bridge	Fri 18/12/15	100,000	61,606	80%
Kerb blister, John/Cassilis	Fri 27/11/15	45,000	0	0%
Cycleway, north of bridge	Fri 26/02/16	160,000	3,956	5%
Footpath rehab, Dalgarno	Fri 29/04/16	20,000	3,771	50%
Pave rehab, Dalgarno St West	Fri 28/08/15	20,000	0	0%
John St. K&G rehab	Wed 26/08/15	83,329	30,219	60%
Nandi Park/Timor Rock toilet	Fri 25/09/15	10,607	4,760	50%
Street reseals	Mon 11/04/16	86,200	0	0%
Shared path, Cooinda	Fri 31/07/15	60,000	70,614	100%
Dunedoo	Fri 27/05/16	139,200	83,275	0%
Heavy Vehicle Parking area	Fri 27/05/16	50,000	45,468	100%
Milling Park Toilet	Fri 25/09/15	50,000	0	100%
Footpath rehab	Fri 27/05/16	10,000	13,455	100%
Street reseals	Mon 11/04/16	24,200	24,352	100%
Wallaroo drain. Design	Fri 26/02/16	5,000	0	0%
Mendooran	Fri 29/04/16	32,631	20,974	0%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Footpath rehab.	Fri 29/04/16	10,000	0	0%
Street reseals	Mon 11/04/16	24,200	24,352	0%
Mendooran Park Toilets	Fri 25/09/15	22,631	20,974	100%
Warrumbungle Water	Fri 25/11/16	3,137,706	350,483	0%
Baradine	Fri 24/06/16	505,000	15,574	0%
Meter replacements	Fri 24/06/16	5,000	5,548	100%
Renewal of treatment plant clarifier	Fri 27/05/16	500,000	10,026	2%
Binnaway	Fri 25/11/16	494,000	6,842	0%
Meter replacements	Fri 24/06/16	5,000	0	0%
Renewals water treatment plant	Fri 29/04/16	14,000	3,940	40%
Back up bore	Fri 25/11/16	475,000	2,902	15%
Coolah	Fri 25/11/16	490,200	16,922	0%
Mains extension - removal of dead ends	Thu 24/12/15	40,000	12,849	10%
Meter replacements	Fri 24/06/16	5,000	0	0%
Back up bore	Fri 25/11/16	445,200	4,073	15%
Coonabarabran	Fri 25/11/16	992,906	115,510	0%
meter replacements	Fri 24/06/16	10,000	7,024	70%
Tools	Fri 24/06/16	3,000	1,356	50%
Water Treatment Plant - pumps	Fri 24/06/16	6,000	2,052	100%
Main extension - Jubilee Street	Fri 30/10/15	66,051	40,542	80%
Mains extension - removal of dead ends	Thu 24/12/15	60,000	0	0%
Raising Timor Dam wall - study	Fri 25/11/16	600,000	29,094	20%
Timor Dam - Fence repairs	Fri 26/11/15	197,855	28,214	30%
Telemetry upgrade - design	Fri 25/03/16	50,000	7,228	10%
Dunedoo	Fri 24/06/16	233,000	192,476	0%
Tools	Fri 24/06/16	3,000	0	0%
Evans Street - new main	Thu 24/12/15	50,000	34,299	90%
Bullinda Street, reservoir roof	Fri 25/03/16	180,000	158,177	100%
Mendooran	Fri 25/11/16	422,600	3,159	0%
meter replacements	Fri 24/06/16	5,000	257	5%
Back up bore	Fri 25/11/16	417,600	2,902	15%
Warrumbungle Sewer	Fri 24/06/16	323,000	118,997	0%
Baradine	Fri 24/06/16	55,000	36,951	0%
Treatment plant component renewal	Fri 24/06/16	10,000	5,760	0%
Pump station odour bed	Fri 25/09/15	45,000	31,191	100%
Coolah	Fri 26/02/16	85,000	22,635	0%
Mains relining	Fri 26/02/16	50,000	0	0%
Grit chamber invest. & design	Fri 26/02/16	30,000	0	0%
STP renewal	Fri 25/09/15	0	22,635	100%
RV dump site	Fri 25/09/15	5,000	0	0%
Coonabarabran	Fri 24/06/16	133,000	5,271	0%
Mains relining	Fri 26/02/16	70,000	0	0%
Tools - sewer rods	Fri 24/06/16	3,000	0	0%
Pump station renewal	Fri 26/02/16	60,000	5,271	5%
Dunedoo	Fri 26/02/16	50,000	54,140	0%
Dunedoo STP - renewal of aerator	Fri 25/09/15	0	54,140	100%
Mains relining	Fri 26/02/16	50,000	0	0%

Notes

(1) Includes budget allocation and expenditure from 2014/15 & 2015/16

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Attachment 2.0

Unsealed Roads – Completed grading maintenance year to date

Road Name	Category	Length	Road Name	Category	Length
Angus	2	8.8	Leaders	2	20.5
Avonside East/North	1	4.2	Madigan	3	2.9
Avonside West	2	5.4	Marona	2	1.3
Barwon	3	2	Merebene	3	1.7
Beers	3	0.8	Merryula	2	8.7
Bellings	2	3	Mia Mia	2	9.3
Beni Crossing	1	5	Mitchell Spring	1	39.1
Bimbadeen	3	1.2	Monks	2	1
Boogadah	3	4.21	Morrisseys	1	4.7
Boomley	1	26.2	Mowrock	3	4.8
Borah Creek	2	5.8	Mt Hope	1	18.1
Brooklyn	1	4.1	Munns	1	14
Brooks	1	16	Neilrex	1	7
Bungabah	3	3.9	Oakdale	3	1.7
Caledonia	1	11.4	Pandora	3	2.5
Cobborah	1	17.9	Pibbon	2	14.7
Cumbil	2	8.3	River	1	9.5
Dandry	1	11.5	Ropers	1	10.7
Dapper	2	2.5	Salaks	2	8
Dapper	2	12.5	Sandy Creek	2	21.5
Dennykymine	1	6.4	Sansons Lane	2	3.3
Digilah	1	0.9	Sherbrooke	3	2
Eastburn	3	2	State Forest	3	10
Finlays	3	14.8	Table Top	3	4
Gollan	1	1.3	Tibuc	3	2
Goolma	1	3.2	Tonniges	3	0.5
Guinema	1	30.4	Toorawenah	3	4.8
Guinema Bugaldie	1	5.3	Ulungra	3	1.6
Hawkers	3	2	Uphills	2	1.4
Hawkins	3	1	Upper Laheys Creek	3	16
Head	3	2	Wattle Springs	2	5.5
Iona North	3	1.8	Yaminbah	2	9.8
Keech's	2	4.2	Yearinan	2	2.3
Kennedys	3	5			
Kurrajong North	2	1.5			

Unsealed Road - Upcoming Grading Maintenance program

Wingabutta
Bourke & Halls
Caigan Road
Napier Lane
Wyuna Road
Wongoni
Digilah

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Maintenance requests received in the past month for unsealed roads

Berowra Road

Sirius Lane

Box Ridge Road

Pine Ridge Road

Lawson Park Road

North Pine Ridge Road

Wingabutta Road

Wongoni Road

Cobbora Road

Forans Lane

Dennykymine Road

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Item 30 Warrumbungle Shire Council Appoint Trustee Bomera Cemetery

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI2 - The long term wellbeing of our communities is supported by ongoing provision of high quality health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management.

Reason for Report

To inform Council of the appointment of Warrumbungle Shire Council as trustee of Bomera Cemetery Reserve Trust (R36127) from 26 February 2016.

Background

At the Ordinary Council Meeting in June 2015 (Resolution 389/1415), Council resolved (as Warrumbungle Shire Council Reserve Trust Committee) put forward an expression of interest to become the Reserve Trustee for Bomera Cemetery Crown Reserve (R36127) located on Lot 89 DP 755476.

On 26 February 2016 the following notice was placed in the Government Gazette;

ESTABLISHMENT OF RESERVE TRUST

Pursuant to section 92 (1) of the *Crown Lands Act 1989*, the reserve trust specified in Column 1 of the Schedule hereunder is established under the name stated in that Column and is appointed as trustee of the reserve specified opposite thereto in Column 2 of the Schedule.

The Hon NIALL BLAIR, MLC
Minister for Lands and Water

Schedule

Column 1	Column 2
Bomera Cemetery Reserve Trust	Reserve No 36127 Public Purpose: Preservation of Graves Notified: 26 September 1903 File Reference: 15/10390

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 17 March 2016

APPOINTMENT OF CORPORATION TO MANAGE RESERVE TRUST

Pursuant to section 95 of the *Crown Lands Act 1989*, the corporation specified in Column 1 of the Schedule hereunder is appointed to manage the affairs of the reserve trust specified opposite thereto in Column 2, which is trustee of the reserve referred to in Column 3 of the Schedule.

The Hon NIALL BLAIR, MLC
Minister for Lands and Water

Schedule

Column 1	Column 2	Column 3
Warrumbungle Shire Council	Bomera Cemetery Reserve Trust	Reserve No 36127 Public Purpose: Preservation of Graves Notified: 26 September 1903 File Reference: 15/10390
For a term commencing the date of this notice		

On this basis, Council is now formally the Trust Manager of Boomera Cemetery.

Issues

Nil

Options

Nil

Financial Considerations

The gazettal and appointment of Council as Trust provides Council with the opportunity to apply for PRMFP grants to assist with the cost of maintaining the cemetery site including works such as access upgrades and the parameter fencing.

RECOMMENDATION

For Council's Information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 31 Solar Power Project Update

Division:	Development Services
Management Area:	Property and Risk
Author:	Manager Property and Risk – Jennifer Parker
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF 5 - Council is severely burdened by the increasing costs of service provision & asset management and its reliance on grants and other funding, together with a limited rate base, rate capping and restricted capacity to source income from other areas.

Reason for Report

Council resolved at the Ordinary Meeting in December 2015 to seek quotes for the installation of solar power on a list of appropriate sites with the funding model to be determined based on the final capital costs received (Resolution 166/1516).

Background

Warrumbungle Shire Council requested quotes for the fitment of Solar Systems on the following buildings:

- Works Depot – Gardener Street, Coonabarabran
- RFS Fire Control Centre - King Street, Coonabarabran
- Family Day Care - Robertson Street, Coonabarabran
- Yuluwirri Kids – Bandulla Street, Coonabarabran
- Community Building – John Street, Coonabarabran
- Works Depot – Martin Street, Coolah
- Shire Chambers – John Street, Coonabarabran
- Administration Centre – Binnia Street, Coolah
- Shire Hall (Library) - Binnia Street, Coolah
- Water Pump Station - Timor Road, Coonabarabran

Issues

Currently Council is in the process of seeking quotes for the installation and fitment of solar panels. At this point in time insufficient quotes have been received, and further prices are being sought, with a view that a final report will be presented to Council at the April meeting.

Options

Nil

Financial Considerations

The previous resolution stated that when quotes had been received a funding model would be determined based on the predicted final costs.

RECOMMENDATION

For Councils Information

WARRUMBUNGLE SHIRE COUNCIL

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Item 32 Addendum to the Warrumbungle Shire Council – Land Use Strategy

Division:	Development Services
Management Area:	Town Planning
Author:	Leeanne Ryan – Director Development Services
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU1 – Land use planning across the shire acknowledges the rural character of the area whilst encouraging ecologically sustainable development

Reason for Report

To inform Council of a proposed Addendum to the Warrumbungle Shire Council – Land Use Strategy to re-zone land along Avonside West Road and Spring Ridge Road within the Dunedoo/Cobbora precinct to allow subdivision and development for large lot residential.

Background

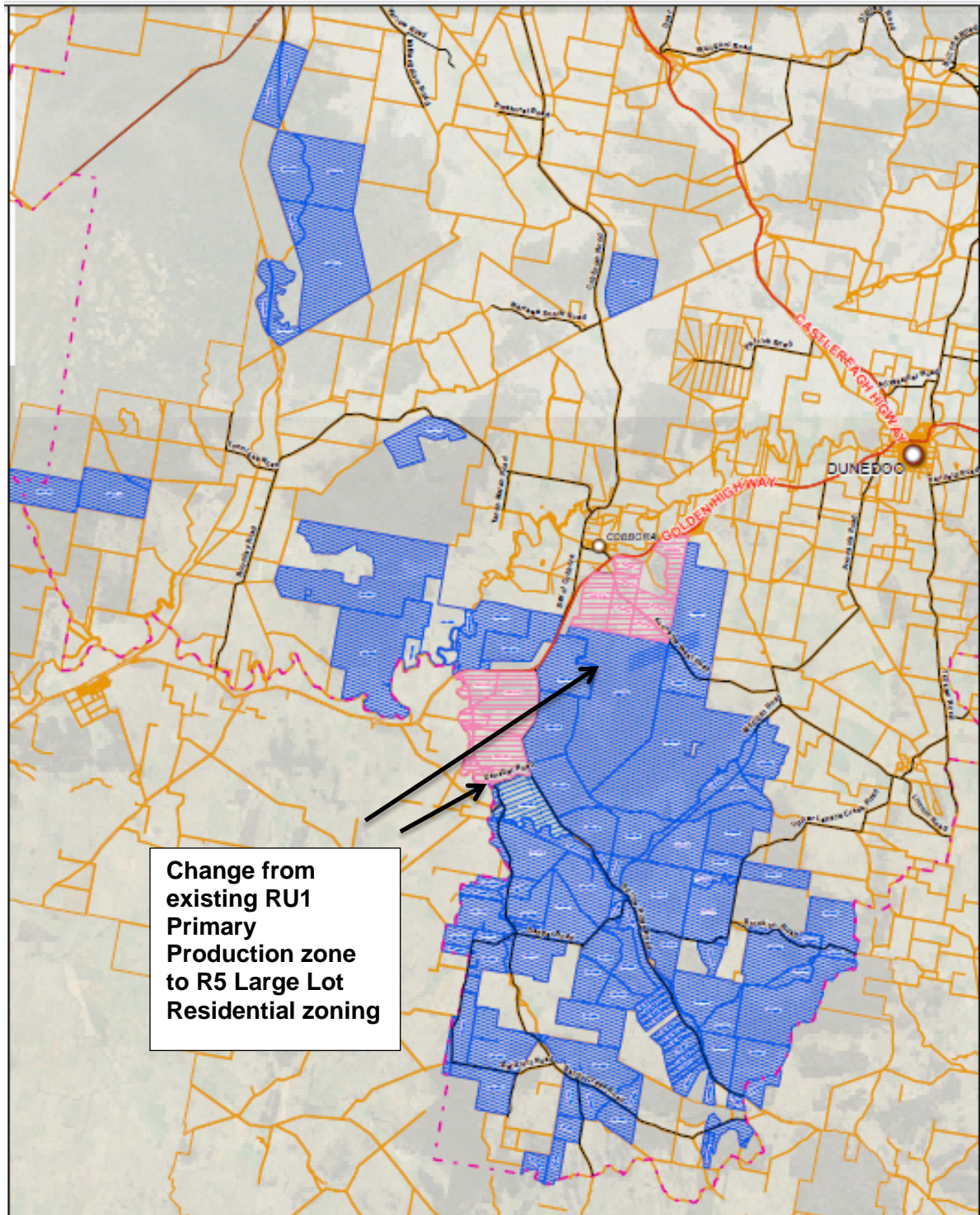
In 2008, Cobbora Holdings Company (CHC) purchased 46,000ha of land in the Dunedoo region pending the commencement of an open cut coal mine in the area. Since this time, NSW State Government and CHC have decided that the open cut mine will no longer go ahead. Unfortunately up to 90 families had already departed from the Dunedoo district due to the land purchase by CHC over the past years. The loss of families from the district has created immense impacts on the Dunedoo Township, due to loss of population and economic stimulus.

To consider ways to stimulate economic growth and repopulate the area, Council delegates met with officers from the Department of Planning to consider the possibilities for revitalisation of the Dunedoo region. Consideration was given to the possibility of presenting options to CHC to support use of the land for intensive plant and livestock agriculture industries (eg. piggeries, feedlots, abattoirs, poultry farms, horticulture etc) to the area. It is believed that these industries will create a significant number of employment opportunities to the Dunedoo region.

Further to the above considerations for intensive agriculture industries, Council is seeking to develop large residential lots of approximately 40ha along the Avonside West Road and Spring Ridge Road to encourage families to return to the region. The attached plan demonstrates the proposed areas to be rezoned from RU1 (Rural) to RU5 (Large Lot Residential).

WARRUMBUNGLE SHIRE COUNCIL

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<p>DISCLAIMER: The Warrumbungle Shire Council makes every effort to ensure the accuracy and quality of information available on this map. The Warrumbungle Shire Council cannot guarantee and assumes no legal liability or responsibility for any damage or loss sustained as a result of the use of this map.</p>	<p>Legend</p> <ul style="list-style-type: none">HighwaysRegional RoadsLocal RoadsShire BoundaryCWC Owned HoldingsAssessments	<p>WARRUMBUNGLE SHIRE COUNCIL</p> <p>Cobbera Holdings</p> <p>Kilometers 0 1.75 3.5 7</p>	<p>N</p> <p>warrumbungle SHIRE COUNCIL</p>
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Issues

Councils current Land use Strategy provides limited opportunity for rezoning within the Dunedoo area, and requires amending to incorporate the proposed large lot residential rezoning. Council would then be in a position to prepare a planning proposal to the Department requesting consideration for the rezoning.

Options

Council could choose to take no action to assist the Dunedoo region; or alternatively pursue opportunities with the assistance of the NSW State Government to seize opportunities to revitalise the area.

Financial Considerations

The addendum to the Land use Strategy will be required to be undertaken by Council; however current planning staff are facing heavy workloads. On this basis it would be necessary for the addendum to be prepared by a planning consultant. Indicative prices indicate costs to be approximately \$9,500.

RECOMMENDATION

That Council prepares an Addendum to Warrumbungle Shire Council Land use Strategy to include rezoning of land within the Dunedoo/Cobbora area for large residential allotments of approximately 40 hectares, FURTHERMORE, that Council proceeds to prepare a Planning Proposal for the rezoning of large lot residential land along Avonside West Road and Spring Ridge Road in accordance with the plan attached to this report.

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Item 33 Development Applications

Division:	Development Services
Management Area:	Regulatory Services
Author:	PA to Director Development Services – Kelly Dewar
CSP Key Focus Area:	Rural and Urban Development
Priority / Strategy:	RU 4 – The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications

(i) Approved – February 2016

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA 2/2016	12/01/2016	4/02/2016	Rowan Phillip Pettet	98 Coolah Creek Road	Coolah	Alterations and additions to single storey dwelling	0
DA 3/2016	12/01/2016	9/02/2016	Keith Raymond Roberts	Old Common Road	Coonabarabran	New single storey dwelling	0
DA 5/2016	15/01/2016	12/02/2016	John Andrew Roberts	272-276 Timor Road	Coonabarabran	Installation of relocatable home	0
DA 6/2016	22/01/2016	26/02/2016	Warrumbungle Shire Council	Golden Highway	Dunedoo	Demolition of buildings	0
CDC 2/2016	13/01/2016	2/02/2016	Phillip Gregory Dicks	19 Knight Street	Coonabarabran	Alterations and additions to multi storey dwelling	0
CDC 3/2016	17/02/2016	18/02/2016	George Edward Carmody	33 Cowper Street	Coonabarabran	New residential garage / shed	0

*Development from the January 2013 Wambelong Bushfires

RECOMMENDATION

That Council note the Applications and Certificates Approved, during February 2016, under Delegated Authority.